



MINUTES OF THE BOARD OF ASSESSORS

59 COURT STREET
CITY HALL - ASSESSORS OFFICE, ROOM 111
WESTFIELD, MA 01085
JUNE 14, 2023 AT 5:00PM

RECEIVED

SEP 15 2023

WESTFIELD CITY CLERK

In Attendance: Grace Sullivan (Chair), Diane Snow, Timothy Reynolds & Ashlie Brown (City Assessor) **Absent:** None

The meeting was called to order in the Assessor's Office, 59 Court St, Westfield, MA at **5:00pm** by Chair Sullivan.

VOTED: Minutes for the May 10, 2023 were ACCEPTED

Public Participation: None

Bills Payable: Invoices for Assessors Office bills were signed by Sullivan & Brown

Old Business: None

New Business:

VOTED: May monthly abatement/commitments were ACCEPTED

VOTED: FY24 Community Preservation Surcharge Report was ACCEPTED

Assessor Brown reported back that the Assessors budget passed the Council on 5/31/2023 with no adjustments to the original submission.

City Assessor Report: MAAO Summer Conference will take place 6/20-6/23. Information from the DOR and Assessing updates will be covered. Frangie (Data Assessor) passed the May course and continues to work towards designation. MUNIS Conversion is complete. Brown and Barb Ruffo (Admin Assit.) held a Personal Exemption presentation at Senior Center on June 7th. This was well attended and they were able to provide applications as well as check Property record Cards. Mobile Assessor is up and running. Brown reminded BOA members to check their City email often and complete Cyber Training activities.

Adjourned at **5:25pm** upon motion from Snow and seconded by Reynolds

Approved on:

9, 13, 23

Grace Sullivan
Grace Sullivan, Chair

Diane Snow
Diane Snow

Timothy Reynolds