

BOARD OF PUBLIC WORKS

June 13, 2023

Convened: 7:00PM City Hall Room: Room 315

Present: Francis Cain-Acting Director of DPW  
Casey Berube-Deputy Director of Highway  
Brian Richards-Member  
Alexander Fagnand-Secretary  
Thomas Pereira-Chair  
Alison Daigle-Head Clerk

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SEP 13 2023

WESTFIELD CITY CLERK

**Reading of the minutes of the April 11, 2023 and May 9, 2023 Minutes-waived and approved 3-0**

**Public Participation:** Secretary Alex Fagnand brought some concerns up about the Columbia Greenway that were asked to him by residents as well as the Friends of the Columbia Greenway. He was approached and asked why the lights on the esplanade and other locations have not been repaired since they have been damaged. Acting Director Cain explained how the area in question is still under construction and the City has not released the Columbia Greenway to any department but Public Works does manage some aspects. Cain stated that the contractor is hooked up to the electricity and it is best if the electricity stays off for interference sake. Secretary Fagnand then asked if it would be possible if we were able to supply bark mulch to the Friends of the Greenway, Deputy Berube stated we could try to get the mulch donated. Resident Jane Oksein refrained from using Public Participation to speak as they wanted to wait until the Agenda item on recycling. In the future miscellaneous regulation Section 2-258 will be followed and all Public Participation WILL only be allowed during the Public Participation portion of the Agenda and each resident will have 3 Minutes to communicate with the Board. Jane stated after the Agenda item on recycling that they believe the fee should be increased and all DPW departments should be enterprise accounts and use only the funds we make, leaving all tax dollars to other departments or City entities. They also stated they would like to see recycling go back to dual stream and brought up how residents can have chickens now.

**City Councilors:** None Present

**Appointment of Secretary for the Board of Public Works:** Motion was made by Thomas Pereira to approve Alexander Fagnand as Secretary of the Board of Public Works Commission. **Vote 2-0; motion approved.**

**Review Recommendation and Vote on Approval of Pineridge Drive being accepted as City Owned and Maintained Public Way-** City Engineer Allison McMordie sent a letter of recommendation to the Board to have Pineridge Drive accepted as a Public Way. The street recently had utility updates such as sewer and fiber and the roadway was paved last fiscal year. The cost to maintain the roadway is an expense of approximately \$26,000 but the more Public roadways the more Chapter 90 Funds are given for road repair and maintenance by the State. Member Brian Richards abstained from the vote as he is not only a resident of Pineridge Drive but had headed the petition to have the street approved as public. Thomas Pereira motioned to approve Pineridge Drive as Public roadway. **Vote 2-0; motion approved.**

**Discussion, Review and Possible Vote to Implement Solid Waste Management Fee increase-**Please see next item below. Fee implementation increase tabled.

**Discussion and Vote on Change of Language to Solid waste Fee City Ordinance Sec 18-122-** All 3 Commissioners agree that they would like the language changed in the Ordinance to say "up to" as none are comfortable with raising the quarterly fee to \$95 from \$21.25 immediately. They would like the ability to increase to a fee that mirrors other Municipalities as well as private trash removal businesses. Member Brian Richards will approach City Council as well as the Mayor to be put on a City Council Agenda.

**Department of Public Works Monthly Report:** Deputy Casey Berube gave the Board their monthly update. Meadow Street had their sewer lines checked and 2 will be replaced. Meadow Street is not set for complete reconstruction until FY28 this summer a top coating will be added to relieve some of the road issues that plague that area. The Sibley Avenue sidewalk project cannot be completed as the drainage infrastructure is so poor that it will need repair for the completion of the sidewalks.

**City Engineer Update:** Not Present

A motion was made to adjourn the meeting at 7:45 PM.

  
Secretary