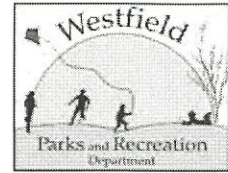


**Parks and Recreation Commissioners:**

Sara Unger-Ward 1, Jane DeBarbieri-Ward 2, Vincent Olinski-Ward 3, Robert Veronesi-Ward 4, Michael Tirrell-Ward 5-Chairperson, Douglas Morash-Ward 6-Secretary, Kenneth Magarian-At Large-Pro-Tempore, and Scott LaBombard-At Large  
Staff: Fran Cain, Acting Director and Scott Hathaway, Deputy Supt.



## Parks and Recreation Commission Meeting Agenda

Monday, March 08, 2021  
Time: 6:00 p.m.

Enter Meeting ID: 830 5920 0603

Phone: +1 646 558 8656 with Passcode: 46651297

Or online: Zoom.us/join <https://cityofwestfield-org.zoom.us/j/83059200603?pwd=MWxXaVFtMW1lMWPzVzBIRVh3c3FVQT09>

Passcode: 35p9Dkpu

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the City of Westfield **Parks and Recreation Commission** will be conducted via remote participation. Specific information can be found on the City of Westfield website at [www.cityofwestfield.org](http://www.cityofwestfield.org). For this meeting, members of the public who wish to listen to the meeting may do so by tuning into Channel 15 or Channel 12 or online at [westfieldtv.org](http://westfieldtv.org) or online at Youtube.com - Westfield Community Programming Channel. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City's website an audio recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Meeting called to order

- Michael Tirrell, Chairperson or Kenneth Magarian, Pro-Tempore-Roll Call

Approval of Minutes

- From the meeting of February 8, 2021

Public Participation

City Council Communication if any:

Business or Items for Discussion

1. Jason Adams, VP Girls Lacrosse-Renewal permit for Boardman field for Girls Lacrosse (Will work around Parks & Rec. field hockey program)
2. Matt Collins, St. Mary's School Supt. - Renewal permits Municipal -Tennis, Sadie Knox -Softball and Boardman field, Lacrosse
3. Per Tammy Tefft, Purchasing Director-Contract Signature Authorization form from July 27 minutes to amend form and remove former Director who retired and only keep Frances Cain who now serves as the Acting Director and Acting Dept. Head. (Emailed) Vote needed and no other form required at this time.
4. Auditor's office- Authorized Signature Form for Francis Cain new title is now called "Acting Director" and serving as the Acting Dept. Head. (Emailed) Vote needed
5. Auditor's office-Authorized signature form for Scott Hathaway to sign the following: (Emailed) in the absence of Francis Cain, Acting Director (Acting Dept. Head) (Emailed) Vote needed
6. Michael Tirrell and or Scott LaBombard -Follow up with Law dept. regarding playground and park curfew ordinance

Reports

- Schedule of bills: Designated board members - Vincent Olinski or Robert Veronesi
- Monthly staff reports

Next Board Meeting

- April 12, 2021

Adjournment

