Fire Commissioner Albert Masciadrelli called the Special Meeting of the Westfield Fire Commission (hereinafter WFC) of July 13, 2020 to order.

Location: Little River Fire Station
Community Room
366 Little River Road
Westfield, Massachusetts

Date: July 13, 2020
Time: 1500 hours

MINUTES TAKEN:

Ms. Patricia Breton, Westfield Fire Department (hereinafter ‘WFD’) Head Clerk

Chairman’s announcement:

The Chairman of the Westfield Fire Commission, Commissioner Albert Masciadrelli in accordance with the Open Meeting Law Changes (Reference Memorandum dated June 18, 2010 ‘Open Meeting Law Changes’), from the Office of the City Solicitor, made the following announcement to all participants and attendees that the Westfield Fire Commission Special Schedule meeting of July 13, 2020 is being audio recorded and if the Westfield Fire Commission meeting at any time goes into executive session all audio equipment will be turned off to include all recording devices of audio and video and any transmission of video and or audio..

The Chairman of the Westfield Fire Commission, Commissioner Albert Masciadrelli also made the following inquiry that if there is anyone making a video or audio recording of the meeting please indicate this to the Chair, and also announced that this Westfield Fire Commission meeting of July 13, 2020, is being electronically transmitted via TV or via the internet by the City of Westfield. Mr. Peter Cowles of the City of Westfield’s Technical Department is recording and live streaming audio only on channel 15 the City of Westfield’s Public access channel.

The Chairman of the WFC, Commissioner Albert Masciadrelli also asked if there is anyone making a video or audio recording of this WFC Special Meeting present today.

All Commissioners are present for said WFC Special Meeting.

PRESENT IN ATTENDANCE:
Westfield Fire Commissioner Albert Masciadrelli, Westfield Fire Commissioner Jeffery Siegel, Fire Commissioner C. Lee Bennett. Westfield Fire Chief Patrick Egloff, Westfield Fire Captain Keith Supinski, Mr. Tyler Cullen, Mr. Alan Freedman, Mr. Nicholas D’Amours and Mr. Peter Cowles of the City of Westfield’s Technical Department is recording audio through the Community Access TV Channel 15.

READING OF THE RECORDS OF:

Fire Commissioner Albert Masciadrelli ascertained a motion to approve the Fire Commission Regular Scheduled Meeting Minutes of March 02, 2020.

Fire Commissioner Jeffrey Siegel made a motioned to approve the March 02, 2020 Regular Scheduled Meeting Minutes of March 02, 2020.

Fire Commissioner C. Lee Bennett seconded the motion.

Fire Commissioner Masciadrelli asked if there was any discussion and seeing none asked for an acknowledgement vote by the members of the WFC.

Motion Passed

Fire Commissioner Albert Masciadrelli ascertained a motion to approve the Fire Commission Special Meeting Minutes of June 18, 2020.

Fire Commissioner C. Lee Bennett made a motioned to approve the June 18, 2020 Special Meeting Minutes.

Fire Commissioner Jeffrey Siegel seconded the motion.

Fire Commissioner Masciadrelli asked if there was any discussion and seeing none asked for an acknowledgement vote by the members of the WFC.

Motion Passed

PUBLIC PARTICIPATION:

a. There is no public participation of said meeting.

ROUTINE BUSINESS:

a. Introduction –

   The Chairman thanked the candidates for attending and taking part in the interviews and Westfield Fire Captain Keith Supinski the Firefighters Union President of Local 1111 for attending the meeting. Commissioner Albert Masciadrelli introduced all present at the WFC Special Meeting of the 13 July 2020.

LATE COMMUNICATIONS:
• Fire Chief Patrick Egloff wanted to start by letting the Fire Commission know that we had a resignation, from the organization of the WFD due to an unforeseen situation. Firefighter Zachary Kareta had resigned his position without prejudice via a letter dated 01 July 2020, sent to the Westfield Fire Chief and forward to the WFC Chairman Albert Masciadrelli, and I am asking that the WFC would vote to accept Firefighter Zachary Kareta resignation. Firefighter Zachary Kareta resignation was effective as of 0800 hours on July 11, 2020.

**Motion:**

Commissioner Masciadrelli recognized Commissioner C. Lee Bennett

• Commissioner C. Lee Bennett made a motion to accept Firefighter Zachary Kareta resignation, without prejudice.

Commissioner Jeffery Siegel seconded the motion.

Commissioner Masciadrelli asked if there was any discussion and seeing none asked for a roll call vote.

**Roll Call**

<table>
<thead>
<tr>
<th>Commissioner</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire Commissioner Jeffery Siegel</td>
<td>YES</td>
</tr>
<tr>
<td>Fire Commissioner C. Lee Bennett</td>
<td>YES</td>
</tr>
<tr>
<td>Fire Commissioner Albert Masciadrelli</td>
<td>YES</td>
</tr>
</tbody>
</table>

• YES (3) NO (0)

**Motion Passed**

• Fire Chief Patrick Egloff stated when he went in front of the Finance Committee and City Council, he could not be more proud of the men and women of the Westfield Fire Department. In how they have conducted themselves during COVID-19. Where others in the City were able to work from home, running an EMS Fire-based System this is not something we could have done. Every day everybody came to work, unless they were sick or had symptoms of COVID-19. I am extremely proud of the men and woman of the Westfield Fire Department.

• Commissioner C. Lee Bennett said they did a great job and Commissioner Albert Masciadrelli also stated he wanted to thank the men and woman of the department for the extraordinary services. Their professionalism was unbelievable.

• Fire Chief Patrick Egloff read a letter from Massachusetts Senator John Velis of. I was incredibly saddened to hear about the passing of Honorary Firefighter Frank Bush and wanted to send my condolences to all of you. I know how important and special Honorary Firefighter Frankie was to all of you, all the stories of him helping out and hanging out with you all are very heartwarming. I am sorry for your
collectible loss; he was truly an amazing person.

- We received a few checks for the Ambulance gift account in memory of Dorothy Conlon. Dorothy Conlon was City Solicitor Sue Phillips Esq., mom, Fire Chief shared at how thankful City Solicitor Sue Phillips was to the WFD. In lieu of flowers Ms. Conlon asked everyone to give to the Ambulance Gift Account. Checks were received from Peter and Karen Miller Jr., Ms. Marguerite O’Malley.

- An anonymous donation was made in honor of Jay and Kristen Lakoma.

- A donation for Honorary Firefighter Frank Bush was given to the Ambulance fund from Ms. Nancy Boistelle.

- A thank you from Sgt. At Arms Joseph Gorneault for assisting with the flag pole problems at the American Legion Post 124 in Westfield.

- A thank you for Fire Captain Chris King, Firefighters Matt Marchesi, Tyler Ritchie and Westfield City Dispatcher Ashley for coming to Mr. and Mrs. Chamberlain aid when their hot water heater burst.

- The following were honored with an award from Western Massachusetts Emergency Medical Services Committee:

  Fire Westfield Chief Egloff read the letter – “On March 12, 2020 the Awards Committee of Western Massachusetts Emergency Medical Services Committee voted to honor you with a Safe Award for a call occurring on January 21, 2020 in Westfield”.

  “It is because of people like yourself who have trained for countless hours and who undergo significant strain in completing your duties that the citizens of Western Massachusetts can feel safe and receive the high level of prehospital care that we count on”.

  “It is with heartfelt thanks that Hampden County EMS Committee present you with this letter and certificate as a small token of our appreciation”.

  “Sincerely, Ms. Deborah Clapp Executive Director”

This letter went to the following: Fire Captain Christopher Kane, Firefighters Beth Aucoin, David Avezzie, Patrick Scanlon, Shaun Trant, and Mike Wailgum.

OLD BUSINESS:

a) Massachusetts HRD Civil Service List Number 07021 action item Interview of Candidates for the purpose of making a Conditional Offer of Employment. Which was waived at the time due to COVID-19 events that were going on. The WFC members, independently, reviewed all their documentation at different times and dates, if any WFC members found anything that would cause a red flag or anything that was unclear or troubling in any one commissioners mind then we would stop
at that point and proceed with the normal process. Since we did not, we wanted to move these candidates into the system and the reason for this was because of the CORVID-19 with other agencies was a scheduling problem, they were closed and we wanted to see if we could circumvent a lot of that without jeopardizing the process, and get all candidates right through the process, so when they opened up we could get you in there as quick as possible.

1. Description of Certification Requisition – Three (3) vacant Firefighter position – Full-time, permanent Firefighter Positions, EMT certification requirement. Candidates whom signed MA HRD document willing to except position and appointment to any of the vacant positions if chosen.

- Mr. Tyler Cullen
- Mr. Alan Freedman
- Mr. Nicholas D’Amours

b) Interviewing process of candidates.

- Mr. Tyler Cullen
- Mr. Alan Freedman
- Mr. Nicholas D’Amours

Fire Chief was recognized the WFC Chairman Albert Masciadrelli.

- Westfield Fire Chief Patrick Egloff wanted the Commission to know on the record, that the candidates have passed everything for the ‘Conditional Offer of Employment’ {their physicals, PAT and psychological evaluations, to get to this point in the process.

Commission Albert Masciadrelli commended the Fire Chief for putting this together.

Commissioner Albert Masciadrelli explained the interview process.

- The interviewing process will be executed in a public forum setting.

- When there is more than one candidate, the other candidates will be asked to wait outside of the interviewing room. (this is not a requirement but a courtesy)

- All candidates will refrain from using their mobile electronic devices.

- All oral questions will be the same. This may not be true if a Fire Commissioner asks a question related to any material supplied by the candidate, as part of his/her resume documentation, for the purpose of understanding and clarification.

- The appoint authority will offer to each candidate who wishes an executive session, to answer any question or given any explanation at the time of his oral interview. This request will be granted depending if the reason requested to go into executive session satisfies the criteria of the Common Wealth of Ma. open meeting law. If
not, the request will be denied. If requested we cannot hold the executive session
today because it is not on the agenda. We will call a special meeting.

- The Commission may or may not make a conditional offer of employment this
  afternoon after the interview process.

- The Commission intentions is to make the conditional offer of employment this
  afternoon, if not; then a special commission meeting will be scheduled to make
  that conditional offer employment as soon as possible.

- The effect start dates will be determined by the appointing authority during a
  scheduled WFC meeting when the final appointments are made during this
  scheduled meeting. Commission with the Fire Chief have determined that you will
  start tomorrow.

- This public interview process will be audio electronically recorded by the Westfield
  Fire Commission and recorded and pursuant to the Governor Baker's March 12,
  2020 orders suspending certain provisions of the open meeting laws. GL c.30A 20

The Candidates will and were interview by ranking on the Massachusetts HRD Civil
Service List Number 07021 as follows:
  - Mr. Tyler Cullen
  - Mr. Alan Freedman
  - Mr. Nicholas D'Amours

All candidates were asked the same questions:

- I would like to give you an opportunity to make an opening statement before the
  oral interview begins.
- What personal attributes do you possess that would make you a successful in the
  WFD?
- If selected to fill this position what would your committed goals and objectives be
to your firefighter basic EMT profession, the WFD and the City of Westfield. Where
do you see yourself in five years?
- Could you please explain what your present employment function or duties are
and include your status and your responsibilities?
- Tell me about your past relationship with co-workers to include a stressful incident.
Please include into the discussion your team playing and characteristic and as an
example if there is a controversy or stressful moment and resolution of controversy,
that you can give us example of.
- What new or unique skills you would bring to the job that other candidates are not
likely to offer?
- What kind of stresses are firefighters and firefighters holding medical credentials
subjected to, and how do you plan to cope with that?

WFC Chairman Masciadrelli recognized Commissioner Siegel.

- 1530 hours Commissioner Jeffrey Siegel requested a recess.
WFC Chairman Masciadrelli called the meeting back to order

- WFC Special Meeting resumed into session at 1532 hours
- What makes you think this job is right for you at this point in your career?
- How do you envision your first day in the fire station?
- Why do you think team work is so important in the fire service?
- Have any of your emergency medical certifications past and present ever been revoked or suspended by medical control and any other affiliated agency?
- The Fire Commission would like to take this opportunity to allow you to make a closing statement of any length covering the aspects of your interview or submitted data package for the position of a firefighter.
- Do you have any questions for us?

Fire Captain Supinski {Firefighters Union Local 1111 President, asked to be recognized.

Fire Captain Supinski asked about the starting date.

- The Fire Commission Chairman Masciadrelli answered that I had been in consultation with the Fire Chief on the start date and the Commission Chairman asked the Fire Chief Egloff to explain this start date inquiry. Fire Chief Egloff indicated that seniority will be by the order in which they are hired tonight (appointed).

Fire Commission Chairman Masciadrelli recognized Fire Chief Patrick Egloff.

- Chief Patrick Egloff let the Fire Commission know that if they make the appointment to day, all of the Candidates have been advised that because of the time frame we are in right now, we are in July, and Paramedic School starts in the fall, that they will not be going to the Fire Academy until after they finish paramedic school. They should all be going to paramedic school come November 2020.

Fire Commission Chairman Masciadrelli proceeded with the interview process as follows:

MOTIONS AS FOLLOWS:

Westfield Fire Commission
PERMANENT APPOINTMENT MOTION

FIREFIGHTER B-EMT POSITION

WFC Special Meeting Date: 13 July 2020

Motion for Certification Number 07021

FIRST VACANCY POSITION
FIREFIGHTER B-EMT APPOINTMENT
Motion:

**Commissioner Albert Masciadrelli:** I would like to ascertain a motion to make the following first vacancy position appointment to **Mr. Tyler Cullen** in regards to the first vacancy namely a Firefighter (EMT) in the organization of the Westfield Fire Department and that this appointment is effective **14 July 2020** and is an acknowledgment that **Mr. Tyler Cullen** has successfully passes all the 'Elements for the Conditional Offer of Employment' which are as follows:

- Pre-employment medical screening
- Pre-employment hearing exam
- Pre-employment psychological screening
- Massachusetts Human Resources Division 'Physical Abilities Test' (PAT)

In addition, **Mr. Tyler Cullen** must complete the following:

- Successful training completion at the **Massachusetts Fire Academy** within one (1) year of his appointment which will be extended if there are scheduling conflicts within the **Massachusetts Fire Academy** facility.

1. **Commissioner C. Lee Bennett** responds so moved
2. **Commissioner Albert Masciadrelli:** Is there a second to the motion
3. **Commissioner recognized:** **Jeffrey Siegel**
   - **Commissioner Jeffrey Siegel** seconds the motion.
4. **Commission Chairman Masciadrelli:** asked if there is any discussion.
   - Commissioner Masciadrelli proceeded to explain: The Fire Chief in cognizant with the Westfield Fire Commission will use flexibility in scheduling of the Massachusetts Fire Academy attendance if it goes longer than the one (1) year.
5. Is there any more discussion?
6. Seeing none; the Fire Commission Chairman asked for a roll call vote.

   Fire Commissioner Albert Masciadrelli  **YES**
   Fire Commissioner C. Lee Bennett  **YES**
   Fire Commissioner Jeffrey M. Siegel  **YES**

**ROLL CALL**

YES (3)  NO (0)

**Motion Passed**

Date: 13 July 2020
Westfield Fire Commission
PERMANENT APPOINTMENT MOTION

FIREFIGHTER-EMT POSITION

WFC Special Meeting Date: 13 July 2020

Motion for Certification Number 07021

SECOND VACANCY POSITION
FIREFIGHTER B-EMT APPOINTMENT

Motion:

**Commissioner Albert Masciadrelli:** I would like to ascertain a motion to make the following second vacancy position appointment to **Mr. Alan Freedman** in regards to the first vacancy namely a Firefighter (EMT) in the organization of the Westfield Fire Department and that this appointment is effective **14 July 2020** and is an acknowledgment that **Mr. Alan Freedman** has successfully passes all the 'Elements for the Conditional Offer of Employment' which are as follows:

- Pre-employment medical screening
- Pre-employment hearing exam
- Pre-employment psychological screening
- Massachusetts Human Resources Division 'Physical Abilities Test' (PAT)

In addition, **Mr. Alan Freedman** must complete the following:

- Successful training completion at the *Massachusetts Fire Academy* within one (1) year of his appointment which will be extended if there are scheduling conflicts within the *Massachusetts Fire Academy* facility.

1. **Commissioner Jeffrey Siegel** responds so moved

2. **Commissioner Albert Masciadrelli:** Is there a second to the motion

3. **Commissioner recognized: C. Lee Bennett**

   - **Commissioner C. Lee Bennett** seconds the motion.

4. **Commission Chairmen Masciadrelli:** asked if there is any discussion.

   - Commissioner Masciadrelli proceeded to explain: The Fire Chief in cognizant with the Westfield Fire Commission will use flexibility in scheduling of the Massachusetts Fire Academy attendance if it goes longer than the one (1) year.

5. Is there any more discussion?

6. Seeing none; the Fire Commission Chairman asked for a roll call vote.
Westfield Fire Commission

PERMANENT APPOINTMENT MOTION

FIREFIGHTER-EMT POSITION

WFC Special Meeting Date: 13 July 2020

Motion for Certification Number 07021

THIRD VACANCY POSITION
FIREFIGHTER B-EMT APPOINTMENT

Motion:

Commissioner Albert Masciadrelli: I would like to ascertain a motion to make the following third vacancy position appointment to Mr. Nicholas D’Amours in regards to the third vacancy namely a Firefighter (EMT) in the organization of the Westfield Fire Department and that this appointment is effective **14 July 2020** and is an acknowledgment that Mr. Nicholas D’Amours has successfully passes all the 'Elements for the Conditional Offer of Employment' which are as follows:

- Pre-employment medical screening
- Pre-employment hearing exam
- Pre-employment psychological screening
- Massachusetts Human Resources Division 'Physical Abilities Test' (PAT)

In addition, Mr. Nicholas D’Amours must complete the following:

- Successful training completion at the *Massachusetts Fire Academy* within one (1) year of his appointment which will be extended if there are scheduling conflicts within the *Massachusetts Fire Academy* facility.

1. Commissioner C. Lee Bennett responds "so moved"
2. Commissioner Albert Masciadrelli: Is there a second to the motion

3. Commissioner recognized: Jeffrey Siegel
   - Commissioner Jeffrey Siegel seconds the motion.

4. Commission Chairman Masciadrelli: asked if there is any discussion.
   - Commissioner Masciadrelli proceeded to explain: The Fire Chief in cognizant with the Westfield Fire Commission will use flexibility in scheduling of the Massachusetts Fire Academy attendance if it goes longer than the one (1) year.

5. Is there any more discussion?

6. Seeing none; the Fire Commission Chairman asked for a roll call vote.

   Fire Commissioner Albert Masciadrelli  YES
   Fire Commissioner C. Lee Bennett       YES
   Fire Commissioner Jeffrey M. Siegel    YES

**ROLL CALL**

YES (3)  NO (0)

**Motion Passed** Date: 13 July 2020

**NEW BUSINESS:**

a. Review ‘City of Westfield’s – Contract Signature Authorization Form’

   1. Review contents of form
   2. Motion to approve document

Commissioner Albert Masciadrelli ascertained a motion to accept the Contract Signature Authorization form.

Commissioner C. Lee Bennett made the motion to accept the Contract Signature Authorization form.

Commissioner Jeffery Siegel seconded the motion.

**Motion Passed**

**REPORTS FROM THE WFD & WFC:**

a. Update and review of “Fiscal Year 2021 Budget –
• Chief Patrick Egloff said the budget is done he had to approximately cut 350,000.00 dollars out of the fire side of the budget. Which is the tax payer’s side of the budget. He moved six people from the fire side over to the ambulance budget, which is revenue generated, and not tax payer’s dollars. He did this in order to make up for that. With talking to Audit and the Mayor he explained right now in the middle of a pandemic, it is not the time to cut the Fire Department, when over 92% of your budget is personnel, there is no other place to cut it. Chief Egloff thanked the Mayor for working with him and allowing him to move money from one budget to another. The plan is to move six positions back to the fire side of the budget for the 2022 fiscal year. The finance committee also agreed to this.

b. Goals and Objectives for 2021 –

• We are going to have two new ambulance; they will be a little later because of CORVID-19. Dodge assembly line is shut down because of CORVID-19, so we are behind on those.

• We have new Fire Department vehicles coming, a command vehicle for the Deputies, a new brush truck and a new Chief’s vehicle, the present Chief’s vehicle will go to the Fire Prevention Officer. Those are supposed to be here in August.

• We are getting quotes for new ambulance laptops. When we buy new ambulances, we generally buy new laptops. The older ones will be used in fire apparatus.

• We are waiting for the new medical supply vending machine; it should be here by the end of the month, July 2020. This will allow us to track the use of medical supplies, and in turn make us more efficient. We have new EMS lockers in the EMS room. Firefighter Steve Makos volunteered to paint the EMS room, which has been done.

• Chief Egloff has applied for three separate grants, assistant to firefighter grants which are through FEMA. He is waiting news on those. The CORVID-19 grant we wrote somewhere around $65,000.00, they started awarding then on Wednesday and Fridays until the money runs out. We have not received anything yet, but no one in the immediate area has received anything. This one was for CORVID-19 supplies to allow us to be ready for the next spike.

• We have a grant for a gear dryer that was written. We have gear extractors at every station, but once the gear is washed it needs to be dried. The grant was written for a dryer at all three stations.

• The last grant is for Fire Prevention and Education.

c. ‘Annual Report Fiscal Year 2020’ –
• Chief Patrick Egloff said he is currently working on the annual report. He is hoping to have it for the Commission at the September meeting, so that the Commission can vote on it and then move it to City Council.

d. Review update on significant updating of the document namely the 'Rule & Regulations for the Governing & Discipline of the Westfield Fire Department –

• Chief Egloff and Union President Captain Supinski discussed that the Union should be involved in any kind of changes. Lexapro is a company that does risk management, and they have gotten into the rules and regulations business, which is also a cost. If they do go with this it is something the Commission will have to vote on in the November 2020 meeting. Chief is hoping this can be done within the next year. If it is cost prohibitive to do this, we will have to do it internally between the Deputies and the Union leader.

Fire Captain Supinski reminded the Commission that November meeting is the time they get enacted.

e. Plans for new Technology Innovations as cost effective and productive initiatives –

• Chief Egloff said that we would be demoing some software from a company named Bricks 911. This works directly with IMC and CAD which is computer aided dispatch to automatically send the fire calls or ambulance calls to apparatus computer screen. We will get a two-month free trial to try it out. The information goes to the apparatus that is sent to the call only. Part of the software which is called station board, were everyone will be able to see and locate where an apparatus is at all times and their status.

f. Status of Sachet Street Storage facility –

• Chief Elgooff said he will be asking the Commission to vote to surplus Sachet Street building, after they install ‘Conex’ boxes at both stations one and two. The boxes were put into the budget for the 2021 fiscal year. Everything at Sachet Street will have to be moved out before they can move toward surplus. He received the funds; he will work with Purchasing on acquiring the ‘Conex’ boxes. If Purchasing cannot find someone in the City that wants it, it will go to City Council to vote on and be put up for auction. This should be done in the first quarter of 2021.

g. Status briefing of ongoing Headquarter facility upgrades –

• The plan is to purchase two more ‘Ambupro Licenses’, this is our patient care report software, one for the Northside station and one for the new EMS room at Headquarters.
- The Fire Chief would also if money is permitted, to increase the security and accountability of our Firefighters through implementation of a key fob or badge access type system in all building. Chief has been working with the City’s IT Department on this and this will be something that will happen after January 2021. We will see how much funds are still available in the budget. Chief Egloff feels this is important for the safety and security for our men and women.

Commissioner Jeffrey Siegel asked the Chief if there is anything we should know about the CORVID-19 pandemic and how it affected the Department.

- Chief said he had as many as 21 employees out due to CORVID-19 related or anticipated problems. We had 8 people positive, people negative and currently only one person out CORVID-19, they have been out long time. This person was in the hospital for 10 days in ICU and is making a slow but positive comeback.

- Chief said he would refer to the City’s website for CORVID-19 as to where we are with how many positives we have. Right now, we are 0 to 1 each day. Massachusetts is very low compared to some of the other southern states. He believed Governor Baker has done a good job with what is going on right now. This is showing by the low number of CORVID-19 positive cases we are having.

Commissioner Albert Masciadrelli asked about the Emergency Management, he said that Mr. Jim Wiggs has retired, and asked if anyone was carrying the load until the position is filled.

- The Fire Chief said, that Ms. Nina Barszca who is the City Dispatch Director has taken care of the supplies and items like that. Chief is not sure of the future of emergency management.

Adjournment:

Commissioner Albert Masciadrelli ascertained a motion to adjourn.

Commissioner Jeffrey Siegel made a motion to adjourn the meeting.

Commissioner C. Lee Bennett seconded the motion.

Commissioner Albert Masciadrelli asked if there was any discussion and seeing none asked for an acknowledgement vote.

MOTION PASSED

Time: 16:35 hours

Respectfully submitted,

Albert Masciadrelli, Chairman
Westfield Fire Commission
AJM/ajm/pab