

May 14, 2024
School Building Committee

A meeting of the School Building Committee was held on Tuesday, May 14, 2024 at 5:30 pm. The meeting was held in room 315 located at City Hall, 59 Court Street, Westfield.

1. At 5:30 pm Mayor Michael McCabe called the meeting to order.

2. Members present by roll call:

	<u>Present</u>
Mayor Michael McCabe	X
Stefan Czaporowski	absent
Shannon Barry	X
Bryan Forrette	absent
Chris Carey	absent
Mike Tirrell	X
Ralph Figy	X
Ashlie Brown	X
Jill Phelan	X
Patty Bloniarz	X
Bridget Matthews-Kane	X
Bill Parks	X
Brian Sullivan	absent
Cindy Sullivan	X
Tammy Tefft	X
Susan Dargie	<u>X</u>



Also, in attendance:
Mike Delvecchio, P3
Bert Gardner, CBA

Mayor McCabe noted that School Committee member Kathleen Hillman was in attendance.

3. Public Participation: none

4. Summary of Community Correspondence: none

5. Approval of the April 9, 2024 School Building Committee meeting minutes
Tammy Tefft moved, Ralph Figy seconded to approve the April 9, 2024 School Building Committee meeting minutes, as presented. All were in favor. Motion passes.

6. Update from Owner Project Manager (OPM)
Mike Delvecchio reported that the construction was going well and at 70% completion. The elevator should be installed by the end of the month and everything was on schedule. Mayor McCabe asked what the contingency was, and what the OPM believed our change order risk was at this time. Mike Delvecchio stated that currently our change order risk was

\$80,000 and felt confident that there were not a lot of additional changes that would be required, however, he did reiterate that the risk moving forward was with taking down the old school. Current contingency number is roughly \$1 million.

Tammy Tefft shared some good news that a project amendment was received on May 3, 2024 from the MSBA with a \$5 million increase in the grant. Tammy presented that the plan is to go to City Council to ask for an increase to the bond of \$980,000. This cost will be offset by the savings. Tammy Tefft asked for assistance in requesting this change that will fund the required FFE for the new school. Tammy Tefft restated that the FFE was always included in the bond, however with the cost of construction \$2 million over the cost over and above what the MSBA reimburses in the bond for FFE was used to offset the cost of the FFE. This Bond Amendment will give the project the full FFE budget.

- 7. Update from Architect including update on FFE package
 Bert Gardner reviewed a PowerPoint presentation. (enclosed)
 He reviewed slides of the breakout areas, media center, administration lounge, teacher desks, and the front school signage options. During the presentation Ralph Figy asked to have the FFE package shown at the Finance Committee Meeting so that the City Council knows what the \$980,000 will be used for.

- 8. Vote of School Sign
 Three school sign options for the Westfield River Elementary School were shown:
 Option A - signage above
 Option B - signage in the middle with blue
 Option C - signage below

A great discussion was held on which sign would enhance the school better. It was discussed that having the school name on the building would be hidden and would not enhance the look of the school. Tammy Tefft also stated that there will be additional electric signage at the site. Option C was removed from consideration.

Ralph Figy moved, Tammy Tefft seconded to select Option A signage above for the entry way of the new Westfield River Elementary School.

	<u>Yes</u>	<u>No</u>
Mayor Michael McCabe		X
Stefan Czaprowski	absent	
Shannon Barry		X
Bryan Forrette	absent	
Chris Carey	absent	
Mike Tirrell		X
Ralph Figy	X	
Ashlie Brown		X
Jill Phelan		X
Patty Bloniarz		X
Bridget Matthews-Kane		X
Bill Parks		X
Brian Sullivan	absent	
Cindy Sullivan		X
Tammy Tefft		X
Susan Dargie		<u>X</u>
	<u>1</u>	11 motion failed

Tammy Tefft moved, Shannon Barry seconded to select Option B signage in the middle with blue for the entry way of the new Westfield River Elementary School.

	<u>Yes</u>	<u>No</u>
Mayor Michael McCabe	X	
Stefan Czaporowski	absent	
Shannon Barry	X	
Bryan Forrette	absent	
Chris Carey	absent	
Mike Tirrell	X	
Ralph Figy	X	
Ashlie Brown	X	
Jill Phelan	X	
Patty Bloniarz	X	
Bridget Matthews-Kane	X	
Bill Parks	X	
Brian Sullivan	absent	
Cindy Sullivan	X	
Tammy Tefft	X	
Susan Dargie	<u>X</u>	
	12	<u> </u> motion passes

9. Vote of sound panel pictures

Ralph Figy moved, Bill Parks seconded to select Option B Solid Color for the sound panels for the new Westfield Elementary School.

	<u>Yes</u>	<u>No</u>
Mayor Michael McCabe	X	
Stefan Czaporowski	absent	
Shannon Barry	X	
Bryan Forrette	absent	
Chris Carey	absent	
Mike Tirrell	X	
Ralph Figy	X	
Ashlie Brown	X	
Jill Phelan	X	
Patty Bloniarz	X	
Bridget Matthews-Kane	X	
Bill Parks	X	
Brian Sullivan	absent	
Cindy Sullivan	X	
Tammy Tefft	X	
Susan Dargie	<u>X</u>	
	12	<u> </u> motion passes

10. Any other items not reasonably anticipated 48 prior to the meeting: none

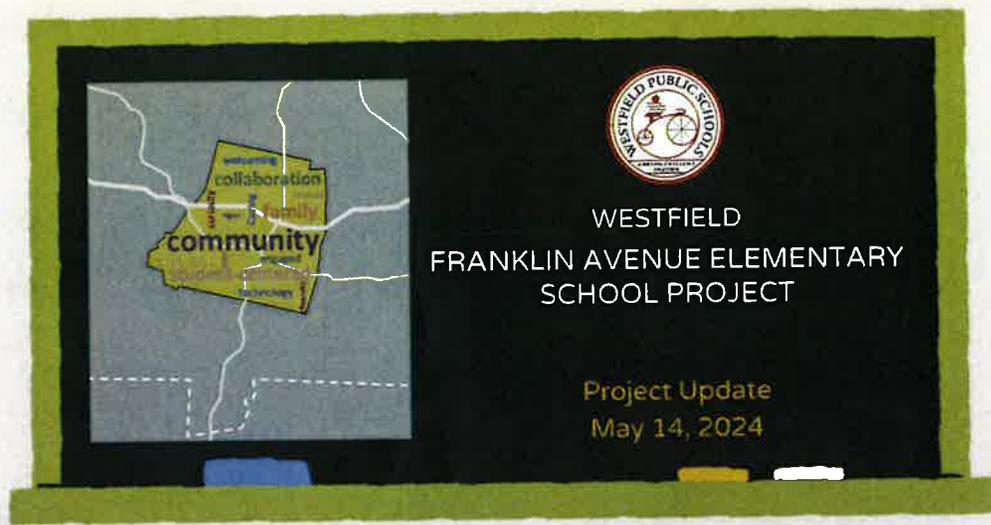
At 6:03 pm Ralph Figy moved, Cindy Sullivan seconded to adjourn the meeting. All were in favor. Motion passes.

A true copy, Attest:

 9.11.24

Michael McCabe, Chair
Westfield School Building
Westfield School Committee

MM/tt



FF&E UPDATE

			QUOTE	ESTIMATE:
CPP-1	Red Thread	(KI): Teacher Chair, Mobile storage, SPED carrels, HD Stacking chair, Teacher reading chair, Mother's chair	112,66.64	153,075.00
CPP-2	RH Lord	(Smith Systems): Student tables, Soft rockers	53,963.54	90,240.00
CPP-3	RH Lord	(Sisco) Cafeteria tables		58,800.00
CPP-4	RH Lord	(VS) Wobble stools, art stools, STEM stools, Commons Stack Chair, Small group table	12,674.50	21,745.00
CPP-5	COR	(Columbia): Student chairs, Student desks	186,784.00	150,450.00
		CPP Furniture Total:	366,187.68	90,240.00
		Delta:	(108,122.32)	
MHEC-1	PSI-NE	Library shelving and end panel, Browsing bins, Display units	**64,777.80	56,000.00
MHEC-2	HERTZ	(Via): Teacher Task Chair	23,825.12	19,360.00
MHEC-3	RH Lord	(Leland): Student stools, Library study chair	36,612.00	55,600.00
MHEC-4	Lakeshore Lrng	Easels, Dramatic play, Area rugs	70,891.62	74,050.00
MHEC-5	Wenger	(Wenger): Music furniture	35,0005.05	25,500.00
MHEC-6	COR	(Great Openings): Teacher desk, Lateral files, Bookcases, Storage Cabinets	45,521.29	47,495.00
MHEC-7	PSI	Metal shelving	7,055.74	9,715.00
MHEC-8	Red Thread	(Steelcase): Office furniture, Conference tables, Librarian chair	32,770.13	27,850.00
MHEC-9	Red Thread	(ERG): Breakout lounge, Ottomans	85,801.60	47,500.00
MHEC-10	RH Lord	(SPEC): Guest chair	29,264.80	24,800.00
MHEC-11	Red Thread	(9 to 5): Admin, task chair	7,300.40	6,160.00
MHEC-12	Red Thread	(Fomcore): Lily pads	6,545.00	6,760.00
MHEC-13	RH Lord	(Keijauer): Conference chair	15,943.00	17,700.00
MHEC-14	Staples	Chair Mat	342.91	700.00
MHEC-15	Red Thread	(Virco): Student tables	24,227.64	
		CPP Furniture Total:	484,947.10	419,190.00
		Delta:	65,784.10	

** Pricing not yet final. Stefura is awaiting update.



FF&E UPDATE

			QUOTE	ESTIMATE:
SC-1	COR	(Bernhardt): Library lounge chair	6,539.61	6,000
SC-2	COR	(Naughtone): Lounge chair	-	2,000
SC-3	Singer	Waste Receptacles, Trash/Recycling	1,507.50	7,000
CPP Furniture Total:			8,047.11	15,000
Delta:			(6,952.89)	
Miscellaneous furnishings			42,303.42	29,900.00
Miscellaneous Furniture Delta:			12,403.42	
Furniture Total:			901,512.31	938,400.00
Total Furniture Delta:			(36,887.69)	
Equipment Allowance:			176,500	176,500.00
FF&E Total:			1,078,012.31	
Total FF&E Delta			(36,887.69)	



P3 PROJECT PLANNING PROFESSIONALS

FF&E Cost Update



EARLY EDUCATION CLASSROOMS

Student Furniture



MOBILE EASEL



DRAMATIC PLAY



MOBILE STORAGE



MAILBOX



MOBILE BOOK CART



STUDENT TABLE



STUDENT CHAIR



SPOT FOR EVERYONE RUG



STACKING STOOLS



WOBBLE STOOL



STUDENT ROCKER



HALF-MOON TABLE



P3 PROJECT PLANNING PROFESSIONALS

FF&E Selections



UPPER GRADE CLASSROOMS

Student Furniture



MOBILE EASEL

MOBILE STORAGE

MAILBOX

SIT / STAND DESK

MOBILE BOOK CART

STUDENT ROCKER

HALF-MOON TABLE

STUDENT DESK

SPOT FOR EVERYONE RUG

STACKING STOOLS

WOBBLE STOOL

STUDENT CHAIR

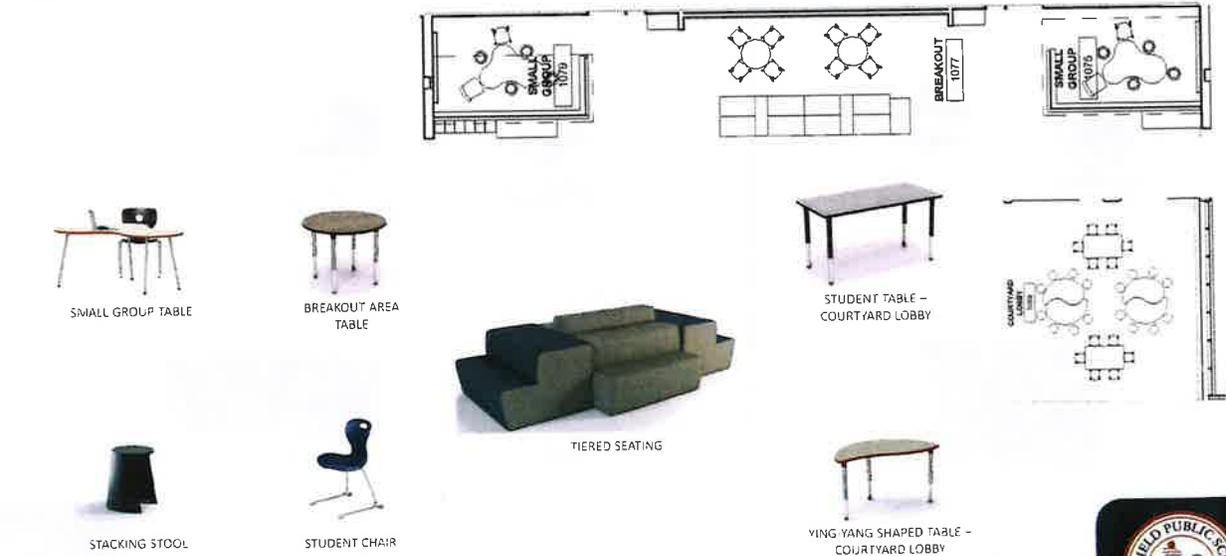


P3 PROJECT PLANNING PROFESSIONALS

FF&E Selections



NEIGHBORHOOD BREAKOUT / SMALL GROUP AREAS



SMALL GROUP TABLE

BREAKOUT AREA TABLE

STUDENT TABLE - COURTYARD LOBBY

TIERED SEATING

STACKING STOOL

STUDENT CHAIR

YING YANG SHAPED TABLE - COURTYARD LOBBY



P3 PROJECT PLANNING PROFESSIONALS

FF&E Selections



MEDIA CENTER



MEETING TABLE



MEETING CHAIR



TIERED SEATING



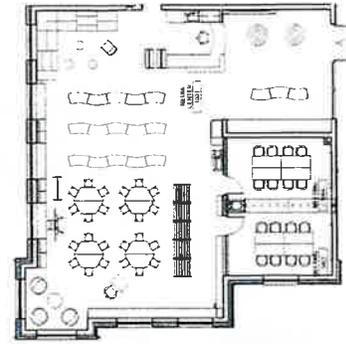
STUDENT TABLE



LOUNGE CHAIR



UPHOLSTERED OTTOMAN



BOOK BINS



FEATURE DISPLAY



MOBILE CURVED LOW STACKS



LILYPAD SEATING



P3 PROJECT PLANNING PROFESSIONALS

FF&E Selections



TEACHER FURNITURE



TEACHER DESK CHAIR



TEACHER READING CHAIR



TEACHER DESK

ADMIN FURNITURE



ADMIN DESK CHAIR



CONFERENCE CHAIR



CONFERENCE TABLE



ADMIN DESK



P3 PROJECT PLANNING PROFESSIONALS

FF&E Selections



Option B

Above Canopy Framing, Layered with Blue River Background



P³ PROJECT PLANNING PROFESSIONALS

BUILDING SIGN OPTIONS



Option C

Above Canopy Framing, Rectangular Background Above Framing



P³ PROJECT PLANNING PROFESSIONALS

BUILDING SIGN OPTIONS



Option D

Above Canopy Framing, Rectangular Background Below Framing



P3 PROJECT PLANNING PROFESSIONALS

BUILDING SIGN OPTIONS



Option E

Dimensional Letters on Building



P3 PROJECT PLANNING PROFESSIONALS

BUILDING SIGN OPTIONS



Option E

Dimensional Letters on Building



Easterly Approach



Westerly Approach



P3 PROJECT PLANNING PROFESSIONALS

BUILDING SIGN OPTIONS



Original Design Intent



P3 PROJECT PLANNING PROFESSIONALS

ACOUSTICAL PANELS at LOBBY



Solid Color Option



 P3 acoustics, Inc. | More rooms.

ACOUSTICAL PANELS at LOBBY



