



City of Westfield, Massachusetts

NOTICE OF MEETING

RECEIVED

By City Clerk at 9:42 am, 12/30/22

NAME OF COMMITTEE: City Council Ad-Hoc Charter Committee

COUNCILORS: Flaherty, Figy, & Bean

DATE: January 4, 2023

TIME: 5:00 PM

LOCATION: Municipal Building, 59 Court Street, Westfield, MA

ROOM NO: Room 207, City Council Chambers

AGENDA ITEMS

1. Review and approve minutes
2. Discuss the following topics and make recommendations:
 - a. Clarify that a job title is not necessarily a full-time job and that one person may have multiple roles.
 - b. Change language for appointments for terms of 'up to three years' not 'of three years'.
 - c. Establish regular expenses that shall be charged to enterprise (and similar) funds.
3. Old Business (review or create drafts, make recommendations for Council action):
 - a. Procedure for filling vacancies on City Council.
 - b. Procedure for filling vacancies on School Committee.
 - c. Procedure for filling vacancies on the Municipal Light Board.
 - d. Change the term of Mayor to four years beginning January 2026.

- e. Allow Mayor to appoint a chairman of School Committee if he/she desires not to serve directly.
 - f. Edits to gender specific pronouns.
 - g. Procedure for future Special Act Charter Amendments.
 - h. Review Civil Service list.
 - i. City Council may create Annual Budget process by ordinance.
 - j. Ability of City Council, or duly authorized committee thereof, to investigate matters.
 - k. Schedule a public hearing for January 19th on next batch of Charter Amendment topics.
4. Discuss potential of removing from committee without action:
- a. Recurring review of Charter based on calendar year (every ten years for years ending in '2')
 - b. Local elections to allow early voting and vote by mail the following same procedures as State and Federal elections.
5. Public Participation (will be taken out of order at 6PM).