



# WESTFIELD, MASSACHUSETTS

Westfield Fire Commission  
Westfield Fire Department  
34 Broad Street  
Westfield, Massachusetts 01085



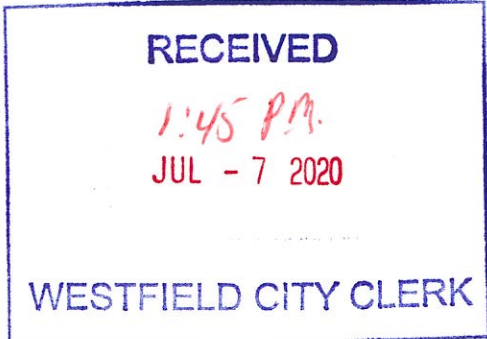
**COMMISSIONERS:**

*Albert J. Masciadrelli, Chairman*  
*C. Lee Bennett*  
*Jeffrey M. Siegel*

July 07, 2020

Ms. Karen Fanion, City Clerk  
59 court Street - City Hall  
Westfield, Massachusetts 01085

To whom it may concern:



## SPECIAL MEETING NOTICE

### WESTFIELD FIRE COMMISSION

DATE

July 13, 2020 – Monday

LOCATION

LITTLE RIVER FIRE STATION SUBSTATION - STATION 2  
'COMMUNITY ROOM'  
366 LITTLE RIVER ROAD  
WESTFIELD, MA 01085

TELEPHONE CONFERENCING

FOR THIS SPECIAL MEETING, MEMBERS OF THE PUBLIC WHO WISH TO LISTEN TO THE MEETING  
MAY DO SO BY TUNING INTO THE COMMUNITY ACCESS TV CHANNEL 15 LIVE STREAM.

TIME

1500 hrs. [3:00 pm]

Westfield Fire Commission

Albert J. Masciadrelli, Chairman

Cc: Mayor Donald Humason Jr., Fire Commissioner C. Lee Bennett, Fire Commissioner Jeffrey M. Siegel, Fire Chief Patrick Egloff, Acting City Personnel Director Joanne Lemelin



# Westfield Fire Commission

Westfield Fire Department  
34 Broad Street  
Westfield, Massachusetts 01085



## Special Scheduled Meeting Agenda & Guide

### COMMISSIONERS:

Albert J. Masciadrelli, Chairman  
C. Lee Bennett  
Jeffrey M. Siegel

**Date:** 07 July 2020

**Location:** Little River Fire Station – Station 2  
366 Little River Road  
Westfield, MA 01085

**Room:** Community Meeting Room

- For this meeting, members of the public who wish to listen to the meeting may do so by tuning into the Community Access TV Channel 15 live stream.

**Time:** 1500 hrs. {3:00 pm.

### Meeting Called to Order:

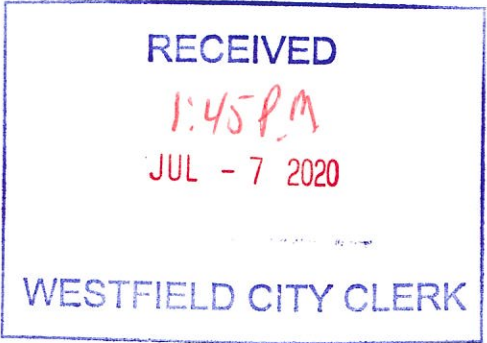
*Pursuant to Governor Baker's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, G.L c. 30A, §20, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Westfield Fire Commission (hereinafter 'WFC') will be conducted cognizant of the Governor's orders. For this meeting, members of the public who wish to listen to the meeting may do so by tuning into the Community Access TV Channel 15 live stream.*

*Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the even that we are unable to do so, despite best efforts, we will post on the City's website an audio recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.*

*This WFC meeting is being electronically recorded audio by the WFC Chairman. Any other pertinent person's in attendance recording this WFC meeting presently either by electronic means must give their names and address to the Chairman?*

### 1. ROLL CALL:

- Fire Commissioner Albert J. Masciadrelli
- Fire Commissioner C. Lee Bennett
- Fire Commissioner Jeffrey M. Siegel



Submitted by  
Fire Commission Chairman  
A. J. Masciadrelli  
07.07.2020  
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**2. READING OF THE RECORD OF:**

- a) WFC Minutes March 02, 2020 Meeting – Commission action item
- b) WFC Minutes June 18, 2020 Special Meeting – Commission action item

**3. PUBLIC PARTICIPATION: (Max. Time – 15 min. – 3 min. per person)**

- a) No public participation

**4. ROUTINE BUSINESS:**

- a) Introduction – *Fire Commission Chairman*

**5. OLD BUSINESS:**

- a) HRD Certification Civil Service List Number 07021 action item  
Interviews of Candidates for the purpose of making a Conditional Offer of Employment – Fire Commission
  - 1. Description of Certification Requisition - Three (3) vacant Firefighter position - Full-time permanent Firefighter positions - EMT certification requirement.
    - A. Candidates whom signed MA HRD document willing to except position if appointed.
      - Mr. Tyler Cullen
      - Mr. Alan Freedman
      - Mr. Nicholas D'Amours
    - B. Interviewing process of candidates
      - Mr. Tyler Cullen
      - Mr. Alan Freedman
      - Mr. Nicholas D'Amours
    - C. Action Item - Motions for permanent appointments'

**6. NEW BUSINESS:**

- a) Review 'City of Westfield's – Contract Signature Authorization Form'
  - 1. Reviews contents of form
  - 2. Motion to approve document

**7. REPORTS FROM THE WFD & WFC:**

- a) Update review of 'Fiscal Year 2021 Budget' – *Fire Commission/Chief*
- b) Goals and Objectives for 2021 – *Fire Commission/Chief*
- c) 'Annual Report Fiscal Year 2020' initiative update – *Fire Commission/Chief*

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- d) Review update on significant updating of the document namely the 'Rule & Regulations for the Governing & Discipline of the Westfield Fire Department' – *Fire Commission/Chief*
- e) Plans for new Technology Innovations as cost effective and productive initiatives – *Fire Commission/Chief*
- f) Status of Sachet Street Storage facility – *Fire Commission/Chief*
- g) Status briefing of ongoing Headquarters facility upgrades – *Fire Commission/Chief*

**8. ADJOURNMENT:**

- a) Motion to adjourn

City of Westfield, Massachusetts



WFC Chairman - Albert J. Masciadrelli  
Westfield Fire Commission

**Contact Information:**

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