



Westfield Fire Commission

Westfield Fire Department
34 Broad Street
Westfield, Massachusetts 01085



Meeting Agenda

COMMISSIONERS

Jeffrey M. Siegel
Jeffrey J. Trant

WESTFIELD FIRE CHIEF

Patrick M. Egloff, Chief

Date: 05 February, 2024

Location: 366 LITTLE RIVER ROAD
LITTLE RIVER SUBSTATION

Time: 18:00 hours (6:00pm)



1. MEETING CALLED TO ORDER:

This WFC meeting is being electronically recorded audio by the WFC Chairperson. Any other pertinent person's in attendance recording this WFC meeting by electronic means must give their names and address to the Chairperson.

2. ROLL CALL:

- Fire Commissioner Jeffrey M. Siegel
- Fire Commissioner Jeffrey J. Trant

3. PLEDGE OF ALLEGIANCE

4. READING OF THE RECORD OF:

- a) WFC Regular Scheduled Meeting Minutes 08, January 2024. VOTE to accept.
- b) WFC Executive Session Meeting Minutes 08 January 2024. VOTE to accept.

5. PUBLIC PARTICIPATION: (Max. Time – 15 min. – 3 min. per person)

6. ROUTINE BUSINESS:

- a) Introduction – *Fire Commission Chair*
- b) Letters and Communications

7. REPORTS FROM THE WFD & WFC:

- a) Chief Egloff to report on status of key areas of the department.

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8. OLD BUSINESS:

- a. Briefing on the Fire and Ambulance Budget Process.

9. NEW BUSINESS:

- a. Discussion and VOTE on the WFC Chairperson position.
- b. Discussion and VOTE on the Authorized Signature Form for Boards and Commissions (WFC).
- c. Discussion and VOTE on the Head of Department Signature Authorization Form.
- d. Discussion and VOTE on calling for a Civil Service Paramedic list for an open position.