



Westfield Fire Commission

Westfield Fire Department
34 Broad Street
Westfield, Massachusetts 01085



Scheduled Meeting Agenda & Guide

COMMISSIONERS:

Albert J. Masciadrelli, Chairman
Patrick Olearcek, Secretary
Carlo Bonavita, Member

Date: December 03, 2018

Location: Little River Fire Station – Station 2
366 Little River Road
Westfield, MA 01085

Room: Community Meeting Room

Time: 1800 hrs. {6:00 pm,

Meeting Called to Order: Chairman's Statement on the requirements of the Open Meeting Law (M.G.L. Chapter 30A, § 18-25) notably recoding of open meetings is as follows: *Any person may make a video or audio recording of this open session of the Westfield Fire Commission (hereinafter "WFC") meeting or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Also, this WFC meeting is being electronically recorded audio by the WFC Chair. Is there any other person in attendance recording this WFC meeting presently either by audio or video electronic means?*

1. ROLL CALL:

- Fire Commissioner Albert J. Masciadrelli
- Fire Commissioner Patrick F. Olearcek
- Fire Commissioner Carlo Bonavita

2. READING OF THE RECORD OF:

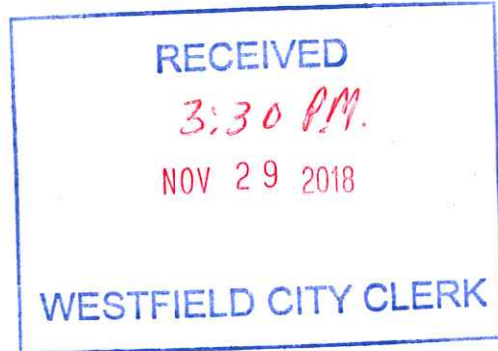
- a) WFC Meeting Minutes November 07, 2018 – *Fire Commission*
- b) WFC Meeting Minutes Executive Session November 07, 2018 – *Fire Commission*

3. PUBLIC PARTICIPATION: (Max. Time – 15 min. – 3 min. per person)

- a) Canvas attendees – *Fire Commission*

4. ROUTINE BUSINESS:

- a) Introduction – *Fire Commission Chairman*
- b) Letters & Communications – *Fire Commission/Fire Chief*



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5. SPECIAL BUSINESS:

- a) Closeout year of 2018 Fire Commission

6. OLD BUSINESS:

- a) Fire Chief's Series Exam, 'Mass. HRD', HRD Certification Civil Service List Number 05600 – *Fire Commission*
 1. Fire Chief Departmental Promotion process 'Assessment Center'
 - 1) Update only.
- b) Temporary appointments for three (3) promotional vacancies – *Commission*
 1. Fire Chief
 - 1) Status update only
 2. Deputy Fire Chief
 - 1) Status update only.
 3. Fire Captain
 - 1) Status update only.
- c) Review of WFD Job Description Request – *Fire Commission*
 1. Job Description for Westfield Fire Chief
 - 1) Motion to table.
 2. Job Description for Westfield Deputy Fire Chief
 - 1) Motion to table.
 3. Job Description for Westfield Deputy Fire Chief/Fire Inspector
 - 1) Motion to table.
 4. Job Description for Westfield Fire Fighter's
 - 1) Motion to table.
- d) WFD Firefighters Union Local 1111, Active Grievances – *Commission*
 1. Grievance Number 06-2018
 - 1) Submitted by: Local 1111 President Niles LaValley
 - a) Carry over to 2019
 2. Grievance Number 081318
 - 1) Submitted by: Local 1111 Vice President Christopher Kane
 - a) Carry over to 2019
 3. Grievance Number 081318A
 - 1) Submitted by: Local 1111 Fire Captain Christopher Kane
 - a) Carry over to 2019
 4. Grievance Number 081318B
 - 1) Submitted by: Local 1111 Fire Captain Christopher Kane
 - a) Carry over to 2019

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WESTFIELD CITY CLERK

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5. Grievance Number 081318C
 - 1) Submitted by: Local 1111 Fire Captain Christopher Kane
 - a. Carry over to 2019
- e) WFD "Rules & Regulations for the Government of Discipline" document
 1. Process purpose to establish an up-dated comprehensive document – *Fire Commission/Fire Chief*
 - 1) Up-date
 - a. Action item City Personnel Meeting 09.17.07
 - a) Last ongoing revision date March 2010 incomplete

7. NEW BUSINESS:

1. MA Civil Service Statewide Deputy Fire Chief promotional Exam – Fire Commission
 - 1) Examination Date – Saturday, May 18, 2019
 - a. Action item & discussion

8. REPORTS FROM THE WFD & WFC:

- a) Operations, Equipment, Facilities, & Staffing – *Fire Commission/Fire Chief*

City of Westfield, Massachusetts,

Albert J. Masciadrelli

// Electronic Signature //

Albert J. Masciadrelli, Chairman

WESTFIELD FIRE COMMISSION

Fire Commissioner
Albert Joseph Masciadrelli,
Chairman

COMMUNICATIONS

Bu. 413.572.6330 or Cell 413.575.4502
Fax : 413.572.6308
Email:
albert.masciadrelli@cityofwestfield.org

ADDRESS

Westfield Fire Department
34 Broad Street
Westfield, MA 01085-3577

Submitted by
Fire Commission Chairman, A. J. Masciadrelli
November 29, 2018
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CITY OF WESTFIELD MASSACHUSETTS

Westfield Fire Commission

Westfield Fire Department

34 Broad Street

Westfield, Massachusetts 01085



Albert J. Masciadrelli
Fire Commissioner
Chairman

November 29, 2018

Ms. Karen Fanion, City Clerk
City Hall
59 court Street
Westfield, Massachusetts 01085



To whom it may concern:

MEETING NOTICE

WESTFIELD FIRE COMMISSION

DATE

December 03, 2018 – Monday

LOCATION

LITTLE RIVER FIRE STATION
SUBSTATION - STATION 2
'COMMUNITY ROOM'
366 LITTLE RIVER ROAD
WESTFIELD, MA 01085

TIME

1800 hrs. [6:00 pm]

Albert J. Masciadrelli

|| Electronic Signature ||

Albert J. Masciadrelli, Chairman
Westfield Fire Commission

Cc: Mayor Brian Sullivan, Fire Commissioner Patrick Olearcek, Fire Commissioner Carlo Bonavita, Temporary Fire Chief Andrew Hart

Public Posting 11.29.2018

AJM

