



**CITY OF WESTFIELD, MASSACHUSETTS**  
**Water Department**  
**59 Court Street, Westfield, MA 01085-3572**  
**(413) 572-6243**

**Charles L. Darling, Water Superintendent**

**Commissioners:**

**Jana Catuccio, Chairman**

**Joseph Spagnoli Jr., Member**

**Barry Maloney, Member**

**REQUIREMENTS FOR WATER SERVICE TO  
PROPERTIES WITH A PRIVATE WELL**

**POLICY No. CS-010**

Effective June 1, 2001

Revised April 9, 2003

Revised June 4, 2013

Massachusetts's regulation 310CMR22.22 (2j) prohibits the cross connection between the public water supply and a residence served by a private well. This policy details the requirements to be met when water service has been requested to a residence served by a private well.

1. Water Department personnel will inspect the property to determine if the property is capable of being supplied with City water.
2. The Water Department will prepare a cost estimate for the complete cost of the installation including yard restoration.
3. The property owner or his representative will complete an application for water service, pay the required entrance fee and pay a deposit in the complete amount of the cost estimate.
4. Water Department personnel will tap the water main in front of the property and install a water service into the building. The water will remain off at this time.
5. The property owner will obtain a plumbing permit and have a licensed plumber connect the household plumbing system to the new water service. The City water will continue to remain off.
6. The Water Department, property owner and the property owner's plumber will arrange for a mutually agreeable date and time to cut and cap the well water supply and turn on the City's water supply. The household plumbing will be purged of all remaining well water.
7. The homeowner will obtain a "Well Destruction Permit" from the Westfield Board of Health.

8. A copy of the well driller's report certifying destruction of the well shall be provided to the Westfield Water Department. Well destruction is required within ninety (90) days of the initial water service. Failure to complete well destruction within this timetable will result in termination of water service.
9. In accordance with the Board of Water Commissioners Rules and Regulations effective June 4, 2013, water service will also not be provided to any building with a private domestic or irrigation well on the parcel.