

Westfield
45 Noble



Aging
01085

Minutes

Westfield Council on Aging Board Meeting
Monday, January 12, 2026, 12:30 p.m.
Westfield Senior Center Multi-purpose Room

Present: Ed Ekmalian, Trudy Knowles, John Greaney, Jim Liptak, Barbara Martone, Bob O'Brien, Eric McDowell, Joann Boucher (Assistant Director), Michael Squindo (Executive Director)

- I. Meeting called to order by Jim Liptak at 12:31pm
- II. Approval of Minutes December 8, 2025: Motion to approve as amended - Under #VI A – add 'n' to word bee. **Greaney/Ekmalian** 5-0
- III. Public Participation - None
- IV. Items for Discussion/Information
 - A. Jim Liptak will be stepping down as chair in April.
- V. New Business- None
- VI. Report – Director
 - A. Director gave a summary of the 2025 report looking at major goals. See referenced document entitled [2025 Recap, COA Board Report MAS](#)
- VII. Old Business
 - A. First Floor Lighting Update – The lights we purchased for the lighting update don't have the correct voltage for the lines installed. They will be returned. Update of lighting will occur when correct lights are purchased.
 - B. Staffing Updates
 - i. Assistant Food Services Coordinator – Interviews were conducted and an offer has been made.
 - C. Policy Drafts and Revisions
 - i. Inclement Weather Policy

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1. There was a slight transcription error in the policy as previously approved by the board. A discussion ensued about whether to change the opening time from noon to 10 am if there is a school delay. When the staff had conversations about that, they were concerned about whether the parking lot could be cleared prior to noon. Further discussion is warranted.
2. Motion made to revoke the policy, correcting the transcription error. **Greaney/Ekmalian 7-0**

D. Future Meeting Dates

- i. February 9, 2026
- ii. March 9, 2026
- iii. April 13, 2026
- iv. May 11, 2026
- v. June 8, 2026

VIII. Motion to adjourn. **Greaney/Martone 7-0**

IX. Meeting adjourned 1:26pm.