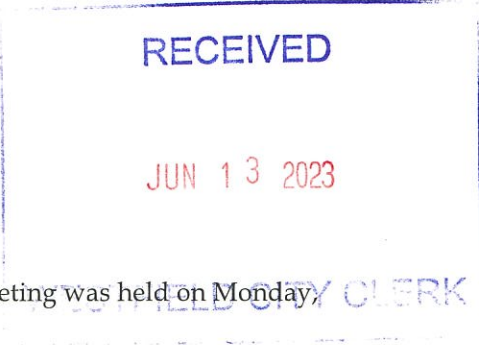




May 8, 2023



A regular meeting of the Westfield Parks and Recreation Commission meeting was held on Monday, May 8, 2023, at 6:30 pm.

Location: City Hall in room 315 at 59 Court Street, Westfield, MA.

Commissioners present by a roll call were: Jane DeBarbieri, Scott LaBombard, Peter Lurgio, Kenneth Magarian, Vincent Olinski, Douglas Morash, Michael Tirrell and Sara Unger

At 6:30 pm Chairman LaBombard called the meeting to order asking if anyone was here tonight that was not listed on the agenda and explaining the 15 max minutes of speaking time per person for Public Participation.

Approval of April 10, 2023 minutes Michael Tirrell moved, seconded by Jane DeBarbieri. The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Michael Tirrell	X	
Jane DeBarbieri	X	
Scott LaBombard	X	
Peter Lurgio	X	
Kenneth Magarian	X	
Vincent Olinski	X	
Sara Unger	X	
Douglas Morash	<u>X</u>	
	8	<u>0</u> Motion passed

Speakers for Business or Items for Discussion on Agenda: Kyle Kiloski, Nancy Stolpinski and Nancy Rubert

City Council Communication - Nicholas Morganelli informed the commission he will continue serving as a liaison for Parks and Recreation Dept. He brought up City Council approved the Skate Park school land transfer on April 6, 2023. He had received email concerns and asked Scott Hathaway about the mowing schedule for school fields because he received a few complaints. Scott Hathaway responded they are on a weekly schedule and he can send him the schedule there were several days of rain and he is still short a few staff in the Natural Resource Dept.

Business or Items for Discussion: Items on the agenda with Chairman LaBombard presiding

1. Michael Tirrell moved, Vincent Olinski seconded to approve Nancy Rubert, the 4th Church of Faith permits at Kane/Wojtkiewicz Park May 27, June 24 and July 29 times 3:00 pm-6:00 pm.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Michael Tirrell	X	
Jane DeBarbieri	X	
Scott LaBombard	X	
Peter Lurgio	X	
Kenneth Magarian	X	

Vincent Olinski	X	
Sara Unger	X	
Douglas Morash	<u>X</u>	
	8	<u>0</u> Motion passed

Prior to the vote, Nancy Rubert explained they will be handing out hot dogs that will be cooked in the church, groceries, and clothing to the homeless or whoever needs them. The church wanted to reach out to the community who need these items.

2. Michael Tirrell moved, Sara Unger seconded to approve Kyle Koloksi, WHS Space and Astronomy teacher permit for Park Square on Saturday, May 20 times 1:00 pm-4:00 p.m. to offer to the students and community to observe the sun with a solar telescope with hydrogen alpha filter to allow public viewing of the sun. (Rain date May 21)

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Michael Tirrell	X	
Jane DeBarbieri	X	
Scott LaBombard	X	
Peter Lurgio	X	
Kenneth Magarian	X	
Vincent Olinski	X	
Sara Unger	X	
Douglas Morash	<u>X</u>	
	8	<u>0</u> Motion passed

3. Michael Tirrell moved, Kenneth Magarian seconded approval pending a phone call regarding a memo emailed to Jim Blascak from Emily Nicoleson and Alexa Bohorquez, All Point Media (APM) network from Oregon to place a Dunkin Donuts banner at the Skate Park advertising a new summer punch drink from May 17-July 12. They will coordinate to have a banner placed. They are also willing to donate \$400 toward the Skate Park. APM is marketing all skate parks in the United States. (The next step is a letter from Fran Cain, Interim Director/Dept. Head to the Mayor and City Council to accept the \$ 400 donation and Auditors to set up the Skate Park deposit acct.)

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Michael Tirrell	X	
Jane DeBarbieri	X	
Scott LaBombard	X	
Peter Lurgio	X	
Kenneth Magarian	X	
Vincent Olinski	X	
Sara Unger	X	
Douglas Morash	<u>X</u>	
	8	<u>0</u> Motion passed

Prior to the vote, there were questions if they are affiliated with Manny the Westfield owner of Dunkin Donuts. Nicholas Morganelli responded he would bring that request forward to City Council once the letter is presented to him as the liaison.

4. City Council approved on April 6, 2023, the transfer of school land #3152 Skate Park property to the custody and care of the Parks and Recreation Commission and Mayor McCabe approved it on April 12, 2023. (Information only the Westfield Skate Park is now officially legal under the department to move forward with renovations needed to rebuild a new one due to it being unsafe for users)

5. Scott LaBombard - Refurbishing the Municipal basketball courts. He is looking for the blessing of the commission to try to get CPA funds to refurbish them. The conversation made by Scott Hathaway might be part of the funding with the Mayor's office or City Councilor Bridget Matthews -Kane. He explained the Mayor had a list of issues he wanted to fix with funding of \$ 250,000 available. The commissioners will do a follow-up with Councilor Matthews-Kane. Also, the conversation came up regarding the tennis courts (six) needing to be redone and it only looks like three of them are on the list.

Jane DeBarbieri also reminded the commissioners that both the tennis and pickleball courts need to be resurfaced and relined for both tennis and pickleball.

6. Staff Reports- Scott Hathaway went over that Purchasing Dept. is putting together state contract bids for projects the Mayor wants to be fixed. He went over the Park Square water fountain issues and the city-wide irrigation system where one person can control them by phone. He went over the Parker Park areas that are loamed and seeded.

Scott LaBombard informed the commission that Tim Howard is working on the Whitney field per the quote on field one and field two.

Scott LaBombard read Jim Blascak's report (Emailed)

7. Schedule of bills - (Attached)

Adjournment: moved, Kenneth Magarian seconded by Jane DeBarbieri to adjourn the meeting. All in favor. Motion passed.

The meeting ended at 7: 25 pm

Documents: Agenda, minutes, schedules, reports and permits

The next meeting is on June 12, 2023.

The review of minutes approved by Douglas Morash, Secretary of the Commission

DM/pg

