



MINUTES OF THE BOARD OF ASSESSORS

59 COURT STREET
CITY HALL – ASSESSORS OFFICE, ROOM 111
WESTFIELD, MA 01085
MAY 10, 2023 AT 5:00PM

RECEIVED
SEP 15 2023
WESTFIELD CITY CLERK

In Attendance: Grace Sullivan (Chair), Diane Snow, Timothy Reynolds & Ashlie Brown (City Assessor) **Absent:** None

The meeting was called to order in the Assessor's Office, 59 Court St, Westfield, MA at **5:00pm** by Chair Sullivan.

VOTED: Minutes for the April 12, 2023 were ACCEPTED

Public Participation: None

Bills Payable: Invoices for Assessors Office bills were signed by Sullivan & Brown

Old Business: None

New Business:

VOTED: April monthly abatement/commitments were ACCEPTED
Chapter 61/61A Forest Land recertification signed by Sullivan (Chair) for 216 Root Rd

City Assessor Report: MAAO Summer Conference will take place 6/20-6/23. Information from the DOR and Assessing updates will be covered. Frangie (Data Assessor) will attend virtual class in May to continue working towards designation. Brown will go in front of the Council this month for the FY24 budget hearing. MUNIS Conversion is complete. Brown has coordinated with the Senior Center and Veterans Office to put together a presentation on Senior and Veteran Exemptions on June 7th at 2pm. Mobile Assessor project in-progress, training will be 5/30-6/2. Office computer upgrades are scheduled to be completed this month. Brown reminded BOA members to check their City email often and complete Cyber Training activities.

At **5:18pm** upon motion from Reynolds and seconded by Snow, it was VOTED: to enter into Executive Session.

Approved on: 10, 14, 23

Grace Sullivan
Grace Sullivan, Chair

Diane Snow
Diane Snow

Timothy Reynolds
Timothy Reynolds