



Westfield Public Schools  
94 North Elm Street, Suite 101  
Westfield, MA 01085

September 1, 2021

TO: School Building Committee Members:

Donald J. Humason Jr., Mayor  
Stefan Czaporowski, Superintendent  
Shannon Barry, Business Administrator  
Stacy Burgess, Principal of Abner Gibbs  
Chris Carey, Community Representative  
Ray Diaz, School Committee  
Ralph Figy, City Councilor  
Bryan Forrette, Facilities Director

Shelly Hazlett, Parent Representative  
Bridget Matthews-Kane, City Councilor  
Bill Parks, Community Representative  
Brian Sullivan, Community Representative  
Cindy Sullivan, School Committee  
Tammy Tefft, Chief Procurement Officer  
Chris Tolpa, Principal of Franklin Avenue  
Lisa Benoit, Parent Representative

Specific information can be found on the City of Westfield website at [www.cityofwestfield.org](http://www.cityofwestfield.org). For this meeting, members of the public who wish to listen to the meeting may do so by tuning into Channel 15 or Channel 12 or online at [westfieldtv.org](http://westfieldtv.org) or online at [Youtube.com](https://www.youtube.com) - Westfield Community Programming Channel. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City's website an audio recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Join Zoom Meeting

<https://cityofwestfield-org.zoom.us/j/87279087330?pwd=c01Jbm9rTThENWVzK3BpRkp5ZHlxQT09>

Meeting ID: 872 7908 7330

Passcode: q0p^@&Ai

One tap mobile

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+1 253 215 8782 US (Tacoma)

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+1 669 900 9128 US (San Jose)

Meeting ID: 872 7908 7330

Passcode: 07932389

A meeting of the School Building Committee will be held on Tuesday, September 7, 2021 at 5:00 pm. The meeting will be held over Zoom.

### AGENDA

1. Call the meeting to order
2. Public Participation
3. Summary of Community Correspondence
4. Approval of the August 25, 2021 School Building Committee meeting minutes
5. Discussion and vote on approval of the 3011 and submission of Schematic Design to the Massachusetts School Building Association.
6. Any other items not reasonably anticipated 48 hours prior to the meeting
7. Adjourn

Mayor Donald Humason, Chair School Building Committee

DH/cm

cc: Dan Pallotta, [dpallotta@p-threeinc.com](mailto:dpallotta@p-threeinc.com); Robert Todisco, [rtodisco@p-threeinc.com](mailto:rtodisco@p-threeinc.com); Curtis Edgin, [CEdgin@cbaarchitects.net](mailto:CEdgin@cbaarchitects.net); Bert Gardner [BGardnerPcbaarchitects.net](mailto:BGardnerPcbaarchitects.net); Jim Hanifan [klanifanPcbaarchitects.net](mailto:klanifanPcbaarchitects.net)

After notifying the Chair of the Committee, any person may make a video or audio recording of an open session of a meeting of the committee or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement, and operation of equipment used so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the Chair shall inform other attendees of any such recordings.