



Westfield Fire Commission

Westfield Fire Department
34 Broad Street
Westfield, Massachusetts 01085

Regular Meeting Agenda

RECEIVED

By City Clerk at 3:53 pm, 1/7/26

COMMISSIONERS

Jeffrey J. Trant, Chair
Jeffrey M. Siegel
Brian Sutton

WESTFIELD FIRE CHIEF

Patrick M. Egloff, Chief

Date: 12 January 2026

Location: 366 LITTLE RIVER ROAD
LITTLE RIVER SUBSTATION

Time: 6:00 pm

1. MEETING CALLED TO ORDER:

This WFC meeting is being electronically audio recorded by the WFC Chair. Any other pertinent persons in attendance recording this WFC meeting by electronic means must give their names and address to the Chair.

2. ROLL CALL:

- Fire Commissioner Jeffrey J. Trant, *Chair*
- Fire Commissioner Jeffrey M. Siegel
- Fire Commissioner Brian Sutton

3. PLEDGE OF ALLEGIANCE

4. READING OF THE RECORD OF:

- a.) WFC Regular Scheduled Meeting Minutes 12 December 2025 VOTE to accept.
- b.) WFC Executive Session Minutes 12 December 2025 VOTE to accept.

5. PUBLIC PARTICIPATION: (Max Time -15 min. – 3 min. per person)

6. ROUTINE BUSINESS:

- a.) Introduction – *Fire Commission Chair*
- b.) Letters and Communications

7. REPORTS FROM THE WFD & WFC:

- a.) Report on the status of key areas of the department.

8. OLD BUSINESS:

- a.) Discussion and report on the monthly committee meeting to implement the recommendations from the MRI review.

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- b.) Updates to the Fire Chief job description, as presented by Personnel Director Larkham at the November and December 2025 meetings.
 - c.) Continued discussion regarding establishing a defined protocol for interviewing and hiring the next Fire Chief, including a process that invites all members of the Westfield Fire Department to submit written input to help inform the process.
- 9. NEW BUSINESS:**
- a.) Discussion and VOTE to call for a Captains exam for 2026.