



# MINUTES OF THE BOARD OF ASSESSORS

59 COURT STREET  
CITY HALL – ASSESSORS OFFICE, ROOM III  
WESTFIELD, MA 01085  
FEBRUARY 13, 2023 AT 5:00PM

RECEIVED

SEP 15 2023

**In Attendance:** Grace Sullivan (Chair), Diane Snow, Timothy Reynolds, Ashlie Brown (City Assessor) & Deborah Levere (Assistant Assessor) **Absent:** None

WESTFIELD CITY CLERK

The meeting was called to order in the Assessor's Office, 59 Court St, Westfield, MA at **5:00pm** by Chair Sullivan.

VOTED: Minutes for the January 11, 2023 were ACCEPTED

**Public Participation:** Lawrence P. Zabielski, 29 Waterford Dr. spoke to the Board about his FY23 property assessment.

**Bills Payable:** Invoices for Assessors Office bills were signed by Sullivan & Brown

**Old Business:** None

**New Business:**

VOTED: January monthly abatement/commitments were ACCEPTED

VOTED: Approval for Diane Snow to sign Bills during the month of March in the absence of Chair Sullivan

**City Assessor Report:** Levere spoke to the board about the newly implemented cyclical program. Assessors continue to complete 10 year inspections on all properties. Levere spoke about the benefits of implementing Mobile Assessor in the near future. In February assessing staff will attend a few trainings/courses for continuing ED.

At **5:25pm** upon motion from Snow and seconded by Reynolds, it was VOTED: to enter into Executive Session.

Approved on:

3, 8, 23

Grace Sullivan, Chair

Diane Snow

Timothy Reynolds