

Advisory Meeting Minutes

January 20, 2026

MAR 13 2026

Present: Jesse Barrows, Christopher Benda, Brandon Chapman, Mike Durkee Sr., Mike Durkee Jr., Tony Pluta, Bella Westcott, Andy Freniere, Sean Cronin, Dan O'Connor, Peyton Savaria, Nick Madsen

WESTFIELD CITY CLERK

A. Meeting began at 5:35 p.m.

1. Board members reviewed and accepted meeting minutes from the last meeting

B. Old Business

1. We have added a question to the co-op survey asking responders to provide the name of the company that they work for. We will be resending the survey out in hopes of getting a few more responses.

C. Shop Equipment/Shop Progress

1. Co-op status: We have six Seniors out on Co-op and two juniors out on Co-op.
2. Most of the 10th grade students have completed their OSHA 10 training.
3. Mr. Chapman and Mr. Benda are in the process of redesigning the motor control project boards so that the equipment will last longer.
4. Mr. Benda and the senior students have started working on the house that the Construction Tech Shop is building.
5. Mr. Benda and the senior students have started planning a job for the Westfield Women's Club (adding new lighting, new receptacle outlets, and changing some existing lights).
6. M. Chapman is in the process of adding some conduit projects into his 11th grade curriculum.
7. Mr. Freniere will look into getting some VFDs donated to the shop for new motor control projects.

D. New Business

1. All three teachers in the Electrical Wiring Shop have settled into their roles. These new roles have all been approved by the administration.
2. Tony Pluta was nominated and voted in as the new Advisory Board Vice Chair.
3. We got our final group of 9th grade students (a full group of 16 students) that officially made it into the shop.
4. We had three 10th grade students sit in on this meeting with the intent of joining the Advisory Board. They were informed of the important role that the Advisory Board plays in the progress of the department.

E. Input or Concerns from Committee Members

1. None

F. Meeting Adjourned at 6:40 p.m.

G. The next meeting will be on Wednesday March 18, 2025 in the W.T.A. Electrical Shop (room 210)