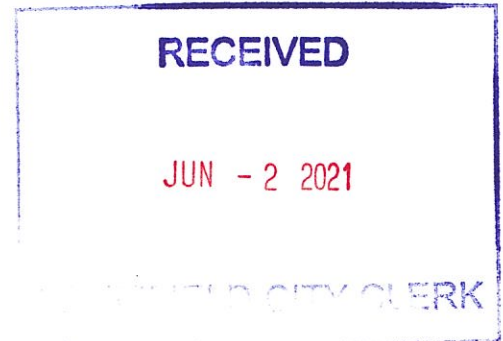


May 13, 2021
School Building Committee

A meeting of the School Building Committee was held on Thursday, May 13, 2021 at 5:00 pm. Due to current health department restrictions, the meeting was held through remote participation.

Members present by roll call:

	<u>Present</u>
Donald Humason, Jr.	absent
Stefan Czapowski	X
Shannon Barry	absent
Stacy Burgess	X
Chris Carey	absent
Ray Diaz	X
Ralph Figy	X
Bryan Forrette	X
Shelly Hazlett	absent
Bridget Matthews-Kane	X
Bill Parks	X
Brian Sullivan	absent
Cindy Sullivan	absent
Tammy Tefft	X
Chris Tolpa	X
Lisa Benoit	<u>absent</u>



9

Also in attendance: Dan Pallotta, Jim Hanifan
Cindy Minicucci, Superintendent's Secretary.

1. At 5:10 pm Tammy Tefft called the meeting to order.
2. Public Participation: none
3. Summary of Community Correspondence: none
4. Approval of April 16, 2021 School Building Committee meeting minutes:
Ralph Figy moved, Ramon Diaz seconded to approve the April 16, 2021 meeting minutes.

	<u>YES</u>	<u>NO</u>
Donald Humason, Jr.	absent	
Stefan Czapowski	X	
Shannon Barry	absent	
Stacy Burgess	X	
Chris Carey	absent	
Ray Diaz	X	
Ralph Figy	X	
Bryan Forrette	X	
Shelly Hazlett	absent	
Bridget Matthews-Kane	X	

Bill Parks	X
Brian Sullivan	absent
Cindy Sullivan	absent
Tammy Tefft	X
Chris Tolpa	X
Lisa Benoit	<u>absent</u>

9 motion passes

5. Overview and update on upcoming meetings

Dan Pallotta and Jim Hanifan provided an update to the committee regarding meeting dates. A schedule of meeting groups was shared with the committee. (attached)

6. Any other items not reasonably anticipated 48 hours prior to the meeting:

Tammy Tefft reported that the work group meetings will be held now and at a later date official subcommittee groups will be created. Also, shared a recommendation of having future meetings of the School Building Committee the second and fourth Thursday of the month (opposite days of the City Council).

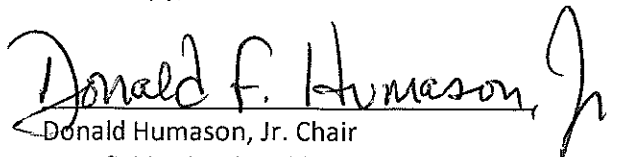
7. Adjourn

At 5:32 pm Ray Diaz moved, Ralph Figy seconded to adjourn the meeting.

	<u>YES</u>	<u>NO</u>
Donald Humason, Jr.	absent	
Stefan Czaporowski	X	
Shannon Barry	absent	
Stacy Burgess	X	
Chris Carey	absent	
Ray Diaz	X	
Ralph Figy	X	
Bryan Forrette	X	
Shelly Hazlett	absent	
Bridget Matthews-Kane	X	
Bill Parks	X	
Brian Sullivan	absent	
Cindy Sullivan	absent	
Tammy Tefft	X	
Chris Tolpa	X	
Lisa Benoit	<u>absent</u>	

9 motion passes

A true copy, Attest:


 Donald Humason, Jr. Chair
 Westfield School Building
 Westfield School Committee

DH/cm

Minutes approved: May 27, 2021

New Building Meeting Schedule: May & June

Date	Time	Topic	Building Committee Members	Invited Guests
Fri May 7	8:30 - 11:30	Planning	Stefan Stacy Chris Bryan *Susan	
Tues May 11	11:30 - 2:30	General Bldg Layout	Stefan Stacy- MCAS @ 9:30 Chris Bryan *Susan	
Wed May 12	11:30 - 2:30	PreK/K/1st	Stefan Stacy Chris Bryan *Susan	Barb Neilsen (K) Wendy Bard (1) Susan Oliveri (1) Sandy Guilbert (PK) Amy Blair (PK)
Fri May 14	8:30 - 11:30	Kitchen - Cafeteria	Stefan Stacy Chris Bryan *Susan	Rachel
Tues May 18	11:30 - 2:30	Grades 2, 3, & 4	Stefan Stacy- MCAS @ 9:30 Chris - MCAS @ 9:30 Bryan *Susan	Lindsey Ayers Julie Neuser Jean Turgeon Karen Lewis
Thurs May 20	11:30 - 2:30	A/V, Security/LT	Stefan Stacy MCAS @ 9:30 Chris Bryan *Susan	
Tues May 25	9:30 - 12:30	STE Media Ctr	Stefan Stacy Chris - MCAS @ 9:30 Bryan *Susan	Lauren Figy Lindsey Ayers Hava Preye (WIS)
Thurs May 27	11:30 - 2:30	Fixtures, Furniture & Equipment	Stefan Stacy Chris Bryan *Susan	

Tues June 1	11:30 - 2:30	Gym Health ELL	Stefan Stacy Chris Bryan *Susan	Michelle Tarbox Denise R.
Friday June 4	8:30 - 11:30	Maintenance Site Dev (Is this outside?)	Stefan Stacy- Inflatable day <small>(I may be able to attend once it gets started)</small> Chris - Field Day in a.m. Bryan *Susan	
Tues June 8	8:30 - 11:30	Art Music Stage	Stefan (OUT) Stacy Chris - K Screen @ 9:30 Bryan *Susan	Melissa Vanheinigan? Emily Baker/Jess P. Kathy Palmer
Thurs June 17	11:30 - 2:30	Building Aesthetic	Stefan Stacy Chris Bryan *Susan	
Tues June 22	8:30 - 11:30	Special Ed	Stefan Stacy Chris Bryan *Susan	Deb E. Jenn Smidy
Tues June 24	11:30 - 2:30	Interior Finishes	Stefan Stacy Chris Bryan *Susan	