

June 29, 2021
School Building Committee

A meeting of the School Building Committee was held on Tuesday, June 29, 2021 at 5:00 pm. Due to current health department restrictions, the meeting was held through remote participation.

Members present by roll call:

	<u>Present</u>
Donald Humason, Jr.	absent
Stefan Czaporowski	absent
Shannon Barry	X
Stacy Burgess	absent
Chris Carey	X
Ramon Diaz	X
Ralph Figy	X
Bryan Forrette	X
Shelly Hazlett	X
Bridget Matthews-Kane	X
Bill Parks	X entered at 5:04 pm
Brian Sullivan	X
Cindy Sullivan	X
Tammy Tefft	X
Chris Tolpa	X
Lisa Benoit	<u>absent</u>
	12



Also in attendance: Dan Pallotta

Caolo & Bieniek Representatives: Bert Gardner, Jim Hannifin, and James Fiore
Cindy Minicucci, Superintendent's Assistant

1. At 5:04 pm Vice Chairman Tammy Tefft called the meeting to order.
2. Public Participation: none
3. Summary of Community Correspondence: none
4. Approval of May 27, 2021 School Building Committee meeting minutes:
Brian Sullivan moved, Cindy Sullivan seconded to approve the May 27, 2021 School Building Committee meeting minutes, as presented.

	<u>Present</u>
Donald Humason, Jr.	absent
Stefan Czaporowski	absent
Shannon Barry	X
Stacy Burgess	absent
Chris Carey	X

Ramon Diaz	X
Ralph Figy	X
Bryan Forrette	X
Shelly Hazlett	X
Bridget Matthews-Kane	X
Bill Parks	X entered at 5:04 pm
Brian Sullivan	X
Cindy Sullivan	X
Tammy Tefft	X
Chris Tolpa	X
Lisa Benoit	<u>absent</u>
	12

5. OPM Report

Tammy Tefft reported that the MSBA Board voted to approve the City of Westfield to proceed into the Schematic Design to replace the existing Franklin Avenue Elementary School and the Abner Gibbs Elementary School on the site of the existing Franklin Avenue Elementary School contingent upon the City gaining full ownership, control, and exclusive use of the proposed site.

6. Architectural Update

Bert Gardner shared a PowerPoint presentation with the committee (attached). He reviewed the 1st floor plan developments, PSR 2nd floor plan, plan developments, DESE plans, building elevations; pitched roofs and flat roofs. Bert will bring images of the options to the July 20, 2021 meeting.

Ralph Figy moved, Bridge Matthews-Kane seconded to allow presentation to be shared with the Department of Education (DESE).

	<u>YES</u>	<u>NO</u>
Donald Humason, Jr.	absent	
Stefan Czaprowski	absent	
Shannon Barry	X	
Stacy Burgess	absent	
Chris Carey	X	
Ramon Diaz	X	
Ralph Figy	X	
Bryan Forrette	X	
Shelly Hazlett	X	
Bridget Matthews-Kane	X	
Bill Parks	X	
Brian Sullivan	X	
Cindy Sullivan	X	
Tammy Tefft	X	
Chris Tolpa	left at 5:41 pm	
Lisa Benoit	<u>absent</u>	

12 motion passes

The discussion continued regarding the outside of the building options: brick, masonry, wood and/or combination of materials. Also, discussed building elevations: pitched roofs and flat roofs. The majority of the committee preferred masonry for the outside and a pitched roof.

Ralph Figy moved, Cindy Sullivan seconded to select the outside of the building option of masonry/combination.

	<u>YES</u>	<u>NO</u>
Donald Humason, Jr.	absent	
Stefan Czapowski	absent	
Shannon Barry	X	
Stacy Burgess	absent	
Chris Carey	X	
Ramon Diaz	X	
Ralph Figy	X	
Bryan Forrette	X	
Shelly Hazlett	X	
Bridget Matthews-Kane	X	
Bill Parks	X	
Brian Sullivan	X	
Cindy Sullivan	X	
Tammy Tefft	X	
Chris Tolpa	X	
Lisa Benoit	<u>absent</u>	
	12	motion passes

7. Any other items not reasonably anticipated 48 hours prior to the meeting: none

8. Adjourn

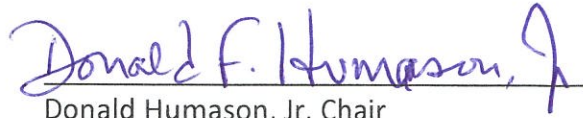
At 5:46 pm Ramon Diaz moved, Cindy Sullivan seconded to adjourn the meeting.

	<u>YES</u>	<u>NO</u>
Donald Humason, Jr.	absent	
Stefan Czapowski	absent	
Shannon Barry	X	
Stacy Burgess	absent	
Chris Carey	X	
Ramon Diaz	X	
Ralph Figy	X	
Bryan Forrette	X	
Shelly Hazlett	X	
Bridget Matthews-Kane	X	
Bill Parks	X	
Brian Sullivan	X	
Cindy Sullivan	X	

Tammy Tefft
Chris Tolpa
Lisa Benoit

X
X
absent
12 motion passes

A true copy, Attest:



Donald Humason, Jr. Chair
Westfield School Building
Westfield School Committee

DH/cm

Minutes approved: *July 20, 2021*



WESTFIELD ELEMENTARY SCHOOL PROJECT

Building Committee Update

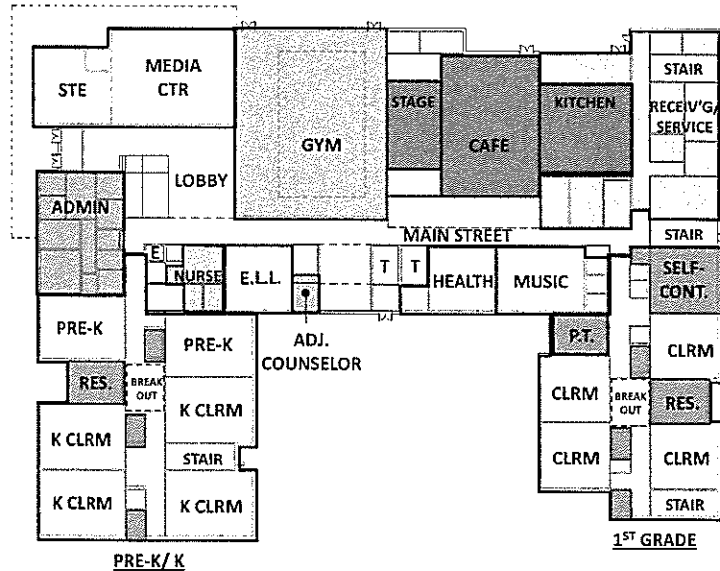
June 29, 2021



P³ PROJECT PLANNING PROFESSIONALS



PSR 1ST FLOOR PLAN:



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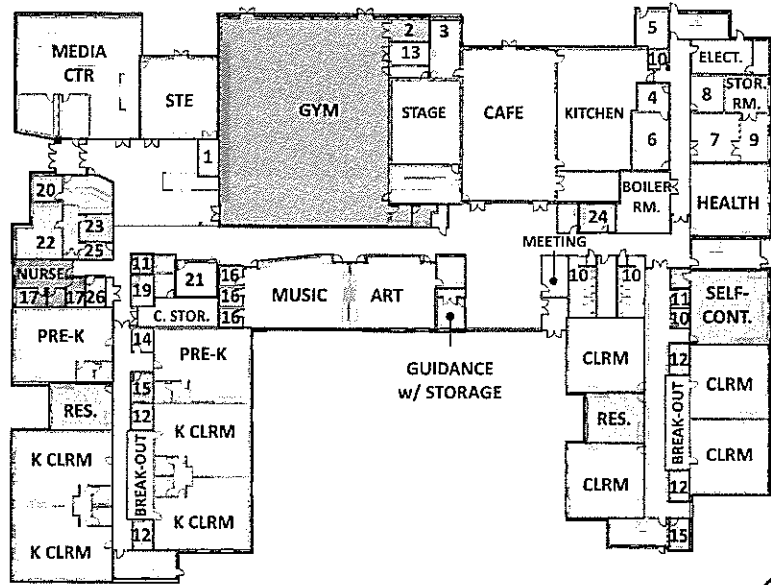
1ST FLOOR PLAN DEVELOPMENTS:

MODIFICATIONS:

- Swapped Media Ctr. and STE
- Moved Art to First Floor
- Regularized Classroom Wings
- Pulled Conf. Rm, Records and Asst. Principal out of Main Office Suite
- Relocate Nurse for Outside Windows
- Increased Staff Lunch
- Slightly Decreased Cafeteria and Added 3rd Sitting
- Aligned Courtyard Access w/ Cafeteria
- Added Flex Meeting Space to Adjustment Counselors
- Adjusted Break-Out Footprint

ROOM KEY:

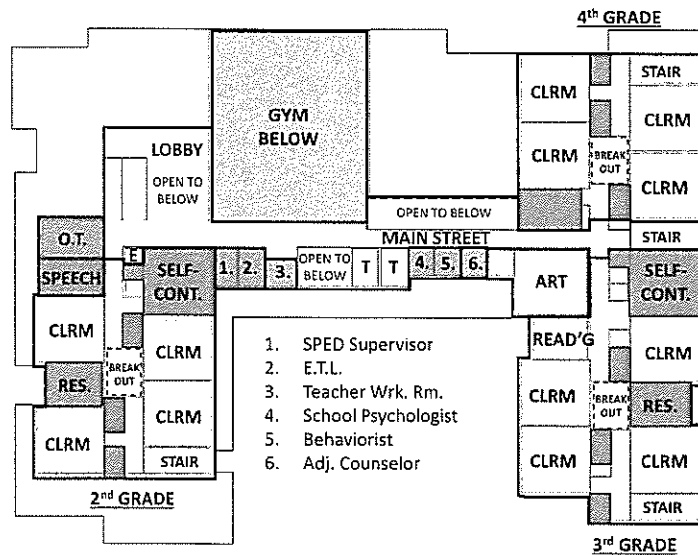
- | | |
|--------------------|-----------------|
| 1. STE STOR. | 14. UTIL |
| 2. GYM STOR. | 15. SENSORY |
| 3. STAFF LUNCH | 16. PRACT. |
| 4. C. OFF. | 17. EXAM |
| 5. WATER RM. | 18. MACH. |
| 6. C. WORKSHOP | 19. SPARE OFF |
| 7. RECY /TRASH RM. | 20. PRINC. SEC |
| 8. TELECOM | 21. CONF RM |
| 9. RECEIVING | 22. PRINC OFF |
| 10. TR | 23. DUPLICATING |
| 11. STR | 24. WRK RM |
| 12. SM GRP | 25. MAIL |
| 13. STOR. | 26. REC. |



P3 PROJECT PLANNING PROFESSIONALS



PSR 2ND FLOOR PLAN



1. SPED Supervisor
2. E.T.L.
3. Teacher Wrk. Rm.
4. School Psychologist
5. Behaviorist
6. Adj. Counselor



P3 PROJECT PLANNING PROFESSIONALS



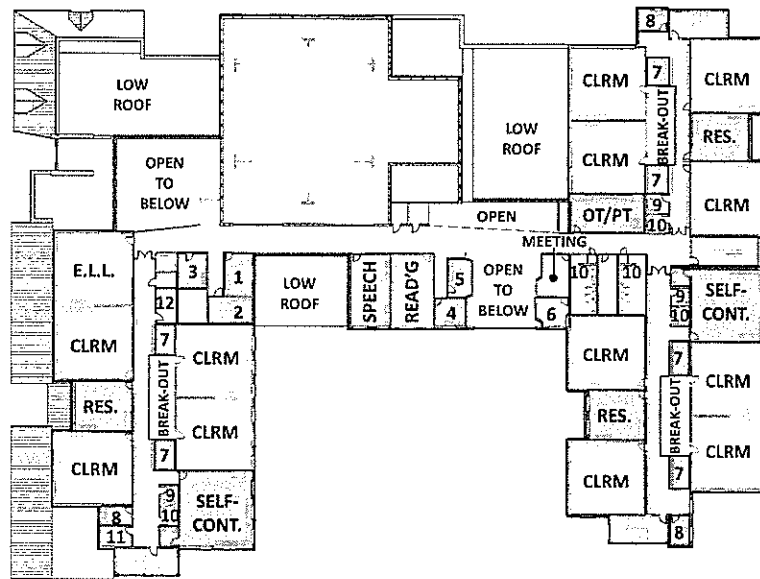
PLAN DEVELOPMENTS:

MODIFICATIONS:

- Moved Shared SPED Program to Main St. Corridor
- Moved ELL to 2nd Floor Main St. Corridor
- Moved Reading Clrm out of Academic Neighborhood and onto Main St. Corridor
- Added Flex Meeting Space Outside Adjustment Counselor
- Improved Alignment of First and Second Floors

ROOM KEY:

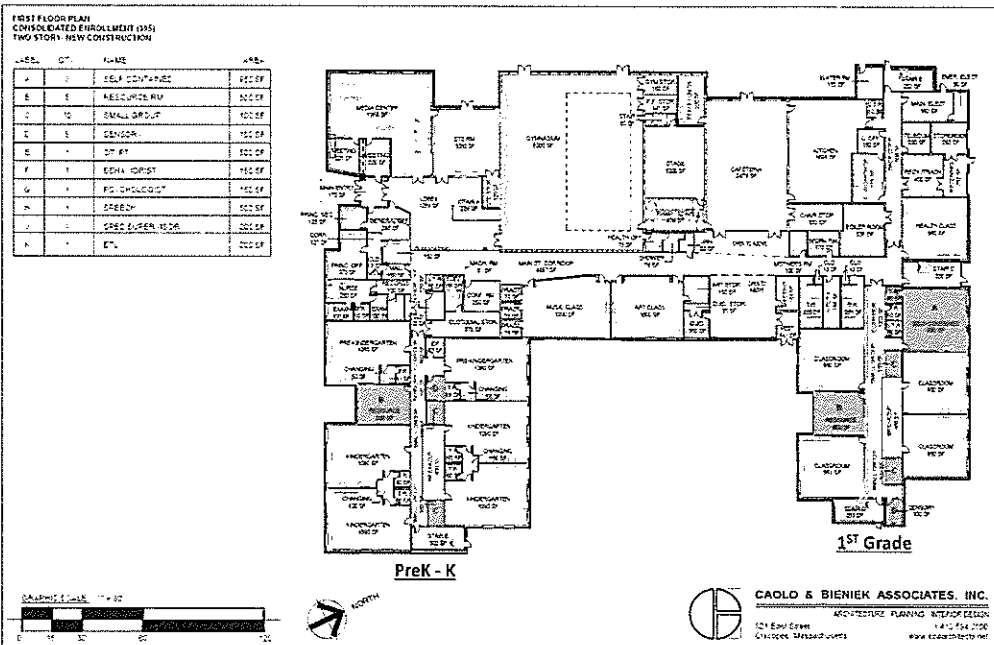
1. SPED SUPERVISOR
2. E.T.L.
3. TEACHER WRK. RM.
4. SCHOOL PSYCHOLOGIST
5. BEHAVIORIST
6. ADL. COUNSELOR
7. SM GRP
8. SENSORY
9. TR
10. STR
11. UTIL
12. STOR



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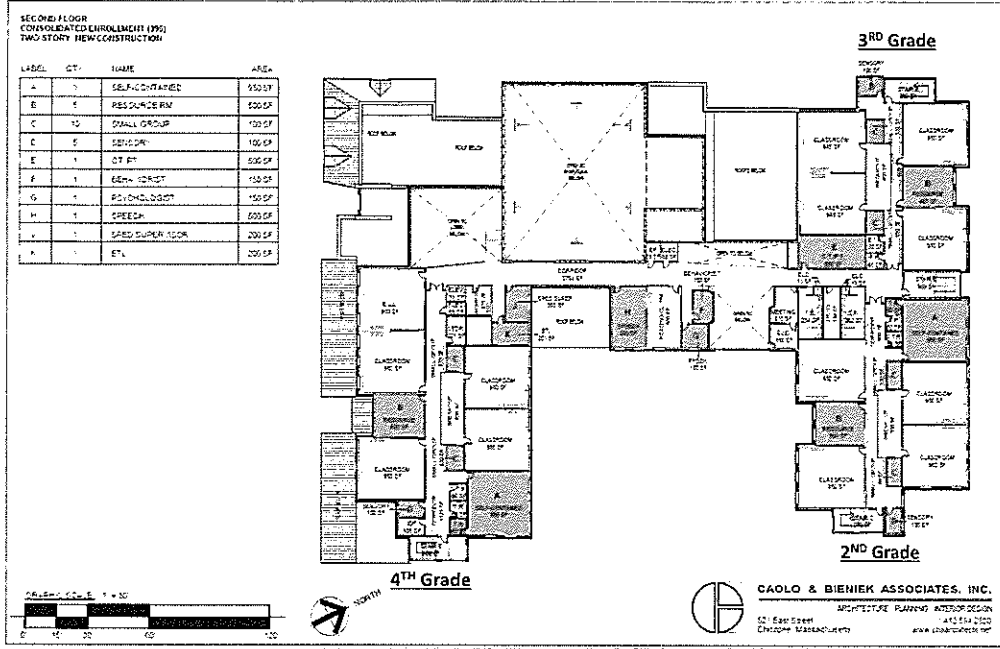
DESE PLANS



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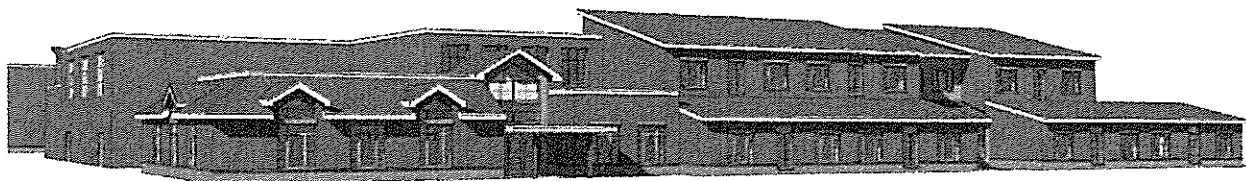
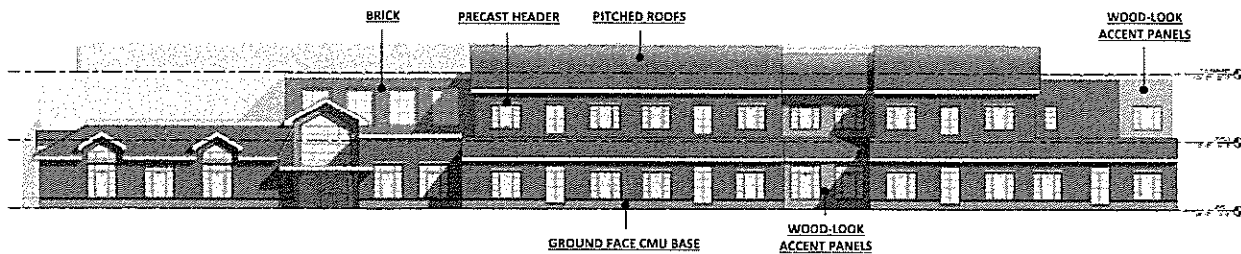
DESE PLANS



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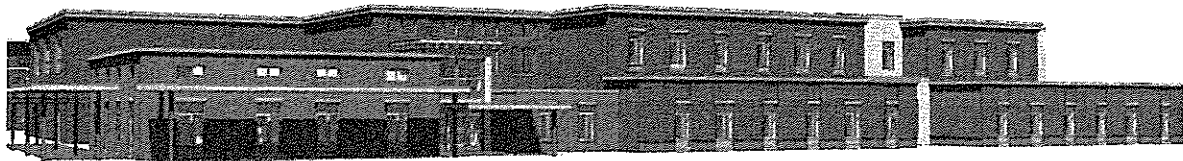
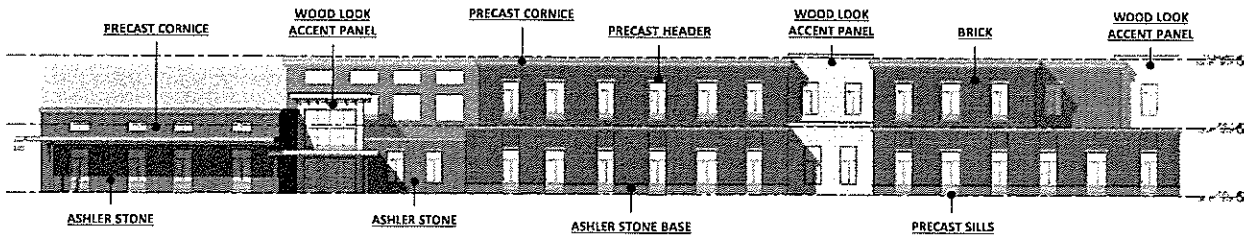
BUILDING ELEVATIONS; PITCHED ROOFS:



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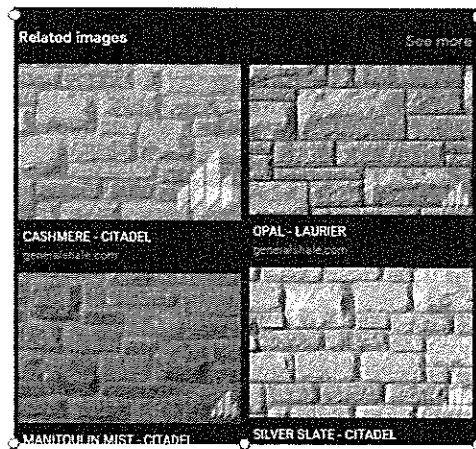
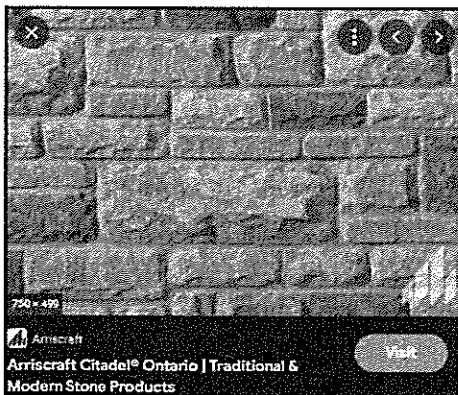
BUILDING ELEVATIONS; FLAT ROOFS:



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THANK YOU



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