

Westfield Public Schools  
94 North Elm Street, Suite 101  
Westfield, MA 01085



September 7, 2023

TO: School Building Committee Members:

Michael McCabe, Mayor  
Stefan Czaporowski, Superintendent  
Shannon Barry, Business Administrator  
Bryan Forrette, Facilities Director  
Chris Carey, Community Representative  
Mike Tirrell, School Committee  
Ralph Figy, City Councilor  
Lisa Benoit, Parent Representative  
Erika Masciadrelli, Abner Gibbs Principal

Shelly Hazlett, Parent Representative  
Bridget Matthews-Kane, City Councilor  
Bill Parks, Community Representative  
Brian Sullivan, Community Representative  
Cindy Sullivan, Community Representative  
Tammy Tefft, Chief Procurement Officer  
Chris Tolpa, Franklin Avenue Principal  
Susan Dargie, Curriculum Director

**AMENDED AGENDA --- SEPTEMBER 12, 2023 5:30 PM**

To Join Zoom Meeting

<https://cityofwestfield-org.zoom.us/j/87126098853?pwd=UG1sT0pkUU9WWGxyN0lQYTdZbzVhdz09>

Meeting ID: 871 2609 8853

Passcode: ea\*YTEQ4

One tap mobile

+13126266799,,87126098853#,,,,\*22960052# US (Chicago)

+16465588656,,87126098853#,,,,\*22960052# US (New York)

Dial by your location

- |                                      |                                 |                      |
|--------------------------------------|---------------------------------|----------------------|
| • +1 312 626 6799 US (Chicago)       | ▪ +1 646 558 8656 US (New York) | • +1 646 931 3860 US |
| • +1 301 715 8592 US (Washington DC) | • +1 305 224 1968 US            | • +1 309 205 3325 US |
| • +1 689 278 1000 US                 | • +1 719 359 4580 US            | • +1 253 205 0468 US |
| • +1 253 215 8782 US (Tacoma)        | • +1 346 248 7799 US (Houston)  | • +1 360 209 5623 US |
| • +1 386 347 5053 US                 | • +1 507 473 4847 US            | • +1 564 217 2000 US |
| • +1 669 444 9171 US                 | • +1 669 900 9128 US (San Jose) |                      |

Meeting ID: 871 2609 8853

Passcode: 22960052

Find your local number: <https://cityofwestfield-org.zoom.us/j/kuT2Qhel>

1. Call the meeting to order
2. Roll Call
3. Public Participation - for up to 15 minutes, 3 minutes per person
4. Summary of Community Correspondence
5. Approval of the June 13, 2023 School Building Committee meeting minutes
6. Update from OPM
7. Update from Architect
8. Motion to approve the overall color scheme as recommended by the color selection working group
9. Any other items not reasonably anticipated 48 hours prior to the meeting
10. Adjourn

Mayor Michael McCabe, Chair  
School Building Committee

MM/cm

cc: Dan Pallotta, [dpallotta@p-threeinc.com](mailto:dpallotta@p-threeinc.com); Robert Todisco, [rtodisco@p-threeinc.com](mailto:rtodisco@p-threeinc.com); Curtis Edgin, [CEdgin@cbaarchitects.net](mailto:CEdgin@cbaarchitects.net);  
Bert Gardner [BGardner@ccbaarchitects.net](mailto:BGardner@ccbaarchitects.net); Jim Hanifan [jhanifan@ccbaarchitects.net](mailto:jhanifan@ccbaarchitects.net)

After notifying the Chair of the Committee, any person may make a video or audio recording of an open session of a meeting of the committee or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement, and operation of equipment used so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the Chair shall inform other attendees of any such recordings.