



**Westfield Redevelopment Authority Meeting**

**February 1, 2022**

Municipal Building, 59 Court Street, Westfield, MA, Room 315  
8:00 AM.

MEMBERS PRESENT

STAFF

MEMBERS ABSENT

Kathy Witalisz, Chair

Peter J. Miller, Acting Executive Director

William Parks, Vice-Chair

Christine Fedora, Office Manager

Mark Morin

Tom Woodson

1.) Roll call

Vice – Chair William Parks called the meeting of the Westfield Redevelopment Authority to order at 8:00 am. The above members were in attendance.

2.) Annual Meeting Business

a. Summary of Activities

Member Woodson MOTIONED, seconded by Member Morin to have Peter Miller create a Summary of Activities in accordance with the draft summary as presented. All in favor.

b. Financial Report

The Board reviewed the Financial Report of the WRA as submitted. After reviewing Member Woodson MOTIONED, seconded by Member Morin to accept the Financial Report for the WRA for Calendar year January 2021 through December 2021 as presented. All in favor.

c. Election of Officers (Chairperson, Vice Chair, Secretary)

The Board reviewed the current officers. Vice Chair Parks stated currently the Chair is Kathy Witalisz. The Board discussed nominations for Chair and all members were in favor of reappointing Chair Witalisz.

Vice – Chair Parks stated he would be fine as keeping the Vice-Chair. All in favor.

Secretary – Currently is Peter Miller, Mr. Miller stated he would be happy to stay as Secretary.

W.R.A.

With no other nominations, Member Woodson declared the nominations closed. All in favor.

3.) Approval of Minutes from January 4, 2022 meeting.

Member Woodson stated there were typos in the minutes. And reviewed them for the members. Member Woodson MOTIONED, duly seconded to approve the minutes as per recommended amendments. All in favor.

4.) Reports of the Executive Director

In the absence of Peter Miller, members discussed the Executive Director's report as submitted by E Mail and approved the report as submitted.

5.) Unfinished Business

- a. Discussion to consider next steps on Elm Street Urban Renewal Plan
- b. Discussion relative to WRA interest in American Rescue Plan Act (ARPA) funds.

The above agenda items were deferred until the next meeting.

6.) New Business

None

7.) Adjournment

Member Morin MOTIONED, seconded by Member Woodson to adjourn at 8:56. All in favor.

APPROVED