



MINUTES OF THE BOARD OF ASSESSORS

59 COURT STREET
CITY HALL -- ASSESSORS OFFICE, ROOM 111
WESTFIELD, MA 01085
APRIL 12, 2023 AT 5:00PM

RECEIVED

SEP 15 2023

WESTFIELD CITY CLERK

In Attendance: Grace Sullivan (Chair), Diane Snow, Timothy Reynolds & Ashlie Brown (City Assessor) **Absent:** None

The meeting was called to order in the Assessor's Office, 59 Court St, Westfield, MA at **5:04pm** by Chair Sullivan.

VOTED: Minutes for the March 8, 2023 were ACCEPTED

Public Participation: None

Bills Payable: Invoices for Assessors Office bills were signed by Sullivan & Brown

Old Business: None

New Business:

VOTED: March monthly abatement/commitments were ACCEPTED

City Assessor Report: The MAAO Spring Conference (4/20) & MAAO Summer Conference (6/20-6/23) are coming up in the next few weeks/months. Information from the DOR and Assessing updates will be covered. Frangie (Data Assessor) will attend virtual class in May to continue working towards designation. Brown met with Mayor and Auditor to review FY24 budget, no cuts/changes made. MUNIS Conversion will take place April 27th & 28th, we will be unable to process MV abatements those days but will post to public ahead of time. Brown will be coordinating with the Senior Center and Veterans Office to put together a presentation on Senior and Veteran Exemptions in June. Mobile Assessor project in-progress, training will be 5/30-6/2. Office computer upgrades will be coming April/May. Brown reminder BOA members to check their City email often and complete Cyber Training activities.

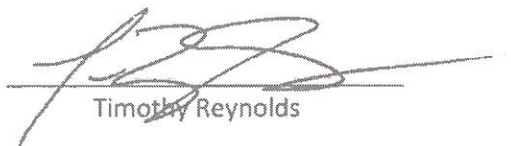
At **5:19pm** upon motion from Snow and seconded by Reynolds, it was VOTED: to enter into Executive Session.

Approved on:

5, 10, 23


Grace Sullivan, Chair


Diane Snow


Timothy Reynolds