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APR 11 2019

WESTFIELD CITY CLERK

BOARD OF PUBLIC WORKS

January 8, 2019

Convened: 7:00 P.M.

Present Dave Billips, Director of Public Works Matt Emmershy- City Council
 Fran Cain, Assistant Director of Public Works Cindy Harris- City Council
 Casey Berube, Deputy Superintendent
 John Sullivan, Chairman
 Jack Campaniello, Secretary
 Mark Cressotti, City Engineer
 Thomas Pereira, Member
 Brittany Rash-Senior Clerk

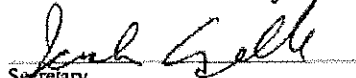
Reading of the minutes of the December 11, 2018 waived and accepted.

- 1. Public Participation:** Rail Trail has been noted as a record usage of the trail within the central, north, and south locations. The central location of the trail is thought to hopefully attract residents to downtown business. It has been made aware that the Shaker Road crosswalk by the rail trail needs to be repainted. The south side bridge by the rail trail has graffiti on there that is being requested to be painted over and fixed. The Silver Street ramp has uprooting present, possibly from frost heaves, repaving requested. Sinkholes have been brought to attention on the Hedges ramp and Silver Street ramp/bridge. Department of Public Works has acknowledged these concerns and will assist in repairs and fixing.
- 2. City Councilor Communications:** Councilman Emmershy stated concerns about the holes on the Union Street paving project. It was addressed that micro surfacing has some holes on Union Street that the City is aware of; there is a warranty on the road and the company will be coming back in the spring to correct the issues. Emmershy also stated that North Road, Root Road, and Montgomery Road as "failure" in paving projects. The Director of Public Works, David Billips, and Engineering are aware of the issues and also made note that the three roads are apart of three different technologies being utilized. The pothole that was on Shaker Road has been patched for now and the road project is covered under warranty; therefore the area where the pothole is located will be addressed under the warranty coverage.
- 3. Follow-Up Discussion on Veterans Banner Protocol:** Director Billips commented that there should hopefully be a policy in place by the next commission meeting. Director Billips is still researching the necessary details and exact specifications for the possible display of the Veterans Banners. This will be on the Agenda for the February 19, 2019 Commission Meeting.
- 4. Department of Public Works Monthly Report David Billips:** The DPW is currently working to fill any and all open positions, the Foreman positions are currently all occupied. With the purchase of the excavator it has helped greatly to complete more projects year round whether it be small patch jobs or larger projects; more projects to come as we near spring. The department has sent out dye testing letters for any possible cross connections. Joe Kietner and Casey Berube are overseeing the IDDE (Illicit Discharge Detection and Elimination) Investigation. Director Billips mentioned that some residents and businesses have been able to let us in to do some dye testing to help indicate where possible cross connections are. The Director did state that there are possibly some illicit connections not that anyone necessarily did anything wrong. The final pavement management improvement project is on way with where we stand with the roads in the city; a lot of progress has been done in the past 2-3 years. Pothole patching is still going on around the city even though the pavement plants are closed for the winter; therefor reclaimed materials are being used to patch. There is still a plan in the works for a new salt shed because the current one is undersized. The Director is working on developing a trash truck plan for the Mayor, as the trucks have a life expectancy of only 5-7 years and the department went over 10 years without buying a new one. The matter of increasing the Stormwater rate is before City Council. If the Stormwater rate gets to where the City wants it then 3 new employees can be added to do nothing but Stormwater work. The actual charge of the Stormwater rate is to help maintain the function of the water mains system and drainage throughout the entire city. The recycling that currently is no charge to bring to the landfill is going to start charging for all recycle drop-offs. The contract for recycling is still good throughout the end of this year. There have been meetings to address the issue and concerns; a consortium has been put together to work on this matter. It does look like that probably next year we will have to be paying for recycling. Director Billips is investigating how to possibly privatize the landfill to become a Regional Transfer Station and generate revenue by increasing the tonnage and making it an RFP to use it as a regional transfer facility. Director Billips is looking to put back

together the committee to present to the state for the permit increase for the tonage at the Twiss Street Transfer Station to help offset cost of the upcoming charges for recycling that used to be free and put out an RFP again in hopes a company might come in. Chairman Sullivan asked if there was a way to accelerate the process and answers from the State; Director Billips to follow-up.

5. **City Engineer Mark Cressotti:** There is talk of sewer installation on Plantation and Pine Ridge, but with it being winter it is at a standstill for now. Plans are being put together to present to the Mayor for the traffic signals on Union Street and Springfield Road; still investigating the interchange 3; continuing the design effort of Western Ave east; surveying of Western Ave west; picking back up pavement work on Washington Street in the spring.

A motion was made to adjourn the meeting at 7:28PM.


Secretary