



Advisory Board Meeting notes

January 19, 2021 Virtual 5pm – 6pm

Present: Maureen Baillargeon RN Allied Health Staff; Jacqueline Barcomb LPN Allied Health Staff; Tina Gorman, Director COA; Erica Jones MSN, APRN, ACNP-BC, CCRN STCC faculty and WMH Nurse Practitioner; Jacqueline Amell BS, Allied Health Alumni; Connie Jansen PT Baystate Noble; Teresa Beaudry RN HCC Nursing Program Director; Pamela Rivera BSN Baystate Medical Center Springfield.

Absent/Excused: Joe Kearns, community representative; Debra Mulvenna RN City Health Nurse; Seth Ellis Deputy Chief at Westfield School District; Janette Guilmette PTA, Noble Sport and Rehab; Julie Racicot RN, Education Baystate Noble and WSU; Marcia Scanlon RN WSU Nursing Chair; Heidi Rademacher HCC; Karen Detka RN Arbors of Westfield Assisted Living; Chris Tolpa Principal Franklin Avenue; Katelynn Pellegrini and Lorelei Pellegrini student and parent representatives.

I. Call to order

The meeting started promptly at 5pm via google meets. Attendance is logged by the technology. Introductions were made with M. Baillargeon facilitating.

II. New Business

Pandemic concerns were discussed.

A. Staffing Issues: H.Potito one of the staff resigned at the start of the school year leaving the program shorthanded. We always put in for a 3rd instructor with a shop assistant for 4 sets of eyes and now we are down to 2 sets of eyes. The Junior/Senior/ Department Head and the shop assistant working in the role of the Freshman/ Senior teacher are presently the only staff for the dept. This leaves us not able to go out of the building at all for clinical placements.

B. Cooperative Education: Seniors have been cleared to participate in coops after it being on hold at the start of the year. First term we had 5 out, second term we have 4 out. Grades falling below the requirement pulled 2 of the students back to shop. Placement sites: Arbors, Armbrook Village, Westfield Center/Genesis

Please see the Allied Health Program Report for more details. This was read and questions answered.

III. Enrollment: Freshmen 12, Sophomores 14, Juniors 10 (was 13: 3 left one this year), Seniors 10 (2 left 1 moved end of last year) Current total: 46

Pinning Ceremony can't happen week of CTE week as the Seniors are just being tested on February 22nd. We will plan a ceremony after that which may be virtual for observers.

IV. Capital Skills Grant: The document camera was used to give a tour of the classroom to show off a few of the new items received from the grant. Unfortunately because of the short staff, school plumber issues, etc much of the installation is coming very slowly. We have 3 new beds in 218, 2 new in 208; A spin disk, sit to stand and a mechanical Hoyer lift all for transferring residents; new wheelchairs; new bladder scanner; new EKG machines; new Headwalls for over the beds (not installed); new trauma (stop the bleed kit); new manikins to supplement our old ones, a new geriatric manikin, new child EKG simulation manikin; new torso; new ostomy display; and new bed linens. Our home health aide kitchen area was updated with new washer/dryer, microwave, refridge, stove and dishwasher. The installation of a new counter and sink is underway. In the back of the room we have a new exam room with an exam table, counter with sink and cabinet above. The plumbing for that sink has been completed, and the wall primed in the upper cabinet hung.

V. Open discussion: Vaccine, masks, distancing, student participation during remote learning discussed. Plan to try and get junior clinical hours in starting in March/April or May the latest. Worst case scenario they get their hours senior year in the fall.

Call for meeting to adjourn: Tina Gorman

Second for adjournment: Jackie Amell

The meeting was officially ended at 6:26pm thank you for staying longer

Minutes submitted: Maureen Baillargeon