

# CITY OF WESTFIELD

## Westfield Local Emergency Planning Committee

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Meeting Minutes of May 3, 2023

1. **Introductions:** Deputy Fire Chief Eric Bishop called the meeting to order and announced the meeting is being recorded. The sign-in sheet was passed around.
2. Chris Willenborg from the Airport was present and stated the following:
  - Just completed airport familiarization training with the Fire Department.
  - Starting Tuesday aircrafts will be coming in for the Air Show. Friday is rehearsal day. So Friday they are treating it like an actual airshow day from the airfield perspective with a FAA Inspection. Flying will start around 11am on Friday.
  - On June 7 – June 11 they have the Commemorative Air force – A World War II Organization bringing in a B29, B25 and a B51.
  - They have their big FAA Inspection June 7<sup>th</sup> through June 9<sup>th</sup>.
  - He appreciates everyone's support with the upcoming Air show.
  - He will have a F35 familiarization training with the Fire Department once they arrive. There is a team coming out in July to help prepare for the transition.
3. **Peter Miller, Director of Community Development:** Peter Miller was present and stated the following:
  - Target is not coming to Westfield. They broke ground in Windsor Ct. They had a pre permitted location that they walked right into.
  - There has been internal discussions with another group that has been looking at that sight. It is the Winstanley Group, they own 1111 Southampton Road. They are looking to do a smaller multi-use industrial use on the property. It will not be a warehouse environment.
  - Jupiter Power is an industrial monstrous battery storage facility that is looking at Medeiros Way.
  - The work is beginning on the Downtown Elm Street Plaza. They are reconstructing the old Newberry's Lot. Area where there is grass right now will be a public gathering space with a stage and electrical. They will also be formalizing the parking lot with pavement and striping and working on the lighting in that area also.
  - This weekend is Run Westfield on Saturday. The after race block party is occurring. Butcher Block and the Tavern will be the food vendors. There will be 3 alcohol vendors. The area will be barricaded as necessary.
  - This is not finalized yet but it is very close to happening. The Mayor is looking to do Fireworks on June 24<sup>th</sup>. The State application needs to be in by May 20<sup>th</sup>. They are waiting on confirmation from a shooter than he can do this on this date. He will keep the Fire Department and Police Department updated as he receives the information. Location will be the same. No changes from last year.
4. **Upcoming City Events:**
  - a. Iron Man will be coming though on June 11, 2023
    - They will be starting in Springfield at 6am.
    - Whole event from start to finish is approximately four hours.
    - Expending 400-500 people attending
5. **Emergency Management:** Deputy Bishop state that Ron Gibbons was called out with a family emergency.

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## 6. Tier 2 Updates:

- Nothing to report they are all in under the public safety share if interested to look at it.

## 7. New Business:

- a. Chris from the Airport was supposed to submit an air craft crash guide. It was stated that he needs access to the server. Deputy Bishop believes he can download it to the Fire Department Tablet so they do not have to reach a server to get it. Tech Center will need to help on this.

## 8. Departmental Reports:

Animal Control – Margaret Terkelsen was absent but sent an email to report the following:

- Business as usual. Just working on getting the new ACO up to speed.

Baystate Noble – Cecil Lewis stated the following.

- Nothing new happening at the hospital.

Health Dept. – Crystal Dugay stated the following:

- Interviews will be happening next week for a new Public Health Inspector.

Mayors Office – Albert Masciadrelli was present and stated the following from the Mayor McCabe

- Regarding the Air Show he was concerned of the traffic and all the people walking on the road. Albert stated that it sounds like this group has everything under control.
- Regarding Cowles Bridge, he alluded that the date has been moved up for completion. They are combining a lot of the construction work with the utilities so that area will be congested.
- The Mayor would like to know about the inventory of the consumables and emergency equipment and the logistics it. He would like to know if we have a list of that information and who the contacts are.
  - Deputy Bishop stated that the last time they left this project it was with Steve from Emergency Management who was in the process of doing this. Now we have Ron Gibbons and he is in the process of getting himself up to speed on things. When he talks to him this week he will remind him that this project needs to be worked on.

Western Mass Hospital – Brian Sullivan stated the following:

- They are moving into the last phase of their infrastructure project. Looking to be finished by July.
- Front Entrance is reopened.

WFD – Deputy Bishop stated the following:

- Nothing new.
- Annual Pump testing of the engines is happening right now. It takes about 1 hour per engine.

WPD – Captain Pitoniak stated the following:

- Regarding the 5K race, Elm Street will be closed at 7am. Same pattern that is used when we have the Taste downtown.
- No new update on the new Police Station.

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- Will be holding active shooter training May 22 through May 27<sup>th</sup>. He will reach out to Fire to be a part of it. This will be taking place at the Russell School.
- Office Manager will be transferring to the Airport. They are currently looking to fill that position.
- Memorial Day Parade will be the same route as years previous.
- Gas tanks will be getting removed from the WPD and the two Fire Dept. locations.

WSU – Jay Hastings was present and stated the following:

- Last day of classes is today.
- Cinco de Mayo and Derby day is back to back so they will be having a busy weekend. Plus it is also move out weekend.
- Graduation Commencement day will be Thursday May 18<sup>th</sup> in the evening at the Woodward Center and they are expecting around 2,000 people.
- MIAA Track & Field Event is usually around Memorial Day Weekend.

NGL – Eric D’Astous was present and stated the following:

- It has been business as usual. We have the Fire Department walk through scheduled.

With nothing further, Deputy Bishop ascertained a motion to adjourn the meeting.  
A motion was made by Albert Masciadrelli and seconded by Jay Hastings to adjourn.

9:37 a.m. – Meeting Adjourned

**Next Meeting – May 3, 2023**

