

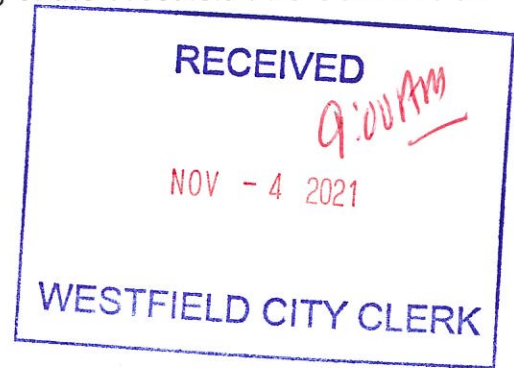
**WESTFIELD, MASSACHUSETTS
WESTFIELD FIRE COMMISSION
MEETING MINUTES**

Fire Commissioner C. Lee Bennett called the meeting of the Westfield Fire Commission (hereinafter "WFC") of October 4, 2021 to order.

Location: Westfield Fire Department
Station 2 Committee Room
366 Little River Road
Westfield, Massachusetts

Date: October 4, 2021

Time: 18:00 hours



Chairman's announcement:

Westfield Fire Commissioner C. Lee Bennett in accordance with the Open Meeting Law Changes (Reference Memorandum dated June 18, 2010 'Open Meeting Law Changes'), from the Office of the City Solicitor, made the following announcement to all participants and attendees that the Westfield Fire Commission Regular Schedule meeting of October 4, 2021 is being audio recorded. No other participants were recording.

PRESENT:

Westfield Fire Commissioners C. Lee Bennett, Albert Masciadrelli, and Jeffrey Siegel.

Deputy Chief Pat Kane Jr., Deputy Chief Eric Bishop, Captain Michael Hawthorne

MINUTES TAKEN:

Christie Fillion, Westfield Fire Department (hereinafter "WFD") Head Clerk

ROLL CALL:

Commissioner C. Lee Bennett asked for a roll call.

Commissioner C. Lee Bennett	Present
Commissioner Jeffrey Siegel	Present
Commissioner Albert Masciadrelli	Present

PLEDGE OF ALLEGIANCE

READING OF THE RECORDS OF:

Fire Commissioner C. Lee Bennett ascertained a motion to accept the Fire Commission Special Meeting Minutes August 23, 2021.

Fire Commissioner Albert Masciadrelli made a motion to approve the August 23, 2021 Special Meeting Minutes.

Fire Commissioner Jeffrey Siegel seconded the motion.

ROLL CALL:

Commissioner C. Lee Bennett asked for a roll call.

Commissioner C. Lee Bennett	yes
Commissioner Jeffrey Siegel	yes
Commissioner Albert Masciadrelli	yes

PUBLIC PARTICIPATION: There was no public participation.

ROUTINE BUSINESS:

- a. Letters & Communications – Chief Patrick Egloff and Deputy Ben Warren were both accepted to the CFO class at the Mass Fire Academy in Stowe and will be attending on Thursdays until January 2022.

Captain Michael Hawthorne, Firefighters Michael Feyre, Rosie Lacas and Kyle Roy participated in a firefighter combat challenge. They placed 1st in the category of “New Relay Team”.

A committee within the department has been formed for the purchase of a new engine.

Two “thank you” letters were read recognizing a job well done. The first letter was recognizing Tyler Ritchie and Gina Favata for an ambulance call they responded to in August. The second letter was recognizing Sean Major, Clarke Robinson, Mike Sedlak and Brian McEwan from a patient who was also transported.

OLD BUSINESS:

- a. WFD Covid-19 Commendation Plaque Ceremony – The Fire Commissioners will present a Commendation Plaque to the City Council on November 4, 2021. The plaque will then be displayed in City Hall.
- b. Update on new hires – All new hires have successfully completed their physicals, psychological evaluations and PATs. They have been assigned to a group and are riding third person until they are signed off by the EMS Superintendent.

- c. Westfield Fire Department's 20th Anniversary 9/11 Ceremony -- The ceremony was well attended. The audio system set up by Jay Pegligucci was a big improvement.
- d. Employee first year progress reports – Progress reports were completed for Leon Morin & Kathryn Spring.
- e. Fire Academy Graduation, October 8, 2021 – Katie Verrochi, Neal Colburn and Joe O'Connor are graduating from the Springfield Fire Academy this Friday, October 8 at 11 a.m.

NEW BUSINESS:

- a. Two Resignations – Connor Hedge and Tyler Cullen have both resigned from the Department.

Commissioner C. Lee Bennett ascertained a motion to accept both resignations.

Commissioner Jeffrey Siegel made a motion to accept the letters of resignations from Connor Hedge and Tyler Cullen.

Commissioner Albert Masciadrelli seconded the motion.

Roll Call Vote:

Fire Commissioner C. Lee Bennett	<u>YES</u>
Fire Commissioner Jeffrey Siegel	<u>YES</u>
Fire Commissioner Albert Masciadrelli	<u>YES</u>

- b. Chief Egloff to call for Paramedic List to fill 2 vacancies – The provisional alternate appointment made at a previous meeting has accepted a job offer at another location. A discussion followed regarding giving permission for Chief Egloff calling for a Paramedic List to fill 2 vacancies on the department.

Fire Commissioner Albert Masciadrelli made a motion to call for a Paramedic List to fill the 2 vacancies.

Fire Commissioner Jeffrey Siegel seconded the motion.

All those in Favor.	(Yes)
Opposed	(Nay)

- c. New Fire Apparatus Committee – A committee consisting of ten Fire Department Personnel was formed with the goal of configuring a replacement fire truck for Engine 6.
- d. FF Combat Challenge – The four firefighters previously mentioned above who participated in a Firefighter Combat Challenge. There were seven new teams who

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participated and Westfield Fire Department members placed First in the competition in the "New Relay Team" category and were the only ones who qualified to attend the World Competition down in Florida the first week of November 2- 6, 2021.

- e. Fire Prevention Week – The Safe Program will be visiting six elementary schools in Westfield this week to teach about fire safety.

Fire Commissioner Albert Masciadrelli made a motion to adjourn.

Fire Commissioner Jeffrey Siegel seconded the motion.

Fire Commissioner C. Lee Bennett agreed.

Motion Passes: All in Favor. (Unanimously)

TIME: 18:24 hours

Respectfully submitted,

A handwritten signature in black ink, appearing to read "C. Lee Bennett". The signature is written in a cursive style with a large, stylized initial "C".

C. Lee Bennett, Chair
Westfield Fire Commission
caf