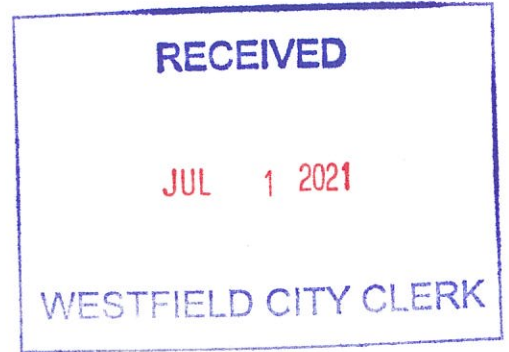


May 27, 2021  
School Building Committee

A meeting of the School Building Committee was held on Thursday May 27, 2021 at 5:00 pm. Due to current health department restrictions, the meeting was held through remote participation.

Members present by roll call:

	<u>Present</u>
Donald Humason, Jr.	X
Stefan Czaporowski	X
Stacy Burgess	X
Shannon Barry	X
Chris Carey	absent
Ramon Diaz	absent
Ralph Figy	X
Bryan Forrette	X
Shelly Hazlett	X
Bridget Matthews-Kane	X
Bill Parks	X
Brian Sullivan	absent
Cindy Sullivan	X
Tammy Tefft	X
Chris Tolpa	X
Lisa Benoit	<u>absent</u>
	12



Also in attendance:

OPM-P3 Representatives: Dan Pallotta

Caolo & Bieniek Representative: Bert Gardner and Jim Hannifin

At 5:04 pm Chairman Donald Humason called the meeting to order.

2. Public Participation: none

3. Summary of Community Correspondence: none

4. Approval of May 13, 2021 School Building Committee meeting minutes:

Ralph Figy moved; Bryan Forrette seconded to approve the May 13, 2021 School Building Committee meeting minutes, as presented.

	<u>YES</u>	<u>NO</u>
Donald Humason, Jr.	X	
Stefan Czaporowski	X	

Stacy Burgess	X
Shannon Barry	X
Chris Carey	absent
Ramon Diaz	absent
Ralph Figy	X
Bryan Forrette	X
Shelly Hazlett	X
Bridget Matthews-Kane	X
Bill Parks	X
Brian Sullivan	absent
Cindy Sullivan	abstained was not at the previous meeting
Tammy Tefft	X
Chris Tolpa	X
Lisa Benoit	<u>absent</u>
	11 motion passes

5. FAS Report and Findings

Dan Pallotta reported FAS was well received at the MSBA FSA Board. Team approach was the reason along with the strong Ed Plan. Bert Gardner with CBA presented slides, which are attached. Detailing where we are and how the meetings have been going to gather the information. Questions were asked and answered on some of the drawings including what massing was and how we were determining size, location etc. It was also discussed that currently 3,100 sq ft appears to be ineligible but of that 1,700 maybe come eligible as that is still pending with the MSBA. Comments on spacing were discussed. Shared a quick plan update.

6. Architectural Update

Bert Gardner provided an update on the process they will continuing developing the plans forward by having the planning meetings. They will start the site borings. More to follow in the next few meetings.

7. Module 4 Schematic Design

Dan Pallotta informed the committee we are moving toward this process. The MSBA will vote to move us forward on June 23<sup>rd</sup>. In August, we will submit further information to the MSBA for their October MSBA Board Meeting. This will then move us on to the Project Funding Agreement (PFA) which will be brought forward to the City Council in December to vote.

8. Discussion on dates and times for in person School Building Committee meetings

Tammy Tefft discussed Governor Bakers ruling that all preCovid rules would be in place starting June 15<sup>th</sup>. This would mean that unless legislation is approved we will need to move our meetings to in person. Currently, there is talk that the current relaxation of the Open Meeting Law would be extended to September. If that is the case, Tammy recommended that we continue to hold the School Building Committee meetings, through the summer, over Zoom to encourage as much participation as possible. In addition, she asked requested that everyone think about a schedule that can be discussed at the next meeting on June 10, 2021 at 5:00 pm.

9. Community Engagement

Dan Pallotta had requested these be a standing item on the agenda, to continue to engage and involve the community. Radio, TV, in-person meetings all were discussed. Bert Gardner discussed that he would be presenting to the teachers of Abner Gibbs and Franklin on Tuesday, June 1.

10. Any other items not reasonably anticipated 48 hours prior to the meeting

Mayor Humason announced that Attorney Shanna Reed would be closing on 129 Franklin by the end of June. The committee discussed the next steps such as hazardous studies and design documents to demo the homes.

11. Adjourn

At 5:44 pm Cindy Sullivan moved; Bridget Mathews-Kane seconded to adjourn the meeting.

The following roll call vote was taken:

	<u>YES</u>	<u>NO</u>
Donald Humason, Jr.	X	
Stefan Czaporowski	X	
Stacy Burgess	X	
Shannon Barry	X	
Chris Carey	absent	
Ramon Diaz	absent	
Ralph Figy	X	
Bryan Forrette	X	
Shelly Hazlett	X	
Bridget Matthews-Kane	X	
Bill Parks	X	
Brian Sullivan	absent	
Cindy Sullivan	X	
Tammy Tefft	X	
Chris Tolpa	X	
Lisa Benoit	<u>absent</u>	
	12	

A true copy, Attest:

Donald Humason, Jr. Chair  
Westfield School Building  
Westfield School Committee

DH/tt

Minutes approved: June 29, 2021 th



# WESTFIELD ELEMENTARY SCHOOL PROJECT

## Building Committee Update

May 27, 2021



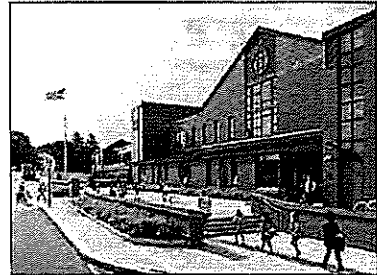
P<sup>3</sup> PROJECT PLANNING PROFESSIONALS



### FAS UPDATE:

#### FAS (Facilities Assessment Subcommittee)

- Presented the Preferred Schematic to MSBA's FAS on May 19
  - Shared PSR Plans and Site Strategies
  - Reviewed Project Goals
  - Demonstrated Support of Ed Program
  - Building Precedents
  - Potential Massing
- Project Was Very Well Received
  - Asked us to Consider How Building Massing Might Mark Entry
  - Asked us to Verify Soil Conditions for Storm Water Management



Building Precedents

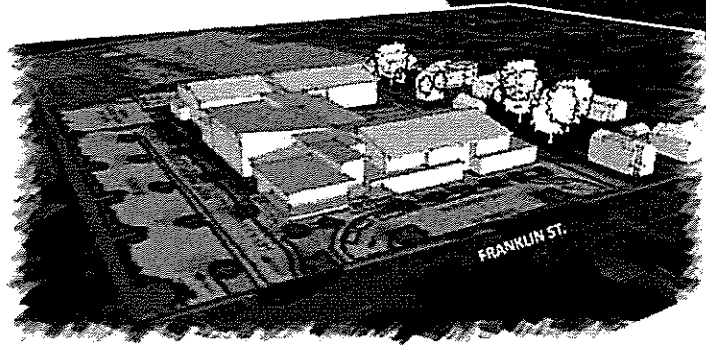


P<sup>3</sup> PROJECT PLANNING PROFESSIONALS

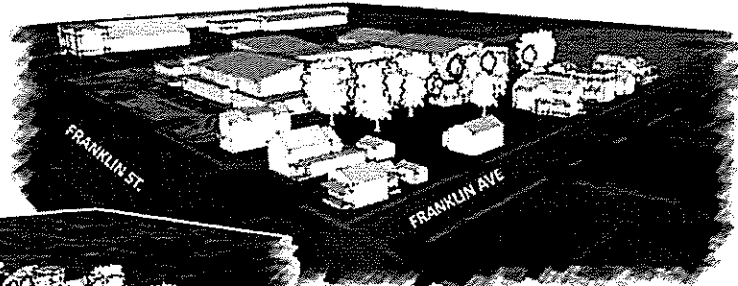


# FAS Update:

Preliminary Massing



Building Massing (North-Northeast)



Building Massing (North-Northwest)



P<sup>3</sup> PROJECT PLANNING PROFESSIONALS



# PSR Update:

## PSR (Preferred Schematic Report)

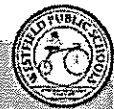
- Submitted the Preferred Schematic Report to MSBA on April 21, 2021
- Received Comments Back Tuesday, May 25, 2021 with Response Due by June 8, 2021
  - Architectural Comments are High-Level and Easily Responded To.
  - Reminded Us that Mass Historic and DESE Submissions are Due with this Phase
  - Asking for Original Signatures on Local Actions and Approvals Form (CBA now has these)
  - Requests Approval of Grade Reconfiguration (Superintendent Czaporowski has Covered this with School Committee)
- Program Exceeded MSBA Guidelines by 14,800 nsf; 11,700 **Approved** for Reimbursement
- **1,400 nsf Not Eligible** for Reimbursement
- 1,700 nsf Pending

## Reimbursement for Space Summary Variances:

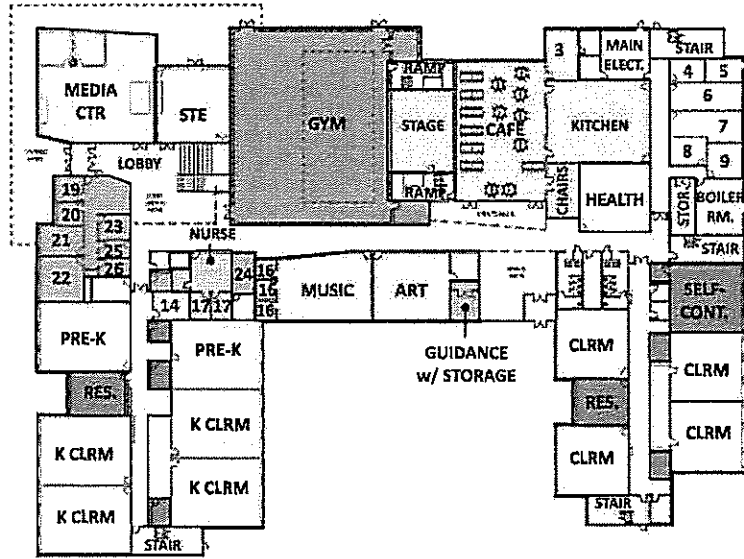
- Core Academic: 28,000 nsf Total; 9,900 nsf Over
  - (2) PreK Classrooms **Approved**
  - (2) Additional General Classrooms **Approved**
  - STE Classroom: **Pending** Additional Programming and Scheduling Information.
  - English Language Learners Classroom **Approved**
  - Breakout Spaced: 2,000 nsf Requested -> 800 nsf **Approved**
  - Health Classroom **Approved**
  - Reading Classroom **Approved**
- Special Education: 9,230 nsf Total; 4,700 nsf Over
  - SPED Space Approval Generally Follows DESE Approval
  - Asked if OT and PT could be Combined into a Single Space
- Medical: 560 nsf Total; 50 nsf Over
  - Extra 50 NSF in Waiting **Not Reimbursable**
- Administration & Guidance: 2,261 nsf Total; 150 nsf Over
  - One Additional Guidance Office **Not Reimbursable**



P<sup>3</sup> PROJECT PLANNING PROFESSIONALS



# PLAN UPDATE:



**ROOM KEY:**

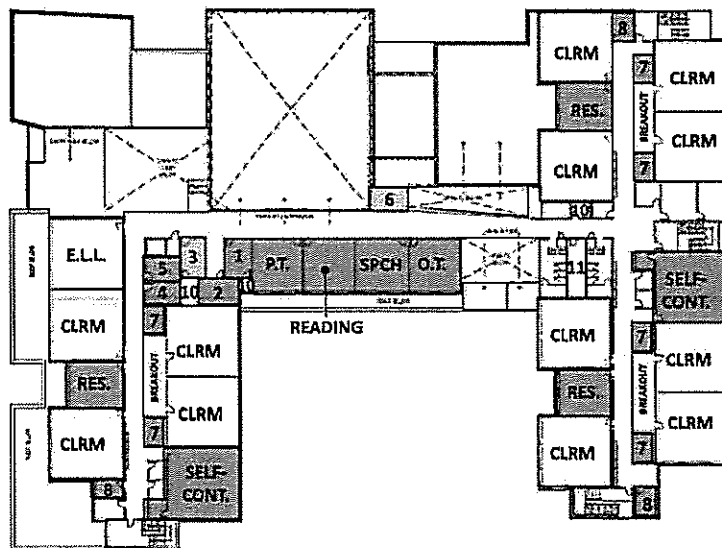
- |                   |                 |
|-------------------|-----------------|
| 1. STE STOR.      | 14. UTIL        |
| 2. GYM STOR.      | 15. SENSORY     |
| 3. STAFF LUNCH    | 16. PRACT.      |
| 4. C. OFF.        | 17. EXAM        |
| 5. WATER RM.      | 18. MACH.       |
| 6. C. WORKSHOP    | 19. SPARE OFF   |
| 7. RECY/TRASH RM. | 20. PRINC. SEC  |
| 8. TELECOM        | 21. CONF RM     |
| 9. RECEIVING      | 22. PRINC OFF   |
| 10. TR            | 23. DUPLICATING |
| 11. STR           | 24. WRK RM      |
| 12. SM GRP        | 25. MAIL        |
| 13. STOR.         | 26. REC.        |



P3 PROJECT PLANNING PROFESSIONALS



# PLAN UPDATE:



**ROOM KEY:**

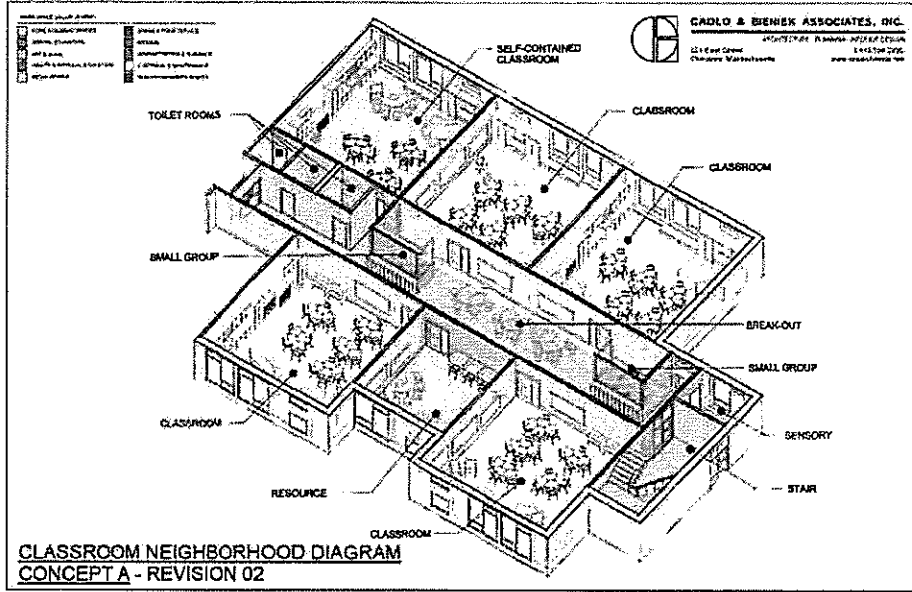
- |                        |
|------------------------|
| 1. SPED SUPERVISOR     |
| 2. E.T.L.              |
| 3. TEACHER WRK. RM.    |
| 4. SCHOOL PSYCHOLOGIST |
| 5. BEHAVIORIST         |
| 6. ADJ. COUNSELOR      |
| 7. SM GRP              |
| 8. SENSORY             |
| 9. TR                  |
| 10. STR                |
| 11. UTIL               |
| 12. STOR               |



P3 PROJECT PLANNING PROFESSIONALS



# NEIGHBORHOOD UPDATE



**P<sup>3</sup>** PRODUCT PLANNING PROFESSIONALS



