

Westfield Public Schools
94 North Elm Street, Suite 101
Westfield, MA 01085



December 2, 2024

TO: School Building Committee Members:

Michael McCabe, Mayor
Stefan Czaporowski, Superintendent
Shannon Barry, Director of Finance
Brian Sullivan, Community Representative
Chris Carey, Community Representative
Mike Tirrell, School Committee
Ralph Figy, City Councilor
Ashlie Brown, Parent Representative

Patty Bloniarz, Parent Representative
Bridget Matthews-Kane, City Councilor
Bill Parks, Community Representative
Cindy Sullivan, Community Representative
Tammy Tefft, Chief Procurement Officer
Jill Phelan, Principal
Susan Dargie, Curriculum & Instruction Director

A meeting of the School Building Committee will be held on Tuesday, December 10, 2024, at 5:30 pm. The meeting will be held in room 315 at City Hall, located at 59 Court Street, Westfield.

AGENDA

1. Call the meeting to order
2. Roll Call
3. Public Participation for up to 15 minutes, 3 minutes per person
4. Summary of Community Correspondence
5. Approval of the September 10, 2024 School Building Committee meeting minutes
6. Update from Owner Project Manager (OPM)
7. Update from Architect
8. Future Meeting Schedule
9. Celebration of School Opening
10. Any other items not reasonably anticipated 48 hours prior to the meeting
11. Adjourn

Mayor Michael McCabe, Chair
School Building Committee

MM/cm

cc: Dan Pallotta, dpallotta@p-threeinc.com; Robert Todisco, rtodisco@p-threeinc.com; Curtis Edgin, CEdgin@cbaarchitects.net; Bert Gardner BGardner@cbaarchitects.net; Jim Hanifan jhanifan@cbaarchitects.net

After notifying the Chair of the Committee, any person may make a video or audio recording of an open session of a meeting of the committee or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement, and operation of equipment used so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the Chair shall inform other attendees of any such recordings.