

Commission for Citizens with Disabilities

June 20, 2023

Meeting Minutes

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WESTFIELD CITY CLERK

The regular meeting of the Commission for Citizens with Disabilities of Tuesday, June 20, 2023, was held in City Hall, Room 201, Westfield, MA. Norm Smith III, Chair called the meeting to order at 6:30pm.

Commission Members in Attendance: J.Tirrell, A.Pianka, J.Gosselin, N.Smith III, A.Larkham

\*Public Participation: Lieutenant Eric Hall, Westfield Police Dept.- Presented the process for monitoring calls for disabled people. Lt. Hall, shared a paper copy "Autism Alert" and the Alzheimer's forms that the PD currently uses. These forms are also available on the PD website online. Next, phone calls go to the "Dispatch Center" and the Dispatch Center is the gate keeper of all these forms, including the 911 Forms. In addition, the PD is in the process of currently reviewing different types of new forms or a "standard form" for all disabilities. Commissioner N.Smith III, Chair thanked Lt.Hall for his presentation and update.

Anna Boutin-Cooper of 55 Bates Road, Westfield, MA, shared the good news on a grant project, Cultivating a Creative & Inclusive Community with Zines project has been accepted. Ms. Boutin-Cooper hopes to return in August for further updates and she thanked the commission for our continued support. Commission members all gave congratulations and look forward to this project.

\*Motion made by Commissioner N.Smith III, Chair to Approve the Minutes of the Meeting of May 16, 2023, seconded by Commissioner A.Pianka; all in favor; 5/0; Motion passes.

\*Fine & Forfeits Update: The update was submitted by Kim Kolek, Asst.Auditor by email on June 15, 2023. Commissioner J.Gosselin, Secretary read: Our balance is at 39,560. Playground All/Access Cross Street is at 59,000(project completed). The Transition Plan Resolution is at 20,000. Traffic Crosswalk signal is at 2,500. Our balance would be at 17,060.

\*Old business: Commissioner A.Larkham presented a rough draft for the new Informational Brochure. Commissioner N.Smith III, Chair shared, we will need to vote for approval of the final form and make a funding request with city council. Commissioner J.Gosselin suggested the full inclusive title for Mr.Cutter's writings.

Commissioner N.Smith III, Chair suggested a link on the city website for the 911 Forms and will follow up on this project.

\*New business: Commissioner N.Smith III, Chair, shared the city clerk's office will soon be coming with new information about technology and voting for people with disabilities.

Adjournment: There being no further business to come before the Commission, Commissioner N.Smith III, Chair motioned to adjourn the meeting; seconded by Commissioner A.Pianka; all in favor. Commissioner N.Smith III, Chair adjourned the meeting at 6:50 PM.

Respectfully Submitted, Jeffrey Gosselin, Secretary