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APR 16 2021

Personnel Action Committee

Minutes for meeting date 04/15/2021 at 6:30pm via Zoom per the Governor due to Pandemic
Committee Members – Ralph Figy (present), Richard Sullivan (present), Cindy Harris, chair (present)
Roll call by individual vote

There are 3 Agenda Items for Reappointments

Agenda Item #1

Reappointment of Daniel Smith, 15 Hamilton Way, as a member of the Board of Registrars, for a term to expire the first Monday of February, 2023.

Discussion:

Mr. Smith is a registered Democrat which meets the requirement of this board. He has been on several different Boards and Commissions in Westfield, was a teacher, was the Director of Westfield Housing, and has multiple degrees of higher education including an Honorary Doctorate from Westfield State University. He is well-respected throughout the Community. Westfield is fortunate to have this caliber of person on the Board of Registrars since 2005.

He is an active member of this Board and is well versed in the Help America Vote Act, and supported and participated in the first-time Early Voting in 2016.

City Clerk Fanion, Chair of this Board, highly recommends his reappointment.

Chair states, Councilors any comments, or you can share those at Full Council Meeting or a motion to vote on reappointment.

Councilor Sullivan states that he expresses strong support for this – that Mr. Smith is most dedicated to this City and states he is honored to support his reappointment, also noting that Mr. Smith is a Veteran so dedicate to his Country also. Councilor Figy echoed those comments.

Councilor Sullivan made a motion for reappointment – 2nd by Councilor Figy

By Individual Vote – Chair/Councilor Harris – Yes

Councilor Figy – Yes

Councilor Sullivan – Yes

Recommend Reappointment on a 3-0 Vote.

Agenda Item #2

Reappointment of Linda Saltus, 117 Hillside Road, as a member of the Board of Registrars, for a term to expire the first Monday of February, 2023.

Discussion:

Ms. Saltus was appointed to the Board of Registrars September 2014. She is a registered Republican which meets the requirements of this Board.

She worked in Government for over 30 years including working for former Governor William Weld and former State Representative Steve Pierce. Westfield is fortunate to have someone with this background and experience on this Board.

She is an active member of the Board and is well-versed in the Help America Vote Act, supported and

participated in the first-time Early Voting in 2016.

City Clerk Fanion, Chair of this Board, highly recommends his reappointment.

Chair states, Councilors any comments, or you can share those at Full Council Meeting or a motion to vote on reappointment.

Councilor Sullivan states that we are fortunate to have such capable and dedicated people. Councilor Figy agrees.

Councilor Sullivan made a motion for reappointment – 2nd by Councilor Figy

By Individual Vote – Chair/Councilor Harris – Yes

Councilor Figy – Yes

Councilor Sullivan – Yes

Recommend Reappointment on a 3-0 Vote.

Agenda Item #3

Reappointment of Kerry Ann Kielbasa, 31 Crescent Ridge Road as a member of the Council on Aging, for a term to expire the first Monday of February, 2024.

Discussion:

Ms. Kielbasa has a passion for working with older adults and has extensive experience in the field of Aging. She was responsible for the day-to-day operation of the Town of Granby, CT's Senior Center when employed by Granby as Director of Human Services from 1990 to 2015. During that time she was involved in designing and building a new Senior Center and initiated numerous programs and services to enhance the quality of life for seniors.

She has an MBA and is affiliated with many memberships regarding seniors. She was first appointed February 2018 to this Board.

Director of Council on Aging and Senior Center Tina Gorman stated that Ms. Kielbasa was phenomenal as a member of the Building Committee for our Westfield Center. She brought the Seniors' point of view with great insight, was great to work with, and can't say enough good about her. Director Gorman states that Ms. Kielbasa is the Vice Chair of the Board, and chaired the Board's Strategic Planning Subcommittee completing a SWOT – Strengths, Weaknesses, Opportunities, Threats – Analysis with input from the COA Board, Friends Board, COA Staff and representatives for the older population. The Plan was adopted by the Board in May 2020, a first step in applying for Accreditation in National Councils on Aging National Institute of Senior Centers.

Ms. Kielbasa is practical regarding issues that come before the Board and is skilled in problem resolution due to her background experiences and Director Gorman states Ms. Kielbasa is invaluable as a member of the COA Board and wholeheartedly supports her reappointment.

Chair states – Councilors, any comments or you can share those with the Full Council, or motion to vote on reappointment.

Councilor Figy stated that he as Liaison to the Senior Center, I've witnessed her in action and she is the real deal. We are all fortunate to have her on this Board.

Council Figy made a motion for reappointment – 2nd by Councilor Sullivan
By Individual Vote - Chair/Councilor Harris – Yes
 Councilor Figy – Yes
 Councilor Sullivan – Yes
Recommend Reappointment on a 3-0 Vote.

Motion made by Councilor Figy, 2nd by Councilor Sullivan to accept minutes for this meeting 4/15/21.
By Individual Vote – Chair/Councilor Harris – Yes
 Councilor Figy – Yes
 Councilor Onyski – Yes
Voted 3-0 to accept minutes and Chair stated minutes will be as narrated tonight and comments, and turned in to Clerk tomorrow 4/16/21.

Motion to Adjourn 6:49PM
 Made by Councilor Figy, 2nd by Councilor Sullivan
 Individual Vote – Chair/Councilor Harris – Yes
 Councilor Figy – Yes
 Councilor Onyski – Yes

Minutes submitted by Cindy Harris, Chair
4/16/2021