



Westfield Public Schools
94 North Elm Street, Suite 101
Westfield, MA 01085

May 11, 2022 amended

TO: School Building Committee Members:

Michael McCabe, Mayor

Stefan Czaporowski, Superintendent

Shannon Barry, Business Administrator

Chris Carey, Community Representative

Ray Diaz, School Committee

Ralph Figy, City Councilor

Bryan Forrette, Facilities Director

Lisa Benoit, Parent Representative

Shelly Hazlett, Parent Representative

Bridget Matthews-Kane, City Councilor

Bill Parks, Community Representative

Brian Sullivan, Community Representative

Cindy Sullivan, Community Representative

Tammy Tefft, Chief Procurement Officer

Chris Tolpa, Principal of Franklin Avenue

Susan Dargie, Director of Curriculum/Instruction

A meeting of the School Building Committee will be held on Wednesday May 25, 2022, at 5:00 pm. The meeting will be held in room 201 at City Hall, 59 Court Street, Westfield, MA.

AGENDA – Amended

1. Call the meeting to order
2. Public Participation
3. Summary of Community Correspondence
4. Approval of the April 13, 2022, School Building Committee meeting minutes
5. Update from Owners Project Manager and Designer
6. Discussion and vote of possible cost saving measures
7. Vote to approve the revised Department of Elementary & Secondary Education (DESE) submission
8. Vote to approve the Design Development Package for submission to the Massachusetts School Building Authority (MSBA)
9. Discussion on working groups
10. Any other items not reasonably anticipated 48 hours prior to the meeting
11. Adjourn

Mayor Michael McCabe, Chair
School Building Committee

MM/cm

cc: Dan Pallotta, dpallotta@p-threeinc.com;
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After notifying the Chair of the Committee, any person may make a video or audio recording of an open session of a meeting of the committee or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement, and operation of equipment used so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the Chair shall inform other attendees of any such recordings.