



Westfield Fire Commission

Westfield Fire Department
34 Broad Street
Westfield, Massachusetts 01085



Meeting Agenda

COMMISSIONERS

C. Lee Bennett, Chair
Jeffrey M. Siegel

WESTFIELD FIRE CHIEF
Patrick M. Egloff, Chief

Date: 11 September, 2023

Location: 366 LITTLE RIVER ROAD
LITTLE RIVER SUBSTATION

Time: 18:00 hours (6:00pm)

RECEIVED

By City Clerk at 9:31 am, 9/7/23

1. MEETING CALLED TO ORDER:

This WFC meeting is being electronically recorded audio by the WFC Chairwoman. Any other pertinent person's in attendance recording this WFC meeting by electronic means must give their names and address to the Chairwoman.

2. ROLL CALL:

- Fire Commissioner C. Lee Bennett, *Chair*
- Fire Commissioner Jeffrey M. Siegel
-

3. PLEDGE OF ALLEGIANCE

4. READING OF THE RECORD OF:

- a) WFC Regular Scheduled Meeting Minutes 14, August 2023. VOTE to accept.

5. PUBLIC PARTICIPATION: (Max. Time – 15 min. – 3 min. per person)

6. ROUTINE BUSINESS:

- a) Introduction – *Fire Commission Chair*
- b) Letters and Communications

7. REPORTS FROM THE WFD & WFC:

- a) Chief Egloff to report on status of key areas of the department.

8. OLD BUSINESS:

Westfield Fire Commission

Westfield Fire Department
34 Broad Street
Westfield, Massachusetts 01085

- a. Discussion and potential vote on a process to recognize the accomplishments of the members of the Westfield Fire Department through citations and awards.

9. NEW BUSINESS:

- a. None

10. EXECUTIVE SESSION:

Executive Session pursuant to M.G.L. c. 30A, Section 21(a)(1) to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

- a. WFC Special Meeting Executive Session Minutes 28, August 2023. VOTE to accept.
- b. Conduct M.G.L. c. 31, section 41 Disciplinary Hearing for a Fire Department Employee.
- c. Possible decision/vote as to discipline to be issued to a Fire Department Employee. Potential discipline to be issued is up to and including termination of employment.
- d. Possible decision/vote to authorization for written notices of decisions required pursuant to M.G.L. c. 31, section 41.
- e. It is not intended the Commission return to open session at the conclusion of the executive session.
- f. Motion to adjourn – Fire Commission