



# BUSINESS TECHNOLOGY ADVISORY COMMITTEE MEETING

## AGENDA

Date: January 15 and 16, 2019

Time: (January 15) 9 a.m. – 11:20 and (January 16) 9 a.m. – 12:15.

Location: Westfield Technical Academy, Room 315 and the Business Technology Office

1. Mock Interviews will be conducted by the Business Technology Advisory Members. (see attached schedule)
2. Members will review results with instructors.
3. Follow-up with students giving results of the interviews based on the Rubric the Advisory members will complete for each student.



## 2019 MOCK INTERVIEW SCHEDULE

**January 15, 2019**

Time	Ms. Beth Burns WG&E CSR Position	Ms. Tammy Tefft Westfield PD Police Clerk 1	Ms. M. Rickson Mr. J. Lubanski PNCU Bank Teller
9:00-9:25	Danielle Babinova	Evan DeMaio	Ashley Torres
9:30-9:55	Ari Levere	Evelina Mocanu	Nayelley Ruiz
10:00-10:25	Abigail Low	Yesenia Marin	Danielle Babinova
10:30-10:55	Evelina Mocanu	Ari Levere	Abigail Low
10:55-11:20	Evan DeMaio	Nayelley Ruiz	Yesenia Marin

**January 16, 2019**

Time	Ms. Tiffany Royland Aero Fastener	Ms. Meghan Hibner Westfield Bank, Bank Teller
9:00-9:25	Evan DeMaio	Ari Levere
9:30-9:55	Evelina Mocanu	Ashley Torres
10:00-10:25	Danielle Babinova	Nayelley Ruiz
10:30-10:55	Abigail Low	Yesenia Marin
10:55-11:20	Ashley Torres	