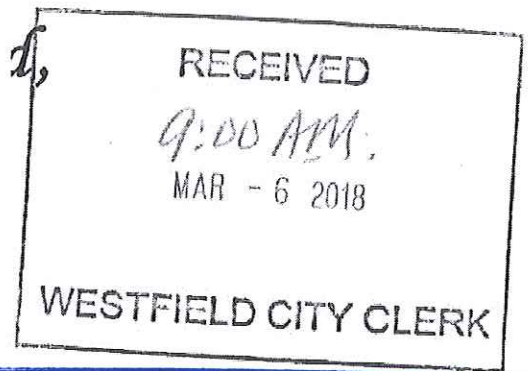




City of Westfield Massachusetts

NOTICE OF MEETING



NAME OF COMMITTEE: Finance Committee

DATE: Thursday, March 8, 2018

TIME: 6:30 PM

LOCATION: Municipal Building, 59 Court street, Westfield, MA

ROOM No: Room 201 AGENDA



ITEMS

CALL TO ORDER 6:30

ROLL CALL/ Attendance Committee members Allie, Surprise, Emmershly all present. Other in attendance Councilors Figy, Beltrandi, Babinski, Harris, Burns, Morganelli, and Flaherty; Chief Regan, Amy Porter, Health Director Rouse, Kristen Mello, Matthew Roman, DPW Director Billups, DPW Asst. Director Cain, Purchasing Director Tefft, John Rheame, Bill Sheba

RECORDING Matt Emmershly 36 Fowler St

MOTION TO ACCEPT MINUTES

Finance meeting February 14, 2018 3-0 accept

Finance meeting February 28, 2018 3-0 accept

A. H. Motion of Councilors Emmershly, Morganelli, Surprise, and Flaherty requesting review of city trash services (curbside pick-up, bulk pick-up, recycling, and Twiss Street drop-off).

DPW Director Billups

BOH Director Rouse

Chief Procurement Officer Tammy Tefft

2009 last bid. 1st year of 3yr trash contract. Councilor Allie requested tige and bond details. Considering dumping bulky in Holyoke or contracting out. City dumpsters are now contracted with Republic. Stated costs to privatize are significantly higher. Information provided for Council review. Remain in committee 3-0

B, Appropriation of \$857,120.00 from the Department of Public Works Water Division Undesignated Funds, account #6800-3590000 to the following:

- \$531,300.00 to the Department of Public Works, Water Division, Purchase of Services, account #68004500-520000 SCATA system since 95. Tech center will record historical data. Monitors tank balance, chlorine with alarms. To replace all old equipment in cabinets and rewire.
- \$27,700.00 to the Department of Public Works, Water Division, Supplies, account #68004500-540000 76,582.00 to the Department of Public Works, Water Division, Additional Capital Need additional supplies and replenish account Equipment, account #68004500-585000 Portable message board, Light tower doubles as a generator. Back up generator has about 40 of them.
- \$2,500.00 to the Department of Public Works, Water Division, Additional Small Equipment, account #68004500-585500 • \$1,500.00 to the Department of Public Works, Water Division, Replacement Home depot purchase account Equipment, account #68004500-587000
- \$17,538.00 to the Department of Public Works, Water Division, Other Capital Outlay, account #68004500-589000 Tank replacement at Sackett.

- Motion to approve 3-0

- Bill Sheba asked about division vs Water Department.

Motion to approve 3-0

C. Appropriation of \$331,000.00 from the Department of Public Works, Wastewater Division Undesignated Funds, account #6700-359000 to the following:

- \$255,000.00 to the Department of Public Works, Wastewater Division, Purchase of Services, account #67004400-520000 Solids hauling
- \$76,000.00 to the Department of Public Works, Wastewater Division, Supplies account #67004400-54000. Sodium Hydroxide

- Motion to approve 3-0

D. Transfer of \$871.00 from the FY18 Department of Public Works, Sewage and Wastewater Treatment Division, Purchase of Services account #67004400-520000 to prior year FY17 Department of Public Works, Sewage and Wastewater Treatment Division, Purchase of Services account #67004400-520000. Sending emails with invoices to employee who left. Motion to approve 3-0

E. Transfer of \$31.50 from the current FY18 Department of Public Works, Water Division, Purchase of Services account #68004500-520000 to prior year FYI 7 Department of Public Works, Water Division, Purchase of Services account #68004500-520000. Lost bill. Motion to approve 3-0

F. Transfer of \$27.35 from the current FY18 Department of Public Works, Water Division, Purchase of Services account #68004500-520000 to prior year FY17 Department of Public Works, Water Division, Purchase of Services account #68004500-520000. Motion to approve 3-0

G Transfer of \$316.26 within the Fire Department and Ambulance, as follows: •
• \$309.96 from current FY18 Ambulance, Hourly, account #21002310-511100 to prior year FY16 Ambulance, Hourly, account #21002310-511100

• \$6.30 from current FY18 Fire, Holiday, account #12200000-514100 to prior year FY16 Fire, Holiday, account #12200000-514100. Did not factor in educational rate for new hire. Motion to approve 3-0

H. Transfer of \$1,639.79 within the Fire Department and Ambulance, as follows: •
• \$115.77 from current FY18 Ambulance, Overtime account #21002310-513000 to FY17 Ambulance, Overtime account #21002310-513000

• \$121.46 from current FY18 Ambulance, EMT Incentive, account #21002310-519070 to prior year FY17 Ambulance, EMT Incentive, account #21002310-519070

• \$108.96 from current FY18 Fire, Holiday, account #12200000-514100 to prior year FYI 7 Fire, Holiday, account #12200000-514100

• 1,293.60 from current FY18 Fire, Hourly, account #12200000-511100 to prior year FY17 Fire, Hourly, account #12200000-511100 Did not factor in educational rate for new hire. Motion to approve 3-0

• Submitting a Bond Order in the amount of \$13,000,000.00 to be used for water wells, connector and water tanks,
4.2 left of 5 mil. Prelim on 7-8 1&2 and improvements. 6M gallons per day 3-4M now 4.5-5M average. 9M at peak. Max 12M all in. 5 line spreadsheet provided with remaining costs. Stated costs go up as justification for increases.

Vote to recommend 1 positive-2 negative.

Motion to close 3-0 8:35