

RECEIVED

SPECIAL MEETING OF THE WESTFIELD HOUSING AUTHORITY

APR 28 2021

January 27, 2021

- I The meeting was called to order at 9:30 A.M. via Zoom Teleconference by Chairperson Murphy with the following members present: Commissioner Murphy, Commissioner Mulligan, Commissioner Murray and Commissioner Carmichael. Also present: Daniel J. Kelly, Executive Director, Karen Casey, Operations Manager Administrative, Thomas Fanion, Operations Manager Maintenance and Gary Depace, Fee Accountant. At this time the Chairperson announced that no video or audio recording was being made of this meeting. Gary Depace presented Budget Revision 1 (3-31-21) and Budgets for fiscal year 3-31-22. Board will vote on Budgets under New Business
- II Upon the motion of Commissioner Mulligan and seconded by Commissioner Murray it was
VOTED: That the minutes of the Regular meeting of December 8, 2020 be approved as printed. Unanimous vote of 4 to 0.
- III BILLS
1. Bills pertaining to the Revolving Account were read and upon the motion of Commissioner Murray and seconded by Commissioner Mulligan it was
VOTED: That all bills be paid. Unanimous vote of 4 to 0.
 2. Bills pertaining to Project 400-C were read and upon the motion of Commissioner Carmichael and seconded by Commissioner Mulligan it was
VOTED: That all bills be paid. Unanimous vote of 4 to 0.
 3. Bills pertaining to Project 689-C were read and upon the motion of Commissioner Mulligan and seconded by Commissioner Murray it was
VOTED: That all bills be paid. Unanimous vote of 4 to 0.
- IV COMMITTEE REPORTS
1. Upon the motion of Commissioner Murray and seconded by Commissioner Carmichael it was
VOTED: to accept the Treasurer's Report. Unanimous vote of 4 to 0.
 2. Upon the motion of Commissioner Mulligan and seconded by Commissioner Carmichael it was
VOTED: to accept the Consolidated Expenditure report. Unanimous vote of 4 to 0.

200/667/705/689/MRVP), Program number 400-1 for the fiscal year ending 3-31-2021 showing total revenue of \$2,653,324.00 (Acct. No. 3000) and Total Expenses of \$2,535,029.00 (Acct. No. 4000) thereby requesting a subsidy of \$745,824.00 (Acct. No. 3801), and further that the Executive Director's total annual salary of \$140,703.00 for fiscal year ending 3-31-2021 be submitted to the Department of Housing and Community Development for its review and approval. Commissioner Murray seconded the motion which upon roll call, was passed unanimously by a vote of 4 to 0.

Annual Operating Budget for State-Aided Housing Fiscal Year:

Motion: Commissioner Mulligan moved that the proposed Operating Budget for State-Aided Housing of the Westfield Housing Authority (Chapter 200/667/705/689/MRVP), Program number 689 for the fiscal year ending 3-31-2021 showing total revenue of \$41,100.00 (Acct. No. 3000) and Total Expenses of \$46,086.00 (Acct. No. 4000) thereby requesting a subsidy of \$0.00 (Acct. No. 3801), and further that the Executive Director's total annual salary of \$140,703.00 for fiscal year ending 3-31-2021 be submitted to the Department of Housing and Community Development for its review and approval. Commissioner Carmichael seconded the motion which upon roll call, was passed unanimously by a vote of 4 to 0.

2. Budgets (FYE 3-31-22) –

Annual Operating Budget for State-Aided Housing Fiscal Year:

Motion: Commissioner Murray moved that the proposed Operating Budget for State-Aided Housing of the Westfield Housing Authority (Chapter 200/667/705/689/MRVP), Program number 400-1 for the fiscal year ending 3-31-2022 showing total revenue of \$2,471,685.00 (Acct. No. 3000) and Total Expenses of \$2,509,994.00 (Acct. No. 4000) thereby requesting a subsidy of \$621,685.00 (Acct. No. 3801), and further that the Executive Director's total annual salary of \$140,703.00 for fiscal year ending 3-31-2022 be submitted to the Department of Housing and Community Development for its review and approval. Commissioner Murray seconded the motion which upon roll call, was passed unanimously by a vote of 4 to 0.

Annual Operating Budget for State-Aided Housing Fiscal Year:

Motion: Commissioner Carmichael moved that the proposed Operating Budget for State-Aided Housing of the Westfield Housing Authority (Chapter 200/667/705/689/MRVP), Program number 689 for the fiscal year ending 3-31-2022 showing total revenue of \$42,900.00 (Acct. No. 3000) and Total Expenses of \$46,348.00 (Acct. No. 4000) thereby requesting a subsidy of \$0.00 (Acct. No. 3801), and further that the Executive Director's total annual salary of \$140,703.00 for fiscal year ending 3-31-2022 be submitted to the Department of Housing and Community Development for its review and approval. Commissioner Mulligan seconded the motion which upon roll call, was passed unanimously by a vote of 4 to 0.