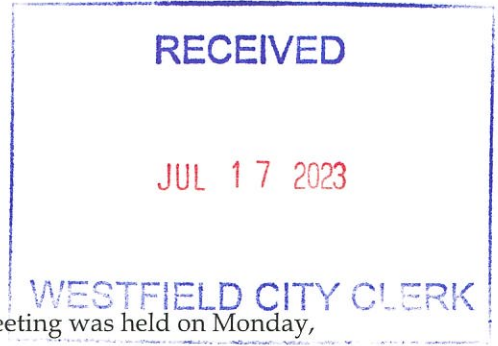




June 12, 2023



A regular meeting of the Westfield Parks and Recreation Commission meeting was held on Monday, June 12, at 6:30 pm.

Location: City Hall in room 315 at 59 Court Street, Westfield, MA.

Members present by a roll call were: Jane DeBarbieri, Scott LaBombard, Peter Lurgio, Kenneth Magarian, Douglas Morash, Michael Tirrell and Sara Unger Members absent were: Vincent Olinski

At 6:30 pm Chairman LaBombard called the meeting to order asking if anyone was here tonight that was not listed on the agenda and explaining the 15 max minutes of speaking time per person for Public Participation..

Approval of May 8, 2023 minutes amended to include pickleball and tennis courts to have new painted double lines if funds are in the budget at Municipal Playground. Minutes moved, Michael Tirrell, seconded by Jane DeBarbieri

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Scott LaBombard	X	
Peter Lurgio	X	
Kenneth Magarian	X	
Jane DeBarbieri	X	
Douglas Morash	X	
Michael Tirrell	X	
Sara Unger	<u>X</u>	
	7	0

Motion passed

Speakers for Business or Items for Discussion: Dena Polverari, Nancy Stolpinski, Kathi Bradford, Michael Marte, Tracy and Michael Bowman, Merle Beal and Colin Fecteau,

Business or Items for Discussion: Items on the agenda with Chairman LaBombard presiding.

1. Michael Tirrell moved, Peter Lurgio seconded to approve renewal of Michael Marte family softball games and activities at Whitney June 18 permit as presented

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Scott LaBombard	X	
Peter Lurgio	X	
Kenneth Magarian	X	
Jane DeBarbieri	X	
Douglas Morash	X	
Michael Tirrell	X	
Sara Unger	<u>X</u>	
	7	0

Motion passed

2. Sara Unger moved, Jane DeBarberi seconded to approve Kathi Bradford, Westfield Pride committee representative Park Square permit vigil ending pride month and riot in NY on the 54 anniversary and prayer on June 28 times 4:00 pm-to 7:00 pm as presented.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Scott LaBombard	X	
Peter Lurgio	X	
Kenneth Magarian	X	
Jane DeBarbkeri	X	
Douglas Morash	X	
Michael Tirrell	X	
Sara Unger	<u>X</u>	
	7	0 Motion passed

Prior to the vote Kathi Bradford thanked the commission and department for fixing the flag pole and flying the Pride flag it was a wonderful event. They will display signs and battery candles around the fountain for vigil. They expect about 40 people to come and go.

3. Michael Tirrell Moved, Peter Lurgio seconded to approve the renewal Colin and Emily Fecteau Whitney softball tournament with fees on August 12 times 7:00 am - 8:00 pm

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Jane DeBarbieri	X	
Scott LaBombard	X	
Peter Lurgio	X	
Kenneth Magarian	X	
Douglas Morash	X	
Michael Tirrell	X	
Sara Unger	<u>X</u>	
	8	0 Motion passed

Prior to the vote, Colin Fecteau explained this is a fundraiser for Emily's father who is paralyzed. She has one last year as well.

4. Michael Tirrell moved, Kenneth Magarian seconded to approve the FY24 renewal contract signature form for "ALL" for Francis Cain, Interim Director and Scott Hathaway Deputy Superintendent in his absence for "ALL". Form has commission signatures.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Jane DeBarbieri	X	
Scott LaBombard	X	
Peter Lurgio	X	
Kenneth Magarian	X	
Douglas Morash	X	
Michael Tirrell	X	
Sara Unger	<u>X</u>	
	8	0 Motion passed

5. Kenneth Magarian moved, Sara Unger seconded to approve Tracy Bowman Half Mile Falls permit for a wedding on June 17 times 9:45 am- 10:45 am, and if it rains the pavilion at Park Square if available.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Jane DeBarbieri	X	
Scott LaBombard	X	
Peter Lurgio	X	
Kenneth Magarian	X	
Douglas Morash	X	
Michael Tirrell	X	
Sara Unger	<u>X</u>	
	8	<u>0</u> Motion passed

The commission congratulated them on their wedding.

6. Douglas Morash moved, Sara Unger seconded to approve Merle Beal, Community Church of Westfield for a prayer church service and music on June 23 and June 25 times 8:00 am-11:30 am.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Jane DeBarbieri	X	
Scott LaBombard	X	
Peter Lurgio	X	
Kenneth Magarian	X	
Douglas Morash	X	
Michael Tirrell	X	
Sara Unger	<u>X</u>	
	8	<u>0</u> Motion

7. Kenneth Magarian moved, Jane DeBarbieri seconded to approve the permit use of area sub-committee members Michael Tirrell, Scott LaBombard and Vincent Olinski to approve the permit application process. All new permits need to attend commission meetings or if food and vendors are involved or issues with the previous year, increase in attendees from the previous year. All renewals from the previous year don't need the commission approval although Scott Hathaway will have renewal permits to his report each month. (Attached)

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Jane DeBarbieri	X	
Scott LaBombard	X	
Peter Lurgio	X	
Kenneth Magarian	X	
Douglas Morash	X	
Michael Tirrell	X	
Sara Unger	<u>X</u>	
	8	<u>0</u> Motion passed

Prior to the vote it was explained how the rules of permits were put in place by the commission as a whole.

8, Douglas Morash moved, Sara Unger seconded to approve basketball courts funds at the Municipal Playground per Michael Tirrell the request of Peter Miller, Community Development who has a \$50,000 CDC grant and Bridgette Matthews-Kane City Councilor has \$100,000 ARPA funds and need the commissions blessing to accept these funds from both of the approve the funding to do over the basketball courts that are cracked and need painting with the same footprint of existing basketball courts.

Prior to the vote Michael Tirrell explained Tammy Teff, Purchasing Director will put it out to bid after the commission gives approval.

	<u>Y</u>	<u>N</u>
Jane DeBarbieri	X	
Scott LaBombard	X	
Peter Lurgio	X	
Kenneth Magarian	X	X
Douglas Morash	X	
Michael Tirrell	X	
Sara Unger	<u>X</u>	
	8	<u>0</u> Motion Passed

13. Schedule of bills - Attached

14. Staff reports - Attached

Scott Hathaway brought up Parker Park and students working on redesigning during the summer months on the plan Nate presented with students involvement and this will be added to the July agenda.

Peter Lurgio brought up that we are waiting for Kathy to do the follow-up with Veterans in moving the stones. We will add to the July agenda and Kenneth Magarian said we may have to hold a public meeting regarding the park. The park is in Vincent Olinski's Ward.

Scott Hathaway brought up the High School graduation ceremonies parked cars all over Bullens and Jachym fields after the City spent a lot of money on them. A conversation was made the school does not fill out a permit isle of area form if the field is under our dept. Michael Tirrell will contact the School superintendent and add to the July have fallen with a follow-up. Fran Cain suggested putting in curbs for the handicap parking during graduation.

15. Next board meeting is July 10, 2023

13. Adjourn:

Michael Tirrell moved, Peter Lurgio seconded to adjourn the meeting. All in favor.
Motion passes

Documents: Agenda, minutes, schedules and reports

The review of minutes by Douglas Morash, Secretary of Commission

DM/pg