



August 18, 2021

TO: School Building Committee Members:

Donald J. Humason Jr., Mayor
Stefan Czaporowski, Superintendent
Shannon Barry, Business Administrator
Stacy Burgess, Principal of Abner Gibbs
Chris Carey, Community Representative
Ray Diaz, School Committee
Ralph Figy, City Councilor
Bryan Forrette, Facilities Director

Shelly Hazlett, Parent Representative
Bridget Matthews-Kane, City Councilor
Bill Parks, Community Representative
Brian Sullivan, Community Representative
Cindy Sullivan, School Committee
Tammy Tefft, Chief Procurement Officer
Chris Tolpa, Principal of Franklin Avenue
Lisa Benoit, Parent Representative

Specific information can be found on the City of Westfield website at www.cityofwestfield.org. For this meeting, members of the public who wish to listen to the meeting may do so by tuning into Channel 15 or Channel 12 or online at westfieldtv.org or online at [Youtube.com](https://www.youtube.com) - Westfield Community Programming Channel. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City's website an audio recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Join Zoom Meeting

<https://cityofwestfield-org.zoom.us/j/86104300546?pwd=NC9PSnJNYUN6U3VyZXFIRzVJWDdMdz09>

Meeting ID: 861 0430 0546

Passcode: YR#wt2Me

One tap mobile +16465588656,,86104300546#,,,,*76179411# US (New York)

+13017158592,,86104300546#,,,,*76179411# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 861 0430 0546

Passcode: 76179411

A meeting of the School Building Committee will be held on Wednesday, August 25, 2021 at 5:00 pm. The meeting will be held over Zoom.

AGENDA

1. Call the meeting to order
2. Public Participation
3. Summary of Community Correspondence
4. Approval of the July 20, 2021 School Building Committee meeting minutes
5. Discussion on Schematic Design Costs
6. Vote on approval and submission of Schematic Design to the Massachusetts School Building Committee
7. Any other items not reasonably anticipated 48 hours prior to the meeting
8. Adjourn

Mayor Donald Humason, Chair School Building Committee

DH/cm

cc: Dan Pallotta, dpallotta@p-threeinc.com; Robert Todisco, rtodisco@p-threeinc.com; Curtis Edgin, CEdgin@cbaarchitects.net;

Bert Gardner BGardnerPcbaarchitects.net; Jim Hanifan klanifanPcbaarchitects.net

After notifying the Chair of the Committee, any person may make a video or audio recording of an open session of a meeting of the committee or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement, and operation of equipment used so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the Chair shall inform other attendees of any such recordings.