



Westfield Public Schools
94 North Elm Street, Suite 101
Westfield, MA 01085

April 4, 2024

TO: School Building Committee Members:

Michael McCabe, Mayor	Patty Bloniarz, Parent Representative
Stefan Czaporowski, Superintendent	Bridget Matthews-Kane, City Councilor
Shannon Barry, Business Administrator	Bill Parks, Community Representative
Bryan Forrette, Facilities Director	Brian Sullivan, Community Representative
Chris Carey, Community Representative	Cindy Sullivan, Community Representative
Mike Tirrell, School Committee	Tammy Tefft, Chief Procurement Officer
Ralph Figy, City Councilor	Jill Phelan, Principal
Ashlie Brown, Parent Representative	Susan Dargie, Curriculum & Instruction Director

A meeting of the School Building Committee will be held on Tuesday April 9, 2024, at 5:00 pm. The meeting will be held in room 315 at City Hall, located at 59 Court Street, Westfield.

AGENDA

1. Call the meeting to order
2. Roll Call
3. Public Participation for up to 15 minutes, 3 minutes per person
4. Summary of Community Correspondence
5. Approval of the February 28, 2024 School Building Committee meeting minutes
6. Update from Owner Project Manager (OPM)
7. Update from Architect
8. Vote of School Sign and Plaque
9. Any other items not reasonably anticipated 48 hours prior to the meeting
10. Adjourn

Mayor Michael McCabe, Chair
School Building Committee

MM/cm

cc: Dan Pallotta, dpallotta@p-threeinc.com; Robert Todisco, rtodisco@p-threeinc.com; Curtis Edgin, CEdgin@cbaarchitects.net; Bert Gardner BGardner@ccbaarchitects.net; Jim Hanifan jhanifan@ccbaarchitects.net

After notifying the Chair of the Committee, any person may make a video or audio recording of an open session of a meeting of the committee or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement, and operation of equipment used so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the Chair shall inform other attendees of any such recordings.