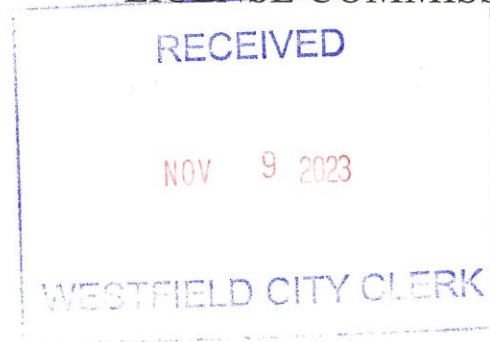


Commissioners
Christopher Mowatt, Chr.
Edward Diaz
Alice Dawicki

City of Westfield, Massachusetts
LICENSE COMMISSION



MUNICIPAL BUILDING
59 COURT STREET
WESTFIELD, MA 01085
Phone 642-9302
Fax 572-6332

LICENSE COMMISSION
Monday, September 18, 2023
Municipal Building
59 Court Street, Westfield, MA
Room 315A 6:00 PM

MINUTES

The meeting convened at 6:04 PM.

All Commissioners were present.

Upon motion of Chairman Mowatt, and duly seconded by Commissioner Dawicki, it was UNANIMOUSLY VOTED: The License Commission minutes for August 14, 2023, be APPROVED.

The next License Commission meeting was scheduled for October 16, 2023, due to a holiday the Monday prior.

PUBLIC PARTICIPATION: none

REGULAR MEETING:

PUBLIC HEARING for Banquets & More LLC d/b/a Memories on Elm, 89 Elm Street (2nd floor), Westfield, MA – New All Alcoholic Beverages, General Restaurant, On – Premise License for Banquets Shannon Sutherland, manager. Chairman Mowatt read the public hearing into the record.

Shannon Sutherland, manager, was present to represent the application. She thanked the License Commission for the opportunity. She stated that her goal is to open an establishment for banquets

and events but not limited to birthday parties, retirement parties, wedding receptions and conferences. She added that as far as events, she would like to do comedy shows, paint and sip and bingo as well.

Chairman Mowatt asked what her intended capacity for these types of events was.

Shannon replied 100.

Chairman Mowatt asked if these types of events would be invitation only.

Shannon replied that the public events would be open events and the banquets would be private rented spaces.

Chairman Mowatt asked if she still would be in charge of the Liquor License.

Shannon replied absolutely. She added that she wants everybody to be TIPS certified, Serve Safe, etc.

Chairman Mowatt stated that Tribeca is on the first floor, and he asked if she knows who will be on the third and fourth floors.

Shannon replied that those floors will be residential condos/ apartments.

Chairman Mowatt asked if they have been completed.

Shannon replied that they are in the process of building.

Chairman Mowatt asked if she conversed with the owners who own the space about her use versus the pending creation of the condos. He added that he's thinking about noise complaints and things like that.

Shannon replied that she talked about it, and they've established that the walls would be soundproofed, and it would not affect the residents.

Chairman Mowatt confirmed that they would be taking the extra steps too trying to make it soundproof.

Commissioner Diaz asked if there be separate entrances and exits for condo owners.

Shannon replied yes.

Commissioner Dawicki asked if it would be hard for her to say what her hours of operation would be.

Shannon replied that she will have in her contract for her renter to have the cutoff time to be at midnight. She stated that she would like to have everyone out of the establishment by midnight.

Commissioner Dawicki asked if it would be mainly for weekends.

Shannon replied that she hopes that somebody from the college or hospital would do conferences during the weekdays. She added that she hopes to be open weekdays and weekends, a paint and sip on a Tuesday night.

Commissioner Dawicki asked her if she has any intentions of having music whether it's for a potential bridal, retirement, or a birthday party.

Shannon replied no bands, only satellite radio. She added she does not want to do bands.

Commissioner Diaz expressed his concerns about the long-term effects of the noise reverbing through the walls and the clash between the condo owners and that it could cause problems for her, and the complaints would come back to the Commission.

Shannon replied that in her contract she will be having them sign after they've established the type of event and what the stipulations would be, that her stipulations would be noise ordinance of a certain level.

Chairman Mowatt added that as long as she's able to hold it, it would be good.

Shannon replied that she plans on being on the premises for all establishment events.

Chairman Mowatt asked what the former use of the second floor was used for.

Commissioner Dawicki and Shannon replied that it was Bentley's Billiards. Commissioner Diaz replied that Bentley's occupied both floors.

Chairman Mowatt asked if Shannon she has is the same layout that Bentley's Billiards has on file with the ABCC.

Shannon replied that she does not know.

Chairman Mowatt stated that Bentley's Billiards had an Alcoholic License. He added that Bentley's Billiards would've supplied a layout of their establishment to the ABCC. He stated that what they found on other applications is that if you submit a layout that doesn't match with what the ABCC currently has, then it is a red flag for them. He expressed that he is not saying that it's a bad thing but just saying that they can't process it because now the space doesn't look the same as what they have on file. Chairman Mowatt added to make sure that Shannon goes to the ABCC and ask for what they have on file for the first and second floor for that building, with the second floor specifically, just so the ABCC has a clear picture of how she intends to use the space. He added that there were instances where the proposed didn't match at all with what the ABCC had on file, not that it was wrong but that it just didn't match and that could slow things down. Chairman Mowatt added to get a copy of the layout from the ABCC and show the proposed changes.

Shannon thanked Chairman Mowatt for that information.

Chairman Mowatt stated under the financial section of the application, it stated that the donation amount that was gifted, he is unsure if the ABCC would need a paper trail of where that money actually came from but to be prepared if they ask. Chairman Mowatt added that what they intend to do sounds great.

Commissioner Dawicki asked if Shannon will be serving any food.

Shannon replied that she will be having it catered. She added that there will be no cooking on her premises but that there will be food warmers.

Chairman Mowatt asked if she will have extra storage space for the extra alcohol.

Shannon replied that she will be having a locked cage for her alcohol.

Chairman Mowatt stated that the whole application is really well done and thinks that it is really a good idea. He added that they'll make sure that they have the correct abutters and look like we do. He stated that if it goes to Lambson and they don't say anything, it is their responsibility.

Upon motion of Chairman Mowatt and duly seconded by Commissioner Dawicki, it was UNANIMOUSLY VOTED: To open up to the public to speak in favor or opposition.

Paul Green stated that it is something that is needed and that is a really a fun thing and they hope a lot of people from the town areas will participate.

John Eaton stated that it's a great space, and a great business. He stated that you need more of these event halls and a lot of people are looking for them. He added that it's a great space for rental and it's great to bring in some small events, like comedy shows, paint and sips and any other events.

Tony Long stated that as her neighbor tenant downstairs (Tribeca Gastro Bar & Grille), he looks forward to having a complementary business upstairs. He believes that it will help the district reach its goal of becoming a cultural district and bringing more arts and entertainment downtown and that they are here to support the application.

Upon motion of Chairman Mowatt and duly seconded by Commissioner Diaz, it was UNANIMOUSLY VOTED: To go into DELIBERATION.

DELIBERATION:

Chairman Mowatt stated it is a really good idea and sound like a lot of fun. He added that Tribeca is in favor of it. He added that if they are taking steps to mitigate noise, which has been an issue lately for some of the things downtown, it'll be a good thing, as long as they are sensitive to the situation and are able to adjust as needed. Chairman Mowatt asked Shannon to come back and do a separate Entertainment License request if that is what she decides to do.

Upon motion of Chairman Mowatt and duly seconded by Commissioner Dawicki, it was UNANIMOUSLY VOTED: to APPROVE the License request for on premise for Banquets & More, LLC, d/b/a Memories on Elm.

SECTION 14, ONE DAY LICENSES TO BE APPROVED.

Upon motion of Chairman Mowatt and seconded by Commissioner Diaz, it was UNANIMOUSLY VOTED: That the following Section 14, One Day License, be APPROVED.

- a. Westfield State Dining, Building in Campus, Cocktail/Dinner, 577 Western Avenue, William Connor, mgr., Wednesday, September 27, 2023, 5:30 PM - 7:30 PM. Fee waived due to non-profit status.

REVIEW AND APPROVAL OF COMMON VICTUALLER LICENSE:

Jose Rosario was present to represent the application.

Jose Rosario stated that it is change of ownership not management. He added that they are the franchisees, and the new ownership is I & J, Inc. He also added that the address is 291 East Main Street.

Upon motion of Chairman Mowatt and seconded by Commissioner Dawicki it was UNANIMOUSLY VOTED: That the following Common Victualler License, be APPROVED.

- a. I & J, Inc, d/b/a Friendly's Café, 219 East Main Street, new management, is requesting a Common Victualler License.

POLICE INCIDENT REPORTS:

#23-24988 - GABE 252 - 252 ELM ST – Motion to File

#23-25050 - GABE 252 - 252 ELM ST – Motion to File

#23-25380 - GABE 252 - 252 ELM ST – Motion to File

#23-26634 - GABE 252 - 252 ELM ST – Motion to File

#23-26654 - GABE 252 - 252 ELM ST – Call in for Informational Hearing

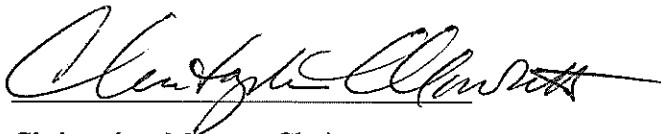
#23-26780 - GABE 252 - 252 ELM ST – Motion to File

At 6:45 pm and upon motion of Chairman Mowatt and duly seconded by Commissioner Dawicki, it was UNANIMOUSLY VOTED: To ADJOURN.

A True Record, Attest:

Valentina Rafalskiy

Head Licensing Clerk




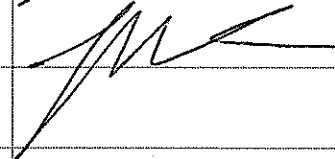
Christopher Mowatt, Chair

WESTFIELD LICENSE COMMISSIONS MISSION STATEMENT IS TO SERVE THE PUBLIC NEED AND PROTECT THE COMMON GOOD OF THE CITIZENS OF THE CITY OF WESTFIELD, BY ENSURING THAT ALL LICENSES GOVERNED BY THE COMMISSION OPERATE IN COMPLIANCE WITH ALL LAWS OF THE COMMONWEALTH.

LICENSE COMMISSION MEETING SIGN-IN SHEET

Meeting Date: September 18TH 2023

Place/Room: @ 6:00 PM – 315A

PRINT NAME	SIGNATURE	ADDRESS	PHONE
Shannon Sutherland		465 Chicopee St Chicopee Ma 01013	(413) 522-2229
Jose Rosario		8 Madeline Rd Manchester NH 03104	(603) 456-0052

