



MINUTES OF LEGISLATIVE AND ORDINANCE COMMITTEE MEETING  
WESTFIELD, MA  
TELECONFERENCE  
APRIL 13, 2021 at 5:00 PM

RECEIVED

By City Clerk's Office at 9:17 am, 5/6/21

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the City of Westfield **Legislative and Ordinance Committee** will be conducted via remote participation. Specific information can be found on the City of Westfield website at [www.cityofwestfield.org](http://www.cityofwestfield.org). For this meeting, members of the public who wish to listen to the meeting may do so by tuning into Channel 15 or online at [westfieldtv.org](http://westfieldtv.org). No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City's website an audio recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Join Zoom Meeting

<https://cityofwestfield-org.zoom.us/j/84122002973?pwd=WE1TU3ZGVnpqYW1lTDhIWmVDMWJYQT09>

Meeting ID: 841 2200 2973

Passcode: C7QkP@tf

Dial: 1 646 558 8656

Meeting ID: 841 2200 2973

Passcode: 44931372

1. The meeting was called to order by Councilor Onyski at 5:00 PM.
2. Councilor Onyski called the Roll. The following committee members were present: Chair, William Onyski, James Adams and Michael Burns.
3. Councilor Onyski opened the meeting for public participation. There was no one present to speak.
4. Upon Motion of Councilor Burns, it was VOTED: That the L&O Minutes of March 16, 2021 meeting be accepted.  
Motion seconded by Councilor Adams  
Approved by Roll Call 3-0
5. Upon motion of Councilor Adams, it was VOTED: to SUBMIT the Resolution for Historic Preservation Restriction for the YMCA Taylor Mansion building, 67 Court Street, Westfield, MA with a POSITIVE RECOMMENDATION.  
The vote on the foregoing was as follows:

James Adams	Yes
Michael Burns	Yes
William Onyski	Yes

Prior to the vote, Councilor Onyski introduced City Planner, Jay Vinskey to explain the two Resolutions regarding Historic Preservation Restrictions before the committee tonight. Mr. Vinskey informed the councilors that The YMCA received CPA money for restoration of the slate roof on the Historic Taylor Mansion a few years ago. One of the conditions was a restriction on the exterior of the building so it would remain preserved and unable to be historically altered without the Historical Commission's consent. This resolution is cleaning up one last condition of their funding. Councilor Onyski questioned if there was any dollar value associated with this. Mr. Vinskey stated there is no cost associated with this restriction, but the YMCA was funded roughly \$90,000 for the work done to the slate roof from CPA money. Onyski asked if the City would be refunded if the property was sold in the future. Jay informed the committee that the restriction follows the owner of the property and the historic mansion part of the building would need to be retained unless the Historic Commission approved any changes. The YMCA is a private organization that was given public money; in exchange for the money, the restriction assures the historic character will remain and protects the City's investment for 30 years

6. Upon motion of Councilor Burns it was  
VOTED: to SUBMIT the Resolution for a Historic Preservation Restriction for the Lambson Furniture building, 89 Elm Street, Westfield, MA with A POSITIVE RECOMMENDATION.

The vote on the foregoing was as follows:

James Adams	Yes
William Onyski	Yes
Michael Burns	Yes

Prior to the vote, Mr. Vinskey explained that this is similar to the prior Resolution. This is regarding exterior and structural restoration to the old Bentley Billiards building. In exchange for that, CPC requires a deed restriction to maintain the character of the building as it is today, into perpetuity. Onyski questioned what happens if they don't adhere to the agreement. Jay informed the commission that the State is also a signatory to this as well as the local Historical Commission, so it should be enforceable. Councilor Onyski asked if it has already been signed by the state. At this point it has been approved by the state and will be signed off by the city, then signed off by the state. There were no further questions. All the Councilors thanked Mr. Vinskey for attending the meeting.

7. Upon motion of Councilor Adams, it was  
VOTED: to give a POSITIVE RECOMMENDATION for Ordinance amendments relative to traffic for the Western Avenue Phase 2 project, as recommended by the Traffic Commission.

The vote on the foregoing was as follows:

James Adams	Yes
Michael Burns	Yes

William Onyski            Yes

Prior to the vote, Councilor Onyski welcomed City Engineer, Marc Cressotti to the meeting. Mr. Cressotti gave an overview of the Ordinances before the committee. It formalizes the traffic restrictions associated with the Western Ave Phase 2 Project and is the follow up material to the agreement the City Council authorized the Mayor to sign with MassDOT several weeks ago. Councilor Onyski asked for clarification on the process, if any traffic control adjustments were needed in the future. Mr. Cressotti informed the committee that any proposed changes would be submitted to the state and could be made upon their approval. Councilor Onyski reviewed the traffic controls being presented for the listeners at home: stop signs at about 15 different locations, left hand turn lanes at 4 different areas, adding restricted street access designated at 5 locations, adding parking prohibited on 5 streets as well as no turn on red and speed limit changes (See full list attached). Councilor Onyski asked Mr. Cressotti to explain what *restricted street access designated* meant. Mr. Cressotti confirmed it is another name for a one-way and several will be at the Highland Elementary School entrance and exits. Councilor Burns asked if all the traffic restrictions needed to be read individually at the Council Meeting. Onyski reminded the committee that these were requirements by the state, and they are all associated together as a package. Councilor Burns requested Mr. Cressotti to make the Ordinance with traffic controls available to the public on our website for review.

At 5:14 PM, and upon motion of Councilor Burns, it was VOTED to ADJOURN.

The vote on the foregoing was as follows:

Michael Burns	Yes
James Adams	Yes
William Onyski	Yes

Respectfully submitted,  
Kaitlyn Bruce, Scribe for the Legislative and Ordinance Subcommittee



# Memorandum

*City of Westfield, Massachusetts*  
*Office of the City Solicitor*

**TO:** City Council President ✓

**FROM:** Shanna R. Reed, 1<sup>st</sup> Assistant City Solicitor *SR*

**DATE:** March 26, 2021

**RE:** Traffic Commission Recommendations

**C:** Mark Cressotti, Traffic Commission Chairman

Attached please find communication from the Traffic Commission submitted by Engineer Cressotti regarding the recommendations made at their meeting held on March 17, 2021. The recommendations are being made pursuant to a Traffic Control Agreement to be signed by the City and MassDOT with regard to the Western Avenue Phase II project. Some of the recommendations require amendments to the City of Westfield Code of Ordinances, which are attached for Council consideration. For those items in the Traffic Control Agreement that do not require amendments to the City of Westfield Code of Ordinances, per the Engineer and Chair of the Traffic Commission, those provisions are either advisory, related to a private drive or covered under state statute.

Please advise should you require additional information.



## CITY OF WESTFIELD, MASSACHUSETTS

# TRAFFIC COMMISSION

### COMMISSIONERS:

Michael McCabe/Captain Police/Chairman  
David Billips/ Director of Public Works  
Mark Cressotti/City Engineer  
Joseph Gadbois/Community Representative  
Richard Clark/Business Representative

March 25, 2021

Shanna Reed, Assistant City Solicitor  
Westfield Law Department  
59 Court Street  
Westfield, Massachusetts

The Westfield Traffic Commission voted unanimously Wednesday, March 17, 2021 to approve the Traffic Control Agreement for the MassDOT Western Avenue – Phase 2 Roadway Reconstruction Project as presented to you previously.

Respectfully,

Mark S. Cressotti, Chair  
Westfield Traffic Commission

**ORDINANCE NO. \_\_\_\_\_**

**CITY OF WESTFIELD**

**IN CITY COUNCIL**

**April 2021**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CITY OF WESTFIELD, MASSACHUSETTS, ADOPTED JUNE 17, 1993.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTFIELD AS FOLLOWS:**

That Chapter 17 of the Code of Ordinances be and is hereby amended as follows:

Sec. 17-73 Stop Intersections Designated

By adding:

Birch Terrace, Southbound at Western Avenue  
Spruce Street, Northbound at Western Avenue  
Spruce Circle, Southbound at Western Avenue  
Highland Circle, Northbound at Western Avenue  
Lathrop Avenue, Southbound at Western Avenue  
Lowell Avenue, Southbound at Western Avenue  
Lowell Avenue, Northbound at Western Avenue  
Hawthorne Avenue, Southbound at Western Avenue  
Kipling Avenue, Southbound at Western Avenue  
Granville Road, Northbound at Western Avenue  
Tekoa Terrace, Southbound at Western Avenue  
St. James Avenue, Northbound at Western Avenue  
Highland Avenue, Northbound at Western Avenue

West Silver Street, Northbound at Court Street  
Holcomb Park, Northbound at Court Street  
Chestnut Street, Southbound at Court Street  
Holcomb Street, Northbound at Court Street

Holcomb Park, Southbound at West Silver Street  
Sterling Street, Northbound at West Silver Street

ORDINANCE NO. \_\_\_\_\_

**CITY OF WESTFIELD**

**IN CITY COUNCIL**

**April 2021**

AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CITY OF WESTFIELD, MASSACHUSETTS, ADOPTED JUNE 17, 1993.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTFIELD AS FOLLOWS:

**TITLE: LEFT LANE MUST TURN LEFT**

That Chapter 17 of the Code of Ordinances be and is hereby amended as follows:

Sec. 17-93 Left Lane Must Turn Left

By adding:

Western Avenue, westbound at appx Sta. 126+60 onto Granville Road  
Court Street, eastbound at appx Sta. 147+90 onto High Street  
Court Street, westbound at appx Sta. 153+05 onto Mill Street  
Court Street, eastbound at appx Sta. 154+40 onto Chestnut Street

ORDINANCE NO. \_\_\_\_\_

## CITY OF WESTFIELD

IN CITY COUNCIL

April 2021

AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CITY OF WESTFIELD, MASSACHUSETTS, ADOPTED JUNE 17, 1993.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTFIELD AS FOLLOWS:

**TITLE: Restricted Street Access Designated**

That Chapter 17 of the Code of Ordinances be and is hereby amended as follows:

Sec. 17-84     Restricted street access designated  
Upon the following streets or parts of streets, vehicular traffic shall be restricted except for emergency vehicles and vehicles serving the properties abutting the restricted area:

By adding:

- *Western Avenue at approx.. Sta 126+80 at Highland Avenue School Exit.*
- *Western Avenue at approx.. Sta 127+15 at Highland Avenue School Exit.*
- *Court Street at approx.. Sta 139+45 at West Silver Street, northbound.*
- *Court Street at approx.. Sta. 140+05 at West Silver Street, northbound.*
- *West Silver Street at approx. Sta. 702+95 at West Silver Street, westbound.*



ORDINANCE NO. \_\_\_\_\_

**CITY OF WESTFIELD**

**IN CITY COUNCIL**

**April 2021**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CITY OF WESTFIELD, MASSACHUSETTS, ADOPTED JUNE 17, 1993.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTFIELD AS FOLLOWS:**

That Chapter 17 of the Code of Ordinances be and is hereby amended as follows:

**Sec. 17-115. Parking Prohibited at all times on certain streets.**

**By Adding:**

Granville Road, southside/eastbound at approx. Sta. 516+80  
Court Street, northside/westbound at approx.. Sta. 146+55  
Court Street, southside/eastbound at approx. Sta. 152+85  
Court Street, southside/eastbound at approx.. Sta. 154+30  
Court Street, southside/eastbound at approx.. Sta. 156+30

ORDINANCE NO. \_\_\_\_\_

**CITY OF WESTFIELD**

**IN CITY COUNCIL**

**October 2018**

AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CITY OF WESTFIELD, MASSACHUSETTS, ADOPTED JUNE 17, 1993.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTFIELD AS FOLLOWS:

**TITLE: NO RIGHT TURN ON RED**

That Chapter 17 of the Code of Ordinances be and is hereby amended as follows:

Sec. 17-42. **No right turn on red:**

By Adding:

- Mill Street northbound at Court Street.

ORDINANCE NO. \_\_\_\_\_

**CITY OF WESTFIELD**

**IN CITY COUNCIL**

**January 2021**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CITY OF WESTFIELD, MASSACHUSETTS, ADOPTED JUNE 17, 1993.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTFIELD AS FOLLOWS:**

That Chapter 17 of the Code of Ordinances be and is hereby amended at Section 17-82 by adding:

**Sec. 17-82 . Speed Limits  
(b) School Zones**

Western Avenue, eastbound at approx. Sta 122+30  
Western Avenue, westbound at approx. Sta 130+20  
Granville Road, eastbound at approx. Sta 516+60



**MASSACHUSETTS DEPARTMENT OF TRANSPORTATION**

**TRAFFIC ENGINEERING**

**TRAFFIC CONTROL AGREEMENT**

AGREEMENT BETWEEN THE  
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION AND THE  
CITY OF WESTFIELD

**FEDERAL AID PROJECT NO. (PENDING)**

**AGREEMENT NO. (PENDING)**

AGREEMENT, made this \_\_\_\_ day of \_\_\_\_\_, 2021 by and between the Massachusetts Department of Transportation, hereinafter called "MASSDOT," and the CITY of WESTFIELD, hereinafter called the "CITY," pursuant to the provisions of 23 U. S. C. §§ 109(d) & 116, and in accordance with the official standards of MASSDOT, which have been adopted in conformity with the provisions and recommendations of the Manual on Uniform Traffic Control Devices for Streets and Highways published by the Department of Transportation, Federal Highway Administration, hereinafter called "STANDARDS."

WHEREAS, MASSDOT and the CITY have agreed that WESTERN AVENUE, COURT STREET, LLOYDS HILL ROAD and WEST SILVER STREET, being in whole or in part a town way, have qualified to participate in the Federal Aid Program with the work being financed in part by the Federal Government; and

WHEREAS, the United States Government, through its Department of Transportation, Federal Highway Administration, requires that the project area upon completion will be operated and maintained in an adequate manner; and

WHEREAS, the CITY approves the proposed plans for the improvements and upon completion of the project will be the responsibility of the CITY.

NOW, THEREFORE, in consideration thereof, the CITY hereby agrees to conform to the following provisions:

**General Provisions**

- A. All information, regulatory or warning signs, all traffic control signals, flashing beacons, traffic islands or other traffic control devices and all pavement or other markings within the ways located in the project area shall be designed, located and operated in accordance with the STANDARDS of MASSDOT for such devices.
- B. The Police Department of the CITY shall be the enforcement agency for traffic regulations established in accordance with this AGREEMENT and the traffic devices installed in connection therewith.
- C. Signed, dated and attested copies of amendments to the CITY traffic ordinances necessary for the enforcement of any specific provisions will be forwarded forthwith by the CITY to MASSDOT.

## Special Provisions

**STOP** signs to be installed in accordance with the applicable permits by the City and approved by MassDOT:

### All Stopped at Western Avenue

Birch Terrace sb (1 sign)  
 Spruce Street nb (1 sign)  
 Spruce Circle sb (1 sign)  
 Highland Circle nb (1 sign)  
 Lathrop Avenue sb (1 sign)  
 Lowell Avenue sb (1 sign)  
 Lowell Avenue nb (1 sign)  
 Hawthorne Avenue sb (1 sign)  
 Kipling Avenue sb (1 sign)  
 Granville Road nb (1 sign)  
 Tekoa Terrace sb (1 sign)  
 St. James Avenue nb (1 sign)  
 Highland Avenue nb (1 sign)

### All Stopped at Court Street

West Silver Street nb (1 sign)  
 Holcomb Park nb (1 sign)  
 Chestnut Street sb (1 sign)  
 Holcomb Street nb (1 sign)

### All Stopped at West Silver Street

Holcomb Park sb (1 sign)  
 Sterling Street nb (1 sign)

### All Stopped at Russell Road (Route 20)

Lloyds Hill nb (1 sign) (This was included in the previous TCA for Phase 1)

### **LEFT LANE MUST TURN LEFT**

Western Avenue wb at approx. Sta 126+60 on to Granville Road (1 sign)  
 Court Street eb at approx. Sta 147+90 on to High Streets (1 sign)  
 Court Street wb at approx. Sta 153+05 on to Mill Street (1 sign)  
 Court Street eb at approx. Sta 154+40 on to Chestnut Street (1 sign)

### **ADVANCE INTERSECTION LANE CONTROL**

Mill Street nb at approx. Sta 601+00 (1 sign)

**DO NOT ENTER**

Western Avenue at approx. Sta 126+80 at Highland Avenue School Exit (1 sign)  
 Western Avenue at approx. Sta 127+15 at Highland Avenue School Exit (1 sign)  
 Court Street at approx. Sta 139+45 at West Silver Street nb (1 sign)  
 Court Street at approx. Sta 140+05 at West Silver Street nb (1 sign)  
 West Silver Street at approx. Sta 702+95 at West Silver Street wb (1 sign)

**KEEP RIGHT**

West Silver Street wb at approx. Sta 702+95 (1 sign)  
 Lloyds Hill Road nb at approx. Sta 423+50 (1 sign)  
 Lloyds Hill Road sb at approx. Sta 423+70 (1 sign)

**ONE WAY ARROW (LEFT)**

Granville Road at approx. Sta 517+20 at Highland Avenue School entrance (1 sign)  
 Granville Road at approx. Sta 517+50 at Highland Avenue School entrance (1 sign)  
 Western Avenue at approx. Sta 126+80 at Highland Avenue School entrance (1 sign)  
 Western Avenue at approx. Sta 127+15 at Highland Avenue School entrance (1 sign)  
 Court Street at approx. Sta 139+45 at West Silver Street (1 sign)  
 Court Street at approx. Sta 140+05 at West Silver Street (1 sign)

**ONE WAY ARROW (RIGHT)**

Granville Road at approx. Sta 517+20 at Highland Avenue School entrance (1 sign)  
 Western Avenue at approx. Sta 126+80 at Highland Avenue School entrance (1 sign)  
 Western Avenue at approx. Sta 127+15 at Highland Avenue School entrance (1 sign)  
 West Silver Street at approx. Sta 701+85 facing south (1 sign)  
 Court Street at approx. Sta 138+25 at West Silver Street (1 sign)  
 Court Street at approx. Sta 139+45 at West Silver Street (1 sign)  
 Court Street at approx. Sta 140+05 at West Silver Street (1 sign)

**NO PARKING ANYTIME**

Granville Road (southside) eb at approx. Sta 516+80 (1 sign)  
 Court Street (northside) wb at approx. Sta 146+55 (1 sign)  
 Court Street (southside) eb at approx. Sta 152+85 (1 sign)  
 Court Street (southside) eb at approx. Sta 154+30 (1 sign)  
 Court Street (southside) eb at approx. Sta 156+30 (1 sign)

**NO TURN ON RED**

Mill Street nb at Court Street (1 sign)  
 Mill Street nb at Court Street (mast arm mounted) (1 sign)

**LEFT TURN YIELD ON FLASHING ARROW**

Western Avenue eb at Lloyds Hill Road (mast arm mounted) (1 sign)  
 Court Street eb at High Street (mast arm mounted) (1 sign)  
 Court Street wb at Mill Street (mast arm mounted) (1 sign)  
 Mill Street nb at West Silver Street (mast arm mounted) (1 sign)

**SCHOOL ZONE SPEED LIMIT (20 MPH)**

Western Avenue eb at approx. Sta 122+30 (1 sign)  
 Western Avenue wb at approx. Sta 130+20 (1 sign)  
 Granville Road eb at approx. Sta 516+60 (1 sign)

**SCHOOL ZONE AHEAD**

Western Avenue eb at approx. Sta 121+90 (1 sign)  
 Western Avenue wb at approx. Sta 130+85 (1 sign)  
 Granville Road eb at approx. Sta 516+25 (1 sign)

**END SCHOOL ZONE**

Western Avenue wb at approx. Sta 122+30 (1 sign)  
 Western Avenue eb at approx. Sta 130+20 (1 sign)  
 Granville Road wb at approx. Sta 516+60 (1 sign)

**Access and Egress**

Within the limits of the Federal Aid Project, neither additional driveways (residential or commercial) nor relocation or alteration of existing driveways shall be permitted unless they are in conformance with MASSDOT STANDARDS and receive prior written approval from MASSDOT.

**Traffic Islands**

Traffic islands or median islands and traffic devices thereon are not to be installed, altered or removed without the prior written approval of MASSDOT. Parking is prohibited on and adjacent to all traffic islands and median islands within the Federal Aid Project area.

**Traffic Control Signals**

- A. Traffic Control Signals shall be operated in strict accordance with the requirements of the applicable permit.
- B. Changes in the operation of the traffic control signals located in the Federal Aid Project area are not to be made without the prior written approval of MASSDOT.
- C. Traffic Control Signals, the operation of which is pertinent to the Federal Aid Project area covered by this AGREEMENT, will be installed to control traffic as shown on the plans for this Federal Aid Project. All power charges for the operation of the installation will be the responsibility of the CITY as well as charges

for maintenance and control. The traffic control signals listed below will be under the ownership and control of the CITY.

Lloyds Hill Road at Western Avenue  
Court Street at High Street and Mill Street  
West Silver Street at Mill Street

**Miscellaneous**

Traffic Controls or regulations instituted whether by the MASSDOT or the CITY on ways or parts thereof within the Federal Aid Project are to remain in force and effect until proposed future changes have been approved in writing by MASSDOT.

MASSDOT will not approve any future proposed traffic control changes within the Federal Aid Project, which will in the opinion of MASSDOT, lessen to any degree the efficient utilization of the highway for traffic purposes.

**Maintenance**

The CITY, in accordance with the provisions of 23 U.S.C. §§ 109(d) & 116, will properly maintain the way and all traffic control devices and pavement markings under the control of the CITY within the project area. This obligation includes features of facilities and equipment that are required to be readily accessible to and usable by persons with disabilities. This requirement does not prohibit isolated or temporary interruptions in service or access due to maintenance or repairs.

**Penalty**

Continued and willful failure on the part of the CITY to fulfill its responsibility in the proper maintenance and operation and the enforcement of the traffic regulations of the completed project may disqualify the CITY from participation in future Federal Aid Projects in which the CITY has maintenance responsibility, as provided in Title 23 USC.

Such failure may result in the withholding or withdrawal of the unexpended balance of any funds assigned to the CITY, under the provisions of MASS. GEN. LAWS ch. 90, § 34.

IN WITNESS WHEREOF, the Parties hereto have executed this AGREEMENT on the day and year first written.

**CITY OF WESTFIELD**

**MASSACHUSETTS DEPARTMENT OF  
TRANSPORTATION**

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
HIGHWAY ADMINISTRATOR



**LEGAL CERTIFICATION**

This will certify that the CITY has complied with all applicable State Laws and its By-Laws and Ordinances as they apply to this AGREEMENT and that this AGREEMENT is a valid, binding Agreement with the CITY.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CITY SOLICITOR

**CERTIFICATE OF SIGNATORY**

This will certify that the below named individuals are duly authorized and empowered to execute and deliver this Agreement on behalf of the CITY.

Donald F. Humason, Jr.  
\_\_\_\_\_  
NAME

Mayor  
\_\_\_\_\_  
TITLE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST (SIGNATURE)  
Karen M. Fanion

\_\_\_\_\_

\_\_\_\_\_  
CITY CLERK