

## Hampden County Commission on the Status of Women and Girls

### Minutes DRAFT

June 18, 2020

6:00 PM - 8:00 PM

Online via Zoom: <https://zoom.us/j/95808521990>

Please contact [hccswg@gmail.com](mailto:hccswg@gmail.com) for the meeting password

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JUL - 6 2020

WINDYFIELD CITY CLERK

#### I. Call to Order and Roll Call

- DiStefano called the meeting to order at 6:04 PM
- Present
  - i. Dawn DiStefano
  - ii. Michelle Goncalves
  - iii. Shanique Spalding
  - iv. Tara Marshall
  - v. Gabrielle Jackson
  - vi. Jennifer Metsch
- Absent
  - i. Pattie Hallberg
  - ii. Lizzy Ortiz

#### II. Public Speak Out (15 min.)

- No members of the public were present

#### III. Approval of minutes from May 14, 2020

- Spalding moves to accept minutes. Jackson seconds. All in favor.

#### IV. Chair Report

- MCSW held a regional call to enable regions to share best practices and challenges. Highlights included:
  - i. MCSW will be purchasing zoom accounts for the regions
  - ii. Recommendation to Zoom and Facebook Live meetings at the same time.

- iii. Some regional commissions are trying to figure out how to support their communities in terms of the trauma that has occurred during this pandemic.
- iv. HCCSWG was approved for grant funding from MCSW. Given the changes to events as a result of COVID19, we need to decide how to use the funds in new business.
- v. Regions discussed how to hold spots on the commission for a young woman to serve on the commission. The individual would not be a voting member, but would be a youth advisor.
- vi. Marshall moves to accept chair report. Jackson seconds. All in favor.

#### V. Vice Chair Report

- o Vice Chair was not in attendance.

#### VI. Old Business

- o Upcoming Events for Promotion on Social Media
  - i. Marshall requests that any commissioners share any events that are relevant for our social media
- o Coffee Hours
  - i. Commissioners are reminded to send availability to Jackson.
  - ii. Jackson will make flyers as the meetings are scheduled.
  - iii. Commissioners may want to consider using Facebook Live during the zooms.
  - iv. Discussion occurred on making the coffee hours theme-based or bringing in speakers and commissioners serving as moderators of the conversation.
- o MCSW Girls Initiative
  - i. The forums have already occurred.
- o Hampden County survey
  - i. The commission has halted the original survey, but we may want to revisit the questions in the future, especially because the original text was drafted at the very beginning of the pandemic.
  - ii. Commissioners are asked to think about survey questions to add.
- o Open commissioner position

- i. One position is still open on the commission. MCSW will take up application review in October, so we anticipate that applications will be provided to HCCSWG in August or September.
- ii. Marshall will provide information via social media so that those who have applied know the timeline.
- iii. DiStefano will ask for specific deadlines from MCSW
- o Support for National Women's Law Center Letter (vote)
  - i. Jackson moves for HCCSWG to put their name on the NWLC letter. Metsch seconds. All in favor.

## VII. New Business

- o Nominations will be accepted for Chair and Secretary
- o Elections of Chair and Secretary
  - i. DiStefano opened the floor for nominations for Secretary
    - 1. Metsch nominates Tara Marshall. Marshall accepts
    - 2. Metsch moves to elect Tara secretary. Jackson seconds. All in favor.
  - ii. DiStefano opened the floor for nominations for Chair
    - 1. Spalding nominates Gabrielle Jackson. Jackson accepts.
    - 2. Marshall moves to elect Gabrielle chair. Metsch seconds. All in favor.
- o 2020-2021 Calendar of Events
  - i. Spalding moves to accept the 2020-2021 calendar of events. Marshall seconds. All in favor.
    - 1. *Note the geographic locations listed in the calendar are requested, but not yet confirmed.*

## Other Items that May Come Before this Commission

Commissioners were asked to consider how to use the \$700 MCSW grant that was awarded. MCSW offered specific options: a banner, brochures, stationary, postcards. Discussion occurred around the possibility of having business cards.

Metsch moves to authorize DiStefano to communicate with MCSW/Sasha about the commission's priorities and make a decision about how to purchase the grant. Marshall seconds. All in favor.

Discussion occurred around the need for a HCCSWG website, particularly as more and more is moved online.

#### VIII. Adjournment

Marshall moves to adjourn. Jackson seconds. All in favor.

Meeting adjourns at 7:06 PM.