



City of Westfield
 Department of Community Development
 Community Development Block Grant
 Public Service Quarterly Performance Report
FY 2017 - 2018

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|-----------|
| Quarter 1 |
| Quarter 2 |
| Quarter 3 |
| Quarter 4 |

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| |

Date: _____ City Contract #: _____ Purchase Order #: _____

Agency: _____

Name of Person who can answer questions regarding this report: _____

Phone: _____ E Mail: _____

REPORT QUARTER:

| √ | REPORT | NEW BENEFICIARIES SERVED THIS QUARTER | TOTAL # BENEFICIARIES YTD |
|---|---|---------------------------------------|---------------------------|
| | 1ST QUARTER (JULY 1 – SEPT. 30) | | |
| | 2ND QUARTER (OCT 1 – DEC. 31) | | |
| | 3RD QUARTER (JAN 1 – MARCH 31) | | |
| | 4TH QUARTER (APR 1 – JUNE 30) | | |

Do you report beneficiaries by: Person OR Households

ACCOMPLISHMENTS/SUCCESES:

The responses to these questions should be **unique to the quarter**. They should not be duplicative from one report to the next.

1. Activity Performance:

Describe specific actions accomplished during this report period. For example, workshop held on 7/8/11 attended by 8 persons.

2. Progress Report:

Describe successes achieved by project or its participants. For example, one household was relocated to affordable housing.

3. Problems or Concerns:
Anticipated problems or concerns with the project. For example, cuts to other human service programs have increased demand for services that project is unable to meet.

Year to Date Totals:

The data reported in the following sections (1 and 2) are year-to-date totals. You are only able to count a beneficiary once, even if the beneficiary receives services numerous times during the contract period.

The **TOTAL** in Section 1 and the **TOTAL** in Section 2 must equal the “TOTAL Number of Beneficiaries from CDBG fund (year to date)” as you indicated on Page 1.

| SECTION 1: INCOME LEVEL DATA | |
|-------------------------------------|--------------|
| Income Level | Total |
| Extremely Low (<30%) | |
| Low (<50%) | |
| Moderate (<80%) | |
| Non-Low (>80%) | |
| TOTAL | |

| SECTION 2: RACE AND ETHNICITY | | |
|--------------------------------------|--------------|--|
| Race | Total | Of the total in left column, the number that are Hispanic |
| White | | |
| African American | | |
| Asian | | |
| American Indian | | |
| Native Hawaiian | | |
| Asian & White | | |
| African American & White | | |
| Other: Multi-Racial | | |
| TOTAL | | |

| Household Size | Extremely Low (0% - 30%) | Low (31% - 50%) | Moderate (51% - 80%) | Non-Low (81% +) |
|-----------------------|---------------------------------|------------------------|-----------------------------|------------------------|
| 1 | \$0-\$16,800 | \$16,801-\$28,000 | \$28,001-\$44,800 | \$44,801+ |
| 2 | \$0-\$19,200 | \$19,201-\$32,000 | \$32,001-\$51,200 | \$51,201+ |
| 3 | \$0-\$21,600 | \$21,601-\$36,000 | \$36,001-\$57,600 | \$57,601+ |
| 4 | \$0-\$24,000 | \$24,001-\$40,000 | \$40,001-\$64,000 | \$64,001+ |
| 5 | \$0-\$25,950 | \$25,951-\$43,200 | \$43,201-\$69,150 | \$69,151+ |
| 6 | \$0-\$27,850 | \$27,851-\$46,400 | \$46,501-\$74,250 | \$74,251+ |
| 7 | \$0-\$29,800 | \$29,801-\$49,600 | \$49,601-\$79,400 | \$79,401+ |
| 8 | \$0-\$31,700 | \$31,701-\$52,800 | \$52,801-\$84,500 | \$84,501+ |