



# City of Westfield

## PLANNING BOARD

William Carellas, Chair  
Cheryl Crowe, Vice Chair  
Robert Goyette  
Jane Magarian  
Philip McEwan  
Raymond St. Hilaire  
John Bowen  
Bernard Puza, Associate  
Richard Salois, Associate

March 16, 2021

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the City of Westfield Planning Board was conducted via remote participation. Specific information could be found on the City website at [www.cityofwestfield.org](http://www.cityofwestfield.org). For this meeting, members of the public who wished to listen to the meeting were advised to do so by tuning into Channel 15 or Channel 12 or online at [westfieldtv.org](http://westfieldtv.org) or online at [Youtube.com](http://Youtube.com) - Westfield Community Programming Channel. No in-person attendance of members of the public was possible.*

**PB MEMBER PARTICIPANTS**  
 **MEMBERS ABSENT**

**STAFF**

- William Carellas, Chair
- Cheryl Crowe, Vice-Chair
- Robert Goyette, Jr.
- Jane Magarian
- Philip McEwan
- Raymond St. Hilaire
- John Bowen
- Bernard Puza (Associate)
- Richard Salois (Associate)

- Jay Vinskey, Principal Planner
- Christine Fedora, Secretary

The above member attendance was taken by roll call.  
(Member Magarian would arrive @ 7:06)

Prior to the arrival of Member Magarian, Acting Chair Crowe inquired if there were enough members present to hold the meeting. Planner Vinskey replied the Board can hold the meeting, but 5 are needed for the Special Permit public hearing.

### A. Public Participation

Acting Chair Crowe asked if there was anyone who would like to address the Board during the public participation portion of the meeting not requiring a public hearing. There being no one heard Acting Chair Crowe proceeded to the next item on the agenda. It was noted a letter was received by the Board.

B. Review and approval of previous meeting minutes (2/16/21 & 3/2/21)  
Member Goyette MOTIONED, seconded by Member Salois to approve the 2/16/21 & 3/2/21 meeting minutes. Planner Vinskey asked and Member McEwan confirmed he was not in attendance during the whole 265 Union St. hearing, reflected in the drafted minutes.

By Roll Call vote:

Member Crowe	-	yes
Member McEwan	-	yes
Member Bowen	-	yes
Member Salois	-	yes
Member Goyette	-	yes

C. Review of plans not requiring approval under Subdivision Control Law  
None.

#### D. Public Hearings

Planner Vinskey noted there are only 5 members present; the applicant may wish to continue to the next meeting noting 5 affirmative votes are required for approval of a Special Permit. He also stated the Board is waiting on correspondence from Health as well as Water Commission, so a continuance is expected in any case.

Member Magarian then arrived at 7:06 making the 6<sup>th</sup> member of the Board. Acting Chair asked the petitioner if he wished to proceed with the public hearing this evening. Mr. Barbieri stated he would like to hold the public hearing. Chair Crowe read the instructions for Participation.

- Amendment to Special Permit/ Site Plan (granted 5/17/11) - change of use (to insulation business) - 845 Airport Industrial Park Rd.

Mr. Kevin Barbieri addressed the Board. The property is located at 845 Airport Industrial Park it is currently an alarm security company. He is before the Board for a change of use to allow for a mechanical insulation company. The building will be used for storage of equipment, some excess insulation, as well as his office location and possibly a van truck.

Member Salois asked if there would be any liquids on site. There will not be.

Member Crowe asked what the storage of excess insulation is. Mr. Barbieri informed her they currently are working at a site in Worcester that uses insulation any left over insulation would be stored at the site as inventory for any future jobs.

Member Bowen asked if there are any plans to change the configuration of the building or any additional paving. Mr. Barbieri informed him not at this time, it is perfect the way it is set up.

Member Salois asked if there would be any spray foam insulation. Mr. Barbieri replied there is no spray foam, they have no intention of using that. Member Salois asked for the current location. 12 Crescent Street, Holyoke.

Acting Chair Crowe asked if there were additional questions. Member Bowen said it looked good to him. Acting Chair asked if there were any comments from the Public. None.

Acting Chair Crowe stated the Board has not heard from some of the Boards and inquired as to what the Board would like to do. Planner Vinskey noted we have gotten response (no comments) from the Engineering Department and Conservation but have not heard back from the Water Commission or the Board of Health, he further noted per the aquifer ordinance they have 35 days to respond. After discussion Member Salois MOTIONED, seconded by Member Goyette to continue to April 6, 2021. It was noted that date is beyond the 35 day window.

By Roll call vote:

Cheryl Crowe -	yes
Richard Salois -	yes
Jane Magarian-	yes
Phil McEwan -	yes
John Bowen -	yes
Bob Goyette -	yes

#### E. Other business

- Planning Board Stipend

Acting Chair Crowe asked members if they had reviewed the information she sent regarding Planning Board stipends and asked what their feelings were. Member Salois stated this information opened his eyes. Member McEwan's thoughts were the stipend is kind of a gratitude for serving on the Board, it's not compensation for services rendered and all City boards play an important role. He agreed that Planning Board is not paid for what they are worth, but added Planning Board members are unpaid volunteers in most communities.

Acting Chair Crowe added she's been in discussion with City Councilor Onyski and in their discussions they felt it was worth a try to get more compensation. Member Bowen agreed it is worth a try. Member Salois also felt it was a good idea to present the issue to the Council.

#### F. Announcements/Future Agenda Items

Acting Chair Crowe stated the pool place on 1090 Southampton Road is starting to look like a used car/storage lot and suggested a letter be sent to them. Planner Vinskey noted that with active construction sites they are generally granted leeway, but he will add to the next agenda.

Updated members on the letters sent out regarding open projects. Planner Vinskey stated the Ampad Road truck facility has been closed out; the engineers' certificate has been received and it looks to be in compliance.

Member Salois asked about the storage facility being built on Southampton Road. Planner Vinskey replied they seem to be following the process, as a preconstruction meeting has been held.

Member Magarian asked if meetings would be held in person when city hall reopens. Planner Vinskey noted City Hall should be opening on April 1<sup>st</sup> but the board meeting process has not been decided; required public hearings would make it difficult to accommodate a crowd.

The meeting was adjourned 7:31.