



WESTFIELD, MASSACHUSETTS WESTFIELD FIRE COMMISSION SPECIAL MEETING MINUTES



Fire Commissioner C. Lee Bennett called the meeting of the Westfield Fire Commission (hereinafter WFC) of June 1, 2021 to order.

Location: Teleconference
Little River Fire Station
Community Room
366 Little River Road
Westfield, Massachusetts

Date: June 1, 2021

Time: 17:00 hours

MINUTES TAKEN:

Ms. Patricia Breton, Westfield Fire Department (hereinafter 'WFD') Head Clerk

Chairman's announcement:

Westfield Fire Commissioner C. Lee Bennett in accordance with the Open Meeting Law Changes (Reference Memorandum dated June 18, 2010 'Open Meeting Law Changes'), from the Office of the City Solicitor, made the following announcement to all participants and attendees that the Westfield Fire Commission Regular Schedule meeting of June 1, 2021 is being audio recorded and if the Westfield Fire Commission meeting at any time goes into executive session all audio equipment will be turned off to include all recording devices of audio and video and any transmission of video and or audio..

Westfield Fire Commissioner C. Lee Bennett also made the following inquiry that if there is anyone making a video or audio recording of the meeting please indicate this to the Chair, and also announced that this Westfield Fire Commission meeting of June 1, 2021, is being electronically transmitted via TV or via the internet by the City of Westfield. Peter Cowles is recording and live streaming audio only on channel 15 the Westfield Public access channel.

PRESENT IN ATTENDANCE:

Westfield Fire Commissioner C. Lee Bennett, Westfield Fire Commissioner Jeffery Siegel, Fire Commissioner Albert Masciadrelli, Fire Chief Patrick Egloff, Deputy Chief Seth Ellis. Candidates Tyler Garfield and Katherine Spring. Mr. Peter Cowles {City Media Systems Specialist, whom is also recording audio through the Community Access TV Channel 15.

ROLL CALL:

Commissioner C. Lee Bennett asked for a roll call.

Commissioner C. Lee Bennett – present
Commissioner Jeffrey Siegel – present
Commissioner Albert Masciadrelli – present

PLEDGE OF ALLEGIANCE

READING OF THE RECORD OF:

- a. WFC Special Meeting Minutes of April 5, 2021.

Commissioner Lee Bennett did not ascertain a motion to approve the minutes.

PUBLIC PARTICIPATION: No public participation.

ROUTINE BUSINESS:

- a. Introduction –NONE

REPORTS FROM THE WFD & WFC:

NONE

OLD BUSINESS:

- A. Letter of commendation to all Westfield Fire Personnel both past and present who worked through the Covid-19 Pandemic - Commissioner Siegel asked for some changes in the letter. The Commission also discussed a ribbon and a plaque. Commissioner Masciadrelli handed out a pamphlet to show some of the different choices to the Commission.
- B. Update on new hires- Chief Patrick stated that two of the new hires went to B group, one went to D group, and they have done their ride time already. They have all been signed off by Bay State Medical Control. The 4th person still has to complete some things to get through Civil Service. Two others candidates after the meeting told the Chief, that they were interviewing with other departments.
- C. Retirement- Thomas Silva has retired as of May 4, 2021. Thomas Flaherty gave his letter of resignation on April 22, 2021. Commissioner Siegel asked about an exit interview. Chief Egloff stated we do have SOG on that, we do exit interviews. Commissioner Siegel is concerned by the number of people that

have left the Fire Departments employment over the last few months. Chief Egloff stated he did speak with Mr. Flaherty.

Chief Egloff had one letter thanking B group, Deputy Hart, Captain Warren, Firefighters D. Dalton, M. Potter, R. Quarles, C. Humason, S. Makos, T. Ritchie, B. Aucoin, T. Lucia, E. Liptak, P. Scanlon, T. Black, G. Favata, T. Flarerty, M. Oleksak and Captain C. King. Nancy wanted to thank the group for responding to a fire in her apartment, and for rescuing her dog.

NEW BUSINESS:

2. Interview two candidates, discuss and potentially vote to conditionally hire to the position of: Full-Time Firefighter/Paramedic effective start date: Per Fire Chief, pending successful completion of all aspects of the conditional offer of employment.

- A. Garfield, Tyler Ryan
- B. Spring, Katherine

Commissioner C. Lee Bennett explained the procedure to all candidates.

They will be interview in order of the list above. All questions will be the same. We will ask you to wait outside in fairness to the other candidate.

The Commission interviewed the two candidates.

The Candidates came back into the room.

Commissioner C. Lee Bennett made a motion to offer a conditional offer of employment for the number 1 position to **Tyler Ryan Garfield**. This includes: successfully passing a Fire Department Physical, the MA HRD Physical Abilities Test and a Psychological Evaluation. Including a back ground check.

Commissioner Jeffery Siegel seconded the motion.

Roll Call

Commissioner Albert Masciadrelli	YES
Commissioner Jeffrey Siegel	YES
Commissioner C. Lee Bennett	YES

YES (3) NO (0)

Motion Passed

Commissioner C. Lee Bennett made a motion to offer a conditional offer of employment for the number **2** position to **Katherine Spring**. This includes: successfully passing a Fire Department Physical, the MA HRD Physical Abilities Test and a Psychological Evaluation.

Commissioner Jeffery Siegel seconded the motion.

Roll Call

Commissioner Albert Masciadrelli	YES
Commissioner Jeffrey Siegel	YES
Commissioner C. Lee Bennett	YES

YES (3) NO (0)

Motion Passed

Commissioner Masciadrelli asked about the Fire Department Budget, if it has been submitted. Chief Egloff stated yes, it was done a long time ago.

1. Commission Vote: Contract Signature Authority Form.

The Commissioners signed the form and voted to accept the Contract Signature Authority Form.

Commissioner Albert Masciadrelli made a motion to sign the form and to approve it for Purchasing.

Commissioner Jeffry Siegel second the motion.

Roll Call

Commissioner Albert Masciadrelli	YES
Commissioner C. Lee Bennett	YES
Commissioner Jeffrey Siegel	YES

YES (3) NO (0)

Motion Passed

Commissioner C. Lee Bennett made a motion to adjourn the meeting.

Commissioner Albert Masciadrelli seconded the motion to adjourn.

Roll Call

Commissioner Albert Masciadrelli	YES
Commissioner C. Lee Bennett	YES

Commissioner Jeffrey Siegel

YES

YES (3)

NO (0)

Motion Passed

Time: 17:46 hours

Respectfully submitted,



C. Lee Bennett, Chair
Westfield Fire Commission
Pab