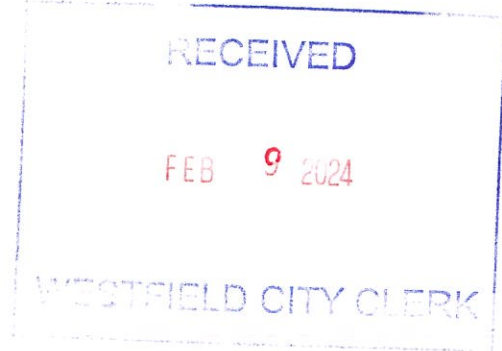


Thursday, January 11, 2024 Commission Meeting Minutes

The regular meeting of the Westfield Airport Commission on Thursday, January 11, 2024, was held in the Airport Administration Building Conference Room, Westfield, MA. Chairman Gonet called the meeting to order at 6:00 p.m.

ATTENDANCE:

Commissioner Gonet
Commissioner Phelon
Chris Willenborg - Airport Manager
Fredrika Ballard – Fly Lugu/AeroDesign
Brittany Rutherford – Fly Lugu/AeroDesign
Tim Veccharelli – Westfield Air Museum
Robert Zemba – Westfield Air Museum
Cody Hodgins – Wolf Aviation
Sasha Wolf – Wolf Aviation



APPROVE OUTSTANDING MINUTES:

Upon motion made by Chairman Gonet and seconded by Commissioner Phelon, it was voted to table the December 19, 2023, regular meeting minutes. This was followed by a roll call vote:

Commissioner Gonet – Yes
Commissioner Phelon - Yes

PUBLIC PARTICIPATION:

None.

AGENDA ITEMS:

- A. Airport Signage Update – Review of City of Westfield Sign Ordinance** – Airport Manager Willenborg shared that he is working with the City Law Department, Building Commissioner, and City Planner on future Airport owned signage. This is in an effort to ensure that all signs meet the City Sign Ordinance.
- B. FY2025 Airport Budget Update** – Airport Manager Willenborg shared that Mayor McCabe requested FY2025 budgets by February 1, 2024. He also shared that the Airport would like to create a position for Operations Coordinator.
- C. Westfield Aviation Museum Update** – Robert Zemba, of Westfield Aviation Museum, shared that they are working on updating the museum’s website, the recently approved signs are in progress, and recently acquired an Aero M100 Glider.
- D. BAF Snow Removal Group Update** – Airport Manager Willenborg shared that the airport received 14 inches of snow. Clean up went through the weekend and finished up on Tuesday.
- E. Airport Marketing Update** – Commissioner Phelon shared that the new episode of “In the Air on the Air” with Colleen D’Alessandro will be filmed on January 19, 2024 in the Westfield Tech Academy Hangar.

Approved:

A handwritten signature in black ink, appearing to read 'W.P. Gonet', written in a cursive style.

William P. Gonet, Chair
Westfield Airport Commission