



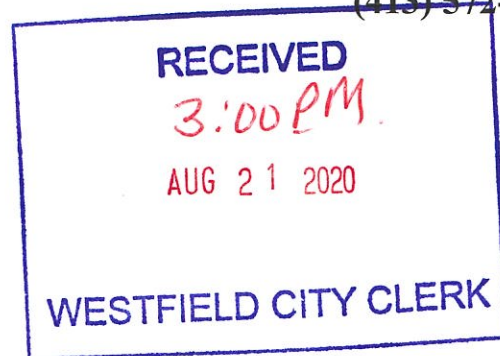
David Billips
Director

CITY OF WESTFIELD, MASSACHUSETTS

Department of Public Works

28 Sackett Street, Westfield, MA 01085-3572

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SPECIAL MEETING **WATER COMMISSION & BOARD OF PUBLIC WORKS** **AGENDA**

Thursday, August 27, 2020 – 3:30 P.M.
Teleconference

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the City of Westfield Water Commission & Board of Public Works will be conducted via remote participation. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the City of Westfield website at www.cityofwestfield.org. For this meeting, members of the public who wish to listen to the meeting may do so by tuning into Channel 15 or online at westfieldtv.org. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City's website an audio recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

- Convene – 3:30 p.m.
- Special Meeting to begin process of replacing Director of Public Works
- Approve Job Description
- Appoint Screening Committee
- Defer to Personnel to develop interview questions for both the screening committee and for the Water Commission/Board of Public Works for the final interview as well as for Personnel to ensure that the applicants meet the minimum qualifications for the position
- Adjourn