



City of Westfield
OFFICE OF THE PARKING CLERK

Ellie Meyer
John Regan
William Tatro
Gail Yarmesky
Matt Emmershly/Council
Liaison



CITY HALL
59 COURT STREET, ROOM 300
WESTFIELD, MA 01085
(413) 572-6246

**OFF-STREET PARKING COMMISSION
MONTHLY MEETING
Wednesday, July 17, 2019 meeting, 6:00 P.M.
59 Court Street, City Hall, Room 201, Westfield, MA**

MINUTES

Meeting was called to order at 6:02 PM

Present was: Chairperson Elli Meyer, Commissioner William Tatro, Commissioner John Regan, Commissioner/Council Liaison Matt Emmershly, Community Development Director, Peter J. Miller

Absent: Commissioner Gail Yarmesky

A MOTION was made by Commissioner Emmershly, seconded by Commissioner Tatro and VOTED to approve the minutes of the June 19, 2019 meeting as presented.

The next meeting was confirmed for Wednesday, August 21, 2019 at 6:00pm.

Public Participation: NONE

Regular Business:

1. Update from Community Development Director Peter Miller regarding the following:
 - a. Off Street Municipal Parking Lots Report:
 - Myers information is in. We provided them to use the gravel lot during the winter months. Twenty-two parking permits were purchased.
 - Mr. Miller reported there were no SeeClickFix concerns filed.

- Mr. Miller reported that he is presently working with Westfield State University with regard to parking. Lansdowne will be available to Westfield State University students for one more year. Seventy parking permits will be issued. Frankie Gonzales will continue to maintain and reinforce to the WSU students that that is the only gravel lot to be “used”.
- Bentley Billiards sold. Eugene Borowski is the new owner and he is also a General Contractor. No definitive plan is in place at this time but construction will be starting this weekend. Mr. Borowski inquired about parking. He asked if he could put up a fence and be allowed approximately 20 parking spaces. Mr. Miller shared a map to reference where the fence would be installed and where the parking will be. Attached is the map.
- Mr. Miller stated he would be working with the Law Department with regard to the construction zone area for Bentley Billiards to indemnify the City of Westfield not be held responsible.
- A MOTION was made by Commissioner Tatro, Seconded by Commissioner Emmershly, and it was VOTED 4-0 to allow the Community Development Director to execute a license allowing Bentley Billiards to use a portion of the Thomas Lot for construction zone.
- Commissioner Emmershly reported that Mr. Kaminski mentioned concern about the guard rail not being illuminated. Mr. Miller said he would be inquiring into this matter.
- Budget was approved from Council with regard to Central Street. Mr. Miller mentioned that he needs to speak with the Westfield Police Department and Mark Cressotti.

b. Wayfinding Signs Update:

- Commissioner Emmershly inquired about Wayfinder signs. Mr. Miller reported that we have the signs and that they just need to be installed.

2. Discussion relative to Snow Season Planning 2019-2020.

- Mr. Miller mentioned going out in September to the lots with regard to upcoming plan for snow season and also working on plan with Tammy in Purchasing Department.
- Councilor Emmershly mentioned having a plan for neighborhoods to use city parking lots during on-street snow bans.

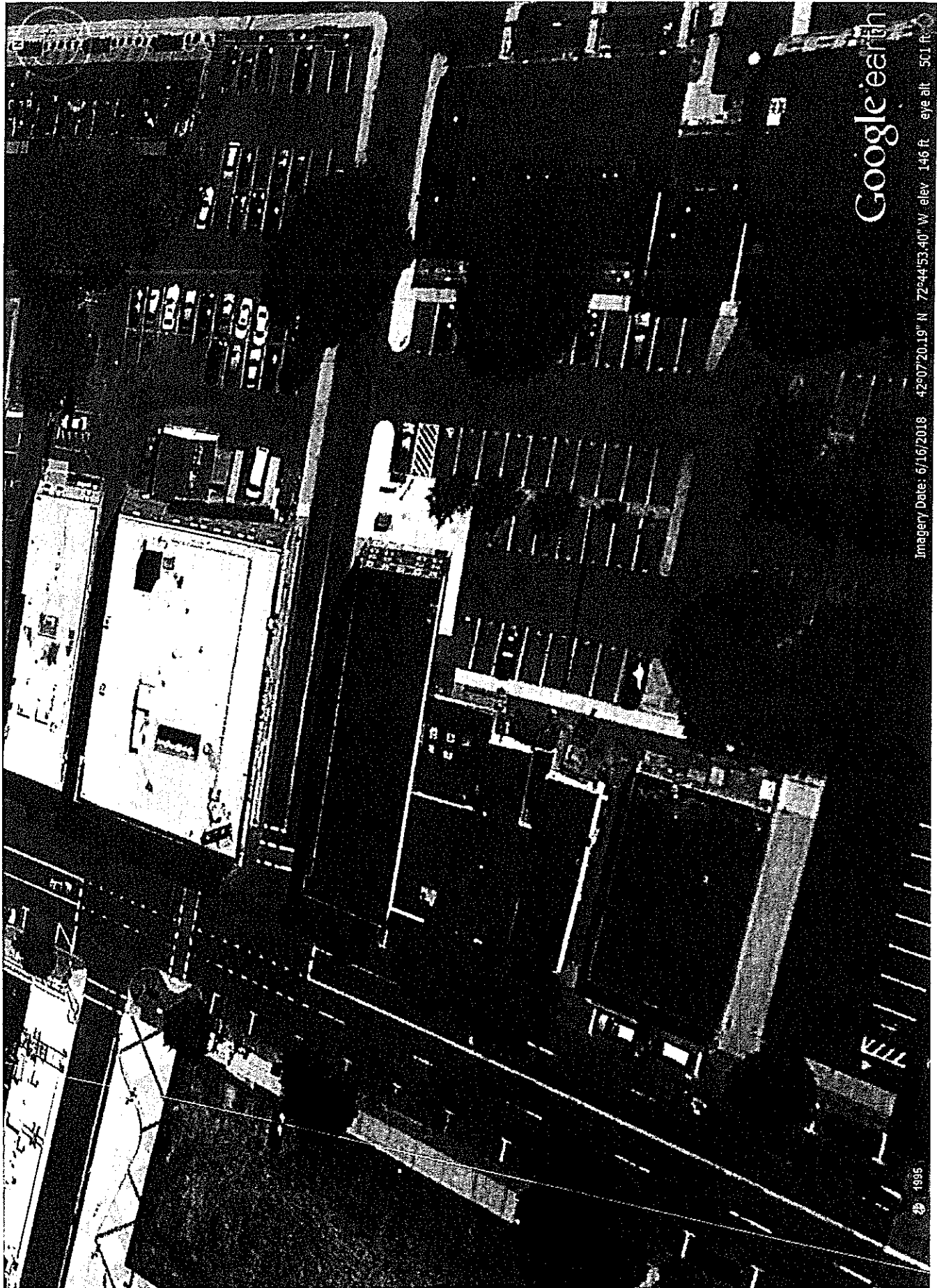
Administrative Business

1. Approve monthly bills.

Monthly bills were signed and approved.

A MOTION was made by Commissioner Meyer seconded by Commissioner Tatro and VOTED to adjourn the meeting at 6:30 pm.

SIGNED: Eleana Meyer Elli Meyer, Chairperson



Google earth

Imagery Date: 6/16/2018 42°07'20.19" N 72°44'53.40" W elev. 146 ft eye alt. 501 ft

© 1995

