



City of Westfield, Massachusetts
Health Department

Board of Health Meeting
Room 220
September 12, 2018



Present: Juanita Carnes, Chair Michael Paquette

Ms. Carnes opened the meeting at 6:08 p.m. The Minutes of the August 1, 2018, meeting were reviewed and accepted as printed. There was no one present wishing to speak during the public participation portion of the meeting. The Board began discussing items on the agenda.

PUBLIC PARTICIPATION:

None Scheduled.

PUBLIC HEALTH:

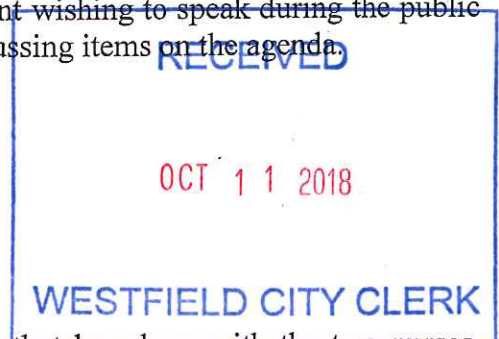
Nursing Division Update – Mr. Rouse advised the Board that he, along with the two nurses, appeared on the morning radio talk show to discuss food insecurity issues for individuals who cannot access/prepare food, as well as the Coalition to End Hunger. The nurses believe these to be worthy causes.

ENVIRONMENTAL HEALTH:

Title 5 Variance Requests – City sewer has been made available on Joseph Avenue. Since then, two calls have been received by the Health Dept. inquiring as to whether or not it is mandatory for residents to tie into the city sewer system. Any system less than three years old is considered new and would not be required to tie into the City's sewer system; all others would be required to do so. Residents would be given two years in which to tie into the sewer system once it becomes available. Properties sold would be required to tie into the City's sewer system regardless of time limits. Three reasons for a variance request would be: physically not feasible to tie into the sewer system; it would be cost prohibitive; septic system is considered new. A copy of the Local Regulation Regarding Sewer Availability and Septic Systems was distributed to members of the Board.

INSPECTIONAL SERVICES:

Food Establishment Variance Request (Hutghi's) – The former Nook will soon become a raw oyster/cocktail bar. A variance request to serve raw/undercooked food was presented, as well as a mandated HACCP Plan. A motion was made and seconded to grant the variance and accept the HACCP plan as presented.



The vote was as follows:

Carnes	--	Yes
Paquette	--	Yes

All in favor, the Motion was declared passed.

Unattended Drop Boxes – Recently, Ordinance No. 1684 was passed amending Chapter 8, Article 3 of the Code of Ordinances. The Health Department will now be required to regulate donation drop boxes throughout the city. A copy of the ordinance was given to Board members.

LANDFILL:

Part-Time Gatekeepers – Two new part-time gatekeepers have been hired and begun working. The Transfer Station foreman has been promoted to a DPW foreman, leaving the Transfer Station with only one heavy equipment operator at this time.

EMERGENCY PREPAREDNESS:

Hampden County Health Coalition Discussion – The Health Department remains involved with the Coalition. Some funding is still available.

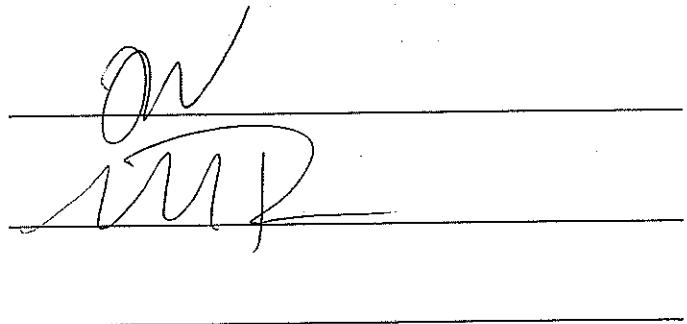
NEW BUSINESS:

Order to Cease and Desist – On September 13, 2018, a Cease and Desist Order will be served on individuals operating an unlicensed body art establishment. If the practice continues after receiving the Order, a search warrant can be obtained resulting in fines and/or the filing of a criminal complaint in court. The local police, District Attorney and Attorney General can also become involved. A copy of the Order was given to the Board members.

Big E Inspections – The Town of West Springfield has requested the assistance of Westfield's health inspectors to inspect food vendors during the opening day of the Big E. The City's Law Department indicated that an MOA would need to be drafted before assistance could be given.

With no further items on the agenda to discuss, the meeting was adjourned at 6:48 p.m.

Minutes approved by:



Two handwritten signatures are present over two horizontal lines. The first signature is a stylized 'W' or 'M' shape. The second signature is a more complex, cursive signature.

/cam

Next anticipated meeting date: October 10, 2018