

RECEIVED

By City Clerk's Office at 12:09 pm, 6/24/21

Westfield Public Schools  
94 North Elm Street, Suite 101  
Westfield, MA 01085

TO: School Building Committee Members

Donald J. Humason Jr., Mayor  
Stefan Czapowski, Superintendent of Schools  
Shannon Barry, Interim Business Administrator  
Stacy Burgess, Principal of Abner Gibbs  
Chris Carey, Community Rep  
Ray Diaz, School Committee  
Ralph Figy, City Councilor  
Bryan Forrette, Facilities Director

Shelly Hazlett, Parent Representative  
Bridget Matthews-Kane, City Councilor  
Bill Parks, Community Representative  
Brian Sullivan, Community Representative  
Cindy Sullivan, School Committee  
Tammy Tefft, Chief Procurement Officer  
Chris Tolpa, Principal of Franklin Avenue  
Lisa Benoit, Parent Representative

Specific information can be found on the City of Westfield website at [www.cityofwestfield.org](http://www.cityofwestfield.org). For this meeting, members of the public who wish to listen to the meeting may do so by tuning into Channel 15 or Channel 12 or online at [westfieldtv.org](http://westfieldtv.org) or online at Youtube.com - Westfield Community Programming Channel. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City's website an audio recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Join Zoom Meeting

<https://cityofwestfield-org.zoom.us/j/83792849792?pwd=bURxdVI2RzBuOVFSa0Q2YkduMExqdz09>

Meeting ID: 837 9284 9792

Passcode: =Zg8#pL2

One tap mobile

+13126266799,,83792849792#,,,,\*18434285# US (Chicago)

+16465588656,,83792849792#,,,,\*18434285# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 837 9284 9792

Passcode: 18434285

A meeting of the School Building Committee will be held on Tuesday June 29, 2021 at 5:00pm. The meeting will be held in the City Council Chambers at City Hall, 59 Court Street, Westfield, MA.

**AGENDA**

1. Call the meeting to order
2. Public Participation
3. Summary of Community Correspondence

4. Approval of the May 27, 2021 School Building Committee meeting minutes
5. OPM Report
6. Architectural Update
7. Any other items not reasonably anticipated 48 hours prior to the meeting
8. Adjourn

Mayor Donald Humason, Chair  
School Building Committee

DH/cm

cc: Dan Pallotta, [dpallotta@p-threeinc.com](mailto:dpallotta@p-threeinc.com)

Robert Todisco, [rtodisco@p-threeinc.com](mailto:rtodisco@p-threeinc.com)

Curtis Edgin, [CEdgin@cbaarchitects.net](mailto:CEdgin@cbaarchitects.net)

Bert Gardner [BGardnerPcbaarchitects.net](mailto:BGardnerPcbaarchitects.net)

Jim Hanifan [khanifanPcbaarchitects.net](mailto:khanifanPcbaarchitects.net)

After notifying the Chair of the Committee, any person may make a video or audio recording of an open session of a meeting of the committee or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement, and operation of equipment used so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the Chair shall inform other attendees of any such recordings.