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WESTFIELD CITY CLERK



Westfield Historical Commission Meeting  
June 17, 2019 Minutes

Commissioners Cindy Gaylord, Carly Bannish, Cindy Bronson, Cindy Oppermann, Ellen McEwan, and Amanda Goodheart Parks present.

Commissioner Gaylord called the meeting to order at 7:00pm.

**Public Participation:**

Mike Ingraham of Southampton, MA attended the meeting in the hopes of joining the Historical Commission in the future.

**Secretary's Report:**

Commissioner Goodheart Parks was absent at the May 2019 meeting due to a professional conflict. Minutes were taken by Commissioner Oppermann and shared in print form at this meeting. Commissioner McEwan made a motion to accept the minutes pending discussed corrections. Commissioner Gaylord seconded, and the minutes were approved pending the discussed corrections.

**Treasurer's Report:**

Commissioner Bannish, Treasurer reported the following balances:

General Fund: \$1,859.00

Historical Gift Account: \$14,843.17

G/L Account: No report given from City Auditor this month.

**Mail:**

The Commission received an invitation to the Pioneer Valley Planning Commission to attend its annual meeting. The Commission also received an invoice for banner from Sign Shop, Inc for the 350th Celebration Parade in the amount of \$100.

**Unfinished Business:**

350th Celebration Recap:

350th celebration weekend received widespread praise from the public and greater Westfield community. Commissioner Gaylord stated the Historical Commission will be involved in future lecture series planning for 2020 and beyond. The focus of the series will be Western Massachusetts history.

Sign for Old Burying Ground Gate:

The sign is complete and has been installed at the Old Burying Ground.

Historic Pamphlet:

Commissioner Oppermann shared several options for the historic pamphlet as well as pricing from Vistaprint.com.

**Old Burying Ground Cleanup Recap:**

Over forty stones were cleaned at this year's Old Burying Ground Clean Up.

**Wyben School House Update:**

Commissioners Gaylord and Bannish will be meeting with Tammy Teft, Director of Purchasing, on Thursday June 24th at 10:00am at City Hall to discuss the two potential buyers for the property as well as preservation restrictions.

**New Business:**

**New Commissioner Update:**

Mike Ingraham of Southampton, MA is awaiting his scheduled meeting with the PAC.

**Historic Walking Tours of Westfield:**

Historic Commission will be leading free, sixty minute guided tours of downtown Westfield as part of the 350th Anniversary. Commissioners Gaylord and Bannish will lead a tour on Thursday July 18th at 10:00am, and Commissioner Goodheart Parks will lead a tour on Saturday August 10th at 10:00am. Commissioner Gaylord will share the tour script with the Commission ahead of these tour dates.

**Old Burying Ground Ghost Tours:**

The dates for this year's Old Burying Ground Ghost Tours has been set for Friday September 27th and Saturday September 28th, 2019.

**Additional Information:**

Commissioner Oppermann shared information about the upcoming Pioneer Valley History Network History Camp on Saturday July 27, 2019. Commission Gaylord indicated that Commission funds may be used to cover the registration fees.

**New Projects:**

Commissioner Gaylord requested that all commissioners come to our next meeting with some potential projects for the fall. Commissioner Gaylord also requested that the Commission present our recent work to the City Council sometime in the fall. She will look at the schedule of City Council meetings.

Commissioner McEwan made a motion to adjourn. Commissioner Bronson seconded. Motion passed unanimously. Meeting adjourned at 7:40pm.

Upcoming Meeting Dates: August 19, 2019; September 16, 2019; October 21, 2019

Respectfully submitted,

Amanda Goodheart Parks, Ph.D.  
Westfield Historical Commission